



**Staunton Augusta  
Waynesboro**  
Metropolitan Planning  
Organization

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## **Policy Board Meeting Agenda April 5, 2023, at 10:00 a.m.**

Central Shenandoah Planning District Commission  
112 MacTanly Place, Staunton, VA 24401

OR

Zoom Video Conference

Web Link: <https://us06web.zoom.us/j/85387651524?pwd=SzdCY3hrYWppc0c1TE54aXFMenJ0UT09>

Dial In (Audio Only): 1-301-715-8592 • Meeting ID: 853 8765 1524 • Passcode: 424129

1. Call to Order
2. Public Comment
3. Approval of Minutes of the February 1, 2023, Policy Board Meeting\*
4. FY 2024 Unified Planning Work Program (UPWP) Overview (Board Memo #23-02)
5. Transportation Improvement Program (TIP) Updates (Board Memo #23-03)
6. Presentation: SAWMPO Regional Safety Study Summary – Zach Beard, SAWMPO
7. Agency Updates
  - VDOT
  - DRPT
  - BRITE & Afton Express
  - Localities
8. Other Business
9. Upcoming Meetings
  - April 19, 2023 – Technical Advisory Committee Meeting, CSPDC Office, 2:00 p.m.
  - May 3, 2023 – SAWMPO Policy Board Meeting, CSPDC Office, 10:00 a.m.
10. Adjournment

\*Action Required



**TO:** Staunton-Augusta-Waynesboro MPO Policy Board  
**FROM:** Ann Cundy, Director of Transportation  
**MEETING DATE:** April 5, 2023  
**RE:** **Board Memo #23-02: FY 2024 Unified Planning Work Program (UPWP) Overview**

## BACKGROUND

The UPWP is the annual work program and budget for the MPO. The document details the upcoming fiscal year administrative and planning activities, and the federal, state and local funding that comprises the budget. VDOT and DRPT provide the MPO with annual allocations of planning funds in the spring. The budgets for the current and upcoming fiscal year are below:

Revenues	FY 2023	FY 2024
FHWA PL	\$172,753	\$182,112
FHWA PL Carryover	\$100,552	\$118,197
FTA 5303	\$102,363	\$103,287
FTA 5303 Carryover	\$48,617	\$50,000*
<b>Total</b>	<b>\$424,285</b>	<b>\$452,672</b>

\*Estimate

This fiscal year, SAWMPO’s work focuses on the Regional Highway Safety Study and Potential for Safety Improvement (PSI) Intersection Study. In FY24, the MPO’s programmatic focus could include completing the PSI Study, beginning a new small area study, beginning the 2050 Long Range Transportation Plan (LRTP) update, or other activities requested by local and state partners. The Policy Board can make recommendations to MPO staff on the activities and funding for different tasks in the UPWP during the annual update process.

## BIL Impacts

The 2021 Bipartisan Infrastructure Law (BIL) requires MPOs use at least 2.5% of the PL funding for “Complete Streets” multi-modal travel planning that has no match requirement. The MPO’s current work activities address the Complete Streets requirement, and the FY24 document will highlight specific Complete Street-related activities.

## NEXT STEPS

- April 19 – TAC recommends release of the Draft FY 2024 UPWP to public comment
- May 3 – Policy Board releases the Draft FY 2024 UPWP to public comment
- June 7 – Policy Board approves the FY 2024 UPWP

## ATTACHMENT

- [FY23 Unified Planning Work Program](#)



**TO:** Staunton-Augusta-Waynesboro MPO Policy Board  
**FROM:** Zach Beard, Senior Transportation Planner  
**MEETING DATE:** April 5, 2023  
**RE:** **Board Memo #23-03: SAWMPO Transportation Improvement Program (TIP) Updates**

## EXECUTIVE SUMMARY

The Transportation Improvement Program (TIP) is the region's federally-required fiscally-constrained four-year programming document for all transportation and transit projects receiving federal transportation funds, requiring federal action, or deemed "regionally significant."

Staff administratively modified the FY 2021-2024 TIP to include BRITE Transit Asset Management (TAM) Plan performance targets, and is developing the draft FY 2024 – 2027 TIP document, which is scheduled for Policy Board approval in June 2023.

## AMINISTRATIVE MODIFICATION

DRPT released the [Federal Fiscal Year 2022 - 2025 Tier II TAM Plan](#) on October 1, 2022 for rural and small urban transit agencies. The TAM Plan establishes capital asset condition targets to prioritize transit funding from Federal FY 2022 to FY 2025.

Staff reviewed the TAM Plan targets for BRITE and administratively modified the FY 2021 - 2024 SAWMPO TIP to include the updated targets. Tables 12, 13, and 14 on page 19 of the FY 2022 - 2025 TAM document highlight the performance target changes for BRITE Revenue Vehicle Performance, Service Vehicle and Equipment, and Facilities.

The TIP modification is under "Appendix E: Performance Based Planning and Programming for Transit Asset Management" on pages [44 and 45 of the TIP document](#). Staff submitted the modification to DRPT on February 10, 2023.

## FY24 – 27 TIP DEVELOPMENT

VDOT, DRPT and SAWMPO staff are developing the FY 2024 - 2027 Statewide Transportation Improvement Program (STIP) and the FY 2024 - 2027 SAWMPO Transportation Improvement Program (TIP). MPO staff is reviewing individual projects, project groupings, and fiscal constraint data, and will present a draft document to the TAC in April 2023. The document is scheduled to be released for public comment in May, and approved in June 2023.

## ATTACHMENT

- [FY 2021-2024 TIP Document, Administratively Modified February 8, 2023](#)