

CITY OF WAYNESBORO, VIRGINIA

CITY COUNCIL BUSINESS MEETING AGENDA



BOBBY HENDERSON, MAYOR, *WARD C*
LANA WILLIAMS, VICE MAYOR, *WARD A*
BRUCE ALLEN, COUNCIL MEMBER, *WARD B*
TERRY SHORT, JR., COUNCIL MEMBER, *AT LARGE*
SAM HOSTETTER, COUNCIL MEMBER, *WARD D*

TO BE HELD IN THE
WAYNESBORO HIGH SCHOOL AUDITORIUM
AT 1200 WEST MAIN STREET, WAYNESBORO, VIRGINIA
ON MONDAY, MAY 24, 2021 AT 7:00 P.M.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA
2. ADOPTION OF BUSINESS MEETING AGENDA
3. COUNCIL MEETING MINUTES

Consider approving the minutes from the May 10, 2021 Regular Business Meeting.

Documents:

[3a 2021 0510.Minutes Draft.doc](#)

4. MATTERS FROM THE MAYOR
5. MATTERS FROM COUNCIL MEMBERS.
6. TAXES FOR CALENDAR YEAR 2021

Second consideration/adoption of an ordinance imposing taxes for the calendar year 2021 on property and persons at \$.90 per \$100 of assessed value, for the payment of interest on the City debt, for the support of City government, for the maintenance of the public schools, and for other expenditures necessary for providing for the assessment of persons and property, for the collection of taxes, revenues, assessments and imposing penalties for the failure to comply with the provisions hereof.

Documents:

[6 2021-36 FY2022 TAX RATE ORDINANCE At 90 Cents 052421.Pdf](#)

7. FISCAL YEAR 2022 BUDGET

Consider adopting an ordinance approving the recommended Annual Operating Budget for the fiscal year ending June 30, 2022.

Documents:

[7 FY2022 BUDGET BRIEFING.pdf](#)
[Copy Of FY 2022 BUDGET ORDINANCE PROPOSED - SUMMARY - DRAFT.pdf](#)
[7 FY2022 BUDGET ORDINANCE PROPOSED 052421.Pdf](#)

8. ORDINANCE – VITA E911 GRANT

Consider introducing and adopting an ordinance amending the fiscal year 2021 general Fund budget in the amount of \$184,600 for grant funds received from the Virginia Information Technologies Agency for upgrades to E911.

Documents:

[8 VITA E911 Briefing 052421.Pdf](#)
[5-24-21 VITA E911 Upgrades Grant 184600.Pdf](#)

9. APPOINTMENT – ECONOMIC DEVELOPMENT AUTHORITY BOARD

Consider appointing a candidate to the Economic Development Authority Board for an unexpired four-year term ending August 31, 2021.

10. CORRESPONDENCE, COMMUNICATION, AND CALENDAR

11. CITIZEN COMMENT PERIOD

12. CLOSED MEETING (IF NECESSARY)

13. ADJOURN

Citizens who wish to make comments during the Citizen Comment Period may do so in person at the meeting or in the following manner:

1. Citizens may email comments prior to 5:00 p.m. on Monday, May 24, 2021 to the Clerk of the Council at bortleje@ci.waynesboro.va.us. Please identify your name and home address and topic of your comment. Comments will be noted at the meeting and incorporated in the minutes of the meeting.
2. Comments may be submitted online at www.waynesboro.va.us. Comments submitted prior to Monday, May 24, 2021 at 7:00 p.m. will be noted at the meeting and incorporated in the minutes of the meeting.
3. Citizens may call in comments when the Citizen Comment Period is opened. Calls will be answered in the order in which they are received.
 - a. Dial toll free number (844) 844-9200.
 - b. When promoted, enter the access code for the meeting: 398145#
 - c. You will hear "Q&A session has started. Press *6.
 - d. You will hear "If you'd like to speak, please press 1 to be added to the queue".
 - e. Press 1.
 - f. While you are in the queue, you will hear the audio feed of the meeting.
 - g. Wait until you are prompted by the moderator, then share your comments with Council. Participants are reminded that though the prerecorded prompts refer to questions, the public hearing and citizen comment portions of the meeting are a time for Council simply to hear your comments.

For those with special needs, please notify the Clerk of Council (540-942-6669) of any accommodations required at the meeting at least three days prior to the meeting you wish to attend. If you have access to the City's website, you may receive advance notifications for Council meeting agendas, minutes, and City department information.

