



## WAYNESBORO POLICE DEPARTMENT

### REPORT OF COMPLAINT AGAINST POLICE PERSONNEL OR SERVICE

THIS FORM TO BE FILLED OUT COMPLETELY

1. Complaint \_\_\_\_\_
2. Person Making Complaint \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_
3. Name(s) of Alleged Victim(s):  
A. Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_
4. Nature of Complaint: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. Date, day, & time of incident: \_\_\_\_\_
6. Location where incident occurred: \_\_\_\_\_  
\_\_\_\_\_
7. Witness(es) to event or incident (name, address telephone number, place of employment):  
\_\_\_\_\_  
\_\_\_\_\_

8. Detailed Report of Complaint: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use Additional Paper If Necessary)

I do hereby certify that the above is true, accurate, and complete as best I can present the facts pertinent to this complaint. I am available for interview by Investigators from \_\_\_\_\_ a.m. or p.m. to \_\_\_\_\_ a.m. or p.m. on \_\_\_\_\_.

I understand that under the policy of the Waynesboro Police Department, if the complaint is filed against an employee, the employee may and is entitled to request a hearing before a Board of Inquiry and to testify under oath concerning all matters relevant to this complaint. I also understand that if a Board of Inquiry does hold a hearing concerning this matter, my failure to appear and testify will act to dismiss this complaint against the above named Officer. If a hearing is held, the Officer and/or his attorney has a right to be present and to cross examine me concerning any testimony that I might give.

\_\_\_\_\_  
Complainant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Time

Officer Receiving Complaint \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Time