WAYNESBORO, VIRGINIA

CITY COUNCIL REGULAR BUSINESS MEETING MINUTES



Council for the City of Waynesboro, Virginia held a Regular Business Meeting on Monday, May 10, 2021 at 7:00 p.m. at the Waynesboro High School Auditorium, 1200 West Main Street, Waynesboro, Virginia with Mayor Henderson calling the meeting to order. This meeting was also viewable by accessing the City’s YouTube channel.

PRESENT: Council Members: Bobby Henderson, Mayor
Lana Williams, Vice Mayor (via phone)
Bruce Allen, Council member
Terry Short, Jr., Council member
Sam Hostetter, Council member

City Staff: Michael Hamp, City Manager
James Shaw, Deputy City Manager
Julia Bortle, Clerk of Council
Cameron McCormick, Finance Director
Gary Critzer, Director of Emergency Management
Michael Wilhelm, Police Chief

Counsel: Melisa Michelsen, Esq., Litten & Sipe LLC

ABSENT: None

CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

The Mayor opened the meeting and the City Manager reviewed the process for citizens to comment via telephone during the citizen comment period. Council member Allen then lead everyone in the Pledge of Allegiance to the Flag of the United States of America.

BUSINESS MEETING AGENDA

Council member Short moved to adopt the Business Meeting Agenda, removing item 12, appointment to the Economic Development Authority Board, to a future Council meeting. Having been seconded, **the amended Business Meeting Agenda was adopted 5:0:**

Mayor Henderson	Aye	Council member Allen	Aye
Vice Mayor Williams	Aye	Council member Short	Aye
		Council member Hostetter	Aye

CONSENT AGENDA

Council member Short moved to adopt the Consent Agenda as presented. Having been seconded and with no objections, **the Consent Agenda adopted 5:0:**

Regular Business Meeting
Monday, May 10, 2021
Unapproved Draft

Mayor Henderson	Aye	Council member Allen	Aye
Vice Mayor Williams	Aye	Council member Short	Aye
		Council member Hostetter	Aye

- a. Council Meeting Minutes: Consider adopting minutes from the April 19, 2021 Budget Work Session and the April 26, 2021 Regular Business Meeting.

Second consideration/adoption of the following ordinances:

- b. Rezone 1115 Ivy Street. (2021-34)
c. Receive the City of Waynesboro's Compliance Reports and Reports of Independent Auditor.

MATTERS FROM THE MAYOR

The Mayor stated that Vice Mayor Williams is participating in the meeting remotely as she was unavailable to attend in person due to personal reasons.

MATTERS FROM COUNCIL MEMBERS

Council member Hostetter provided a COVID-19 update for the City, stating fewer cases and two deaths were reported and vaccination administrations are now available to all people in multiple locations.

PROCLAMATION – POLICE WEEK AND PEACE OFFICERS MEMORIAL DAY

Mayor Henderson read and presented a proclamation to Police Chief Michael Wilhelm observing May 9-15, 2021 as National Police Week and Saturday, May 15, 2021 as Peace Officers Memorial Day in the City of Waynesboro, Virginia.

PROCLAMATION (P21-06)

WHEREAS, the Congress and President of the United States have designated May 15 as Peace Officers Memorial Day, and the week in which it falls as Police Week; and

WHEREAS, the members of law enforcement for the City of Waynesboro, Virginia play an essential role in safeguarding the rights and freedoms of the citizens of Waynesboro; and

WHEREAS, it is important that all citizens know and understand the problems, duties and responsibilities of their police department, and that members of our police department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, and by protecting the innocent against deception and the weak against oppression or intimidation; and

WHEREAS, the Police Department of Waynesboro, Virginia has grown to be modern and scientific law enforcement agency which unceasingly provides a vital public service;

NOW, THEREFORE, I, Bobby Henderson, Mayor, on behalf of the City Council of Waynesboro, call upon all citizens of Waynesboro and upon all patriotic, civic and educational organizations to observe the week of May 9-15, 2021, as Police Week with appropriate acknowledgement in which all of our people may honor police officers, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities and, in doing so, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

I FURTHER call upon all citizens of Waynesboro to observe Saturday, May 15, 2021, as Peace Officers Memorial Day to honor those peace officers who, through their courageous deeds, have lost their lives or have become disabled in the performance of duty.

WITNESS WHEREOF, I here unto set my hand and cause the Seal of the City of Waynesboro to be affixed this 10th day of May 2021.

BOBBY HENDERSON, MAYOR

PROCLAMATION – NATIONAL EMS WEEK

The City Manager read a proclamation and the Mayor presented it to the Director of Emergency Management observing May 16-22, 2021 as National Emergency Medical Services Week in the City of Waynesboro, Virginia.

PROCLAMATION (P21-05)
National EMS Week Proclamation

To designate the Week of May 16 - 22, 2021, as
Emergency Medical Services Week in Waynesboro

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of our emergency medical services agencies, the Waynesboro First Aid Crew and the Waynesboro Fire Department, supported by the Waynesboro Police Department, and the Department of Emergency Management and EOC, are ready to provide lifesaving care to those in need twenty-four hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services has grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week;

NOW THEREFORE, the Council of the City of Waynesboro does hereby proclaim May 16 to May 22, 2021 as EMS Week in Waynesboro and calls the attention of the vital work of our EMS system and the career and volunteer professionals who perform it to the attention of all of our citizens. With the EMS Strong theme, “THIS IS EMS: Caring for Our Communities”, I encourage the community to observe this week with appropriate programs, ceremonies, and activities.

Robert Henderson, Mayor

Regular Business Meeting
Monday, May 10, 2021
Unapproved Draft

Mr. Critzer thanked Council for the recognition and provided a summary of the original and duties of emergency services.

PROCLAMATION – NATIONAL PUBLIC WORKS WEEK

The City Manager read a proclamation and accepted it on behalf of the Director of Public Works naming May 16-23, 2021 as National Public Works Week in the City of Waynesboro, Virginia.

PROCLAMATION (P21-07)
NATIONAL PUBLIC WORKS WEEK

To designate the Week of May 16-23, 2021, as
Public Work Week in Waynesboro

“Stronger Together”

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of the City of Waynesboro; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in the City of Waynesboro to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2021 marks the 61st annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association be it now,

RESOLVED, I, Bobby Henderson, on behalf of the City Council of Waynesboro, Virginia, do hereby designate the week May 16 – 22, 2021 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the State (to be affixed),

Robert Henderson, Mayor

TAXES FOR CALENDAR YEAR 2021

At the April 26, 2021 Council meeting, Vice Mayor Williams introduced an ordinance imposing taxes for the calendar year 2021 on property and persons at \$.83 per \$100 of assessed value, for the payment of interest on the City debt, for the support of City government, for the maintenance of the public

schools, and for other expenditures necessary for providing for the assessment of persons and property, for the collection of taxes, revenues, assessments and imposing penalties for the failure to comply with the provisions hereof. At this meeting, Council member Allen seconded the motion, stating his reasons for equalizing the tax rate. The motion failed on a 3:2 vote:

Mayor Henderson	Nay	Council member Allen	Aye
Vice Mayor Williams	Aye	Council member Short	Nay
		Council member Hostetter	Nay

Council member Short introduced an ordinance imposing taxes for the calendar year 2021 on property and persons at \$.90 per \$100 of assessed value, for the payment of interest on the City debt, for the support of City government, for the maintenance of the public schools, and for other expenditures necessary for providing for the assessment of persons and property, for the collection of taxes, revenues, assessments and imposing penalties for the failure to comply with the provisions hereof. Having been seconded, this ordinance will be voted on at the May 24, 2021 Regular Business Meeting. Mayor Henderson stated his reasons for voting against the equalized tax rate.

CODE AMENDMENT – UTILITY CHARGES AND RATES:

At the April 26, 2021 Council meeting, Council member Hostetter moved to introduce an ordinance amending Sections 30-58(h)(3)(a), 30-58(h)(3)(b), 66-3(c), and 86-139(a) of the City Code to increase sewer utility charges and rates, refuse user rates, and stormwater equivalent residential unit rates. This evening, having been seconded, the ordinance was adopted on a 4:1 vote:

Mayor Henderson	Aye	Council member Allen	Aye
Vice Mayor Williams	Nay	Council member Short	Aye
		Council member Hostetter	Aye

FISCAL YEAR 2022 BUDGET

Because the tax rate ordinance was introduced at a different rate than the previously considered ordinance, the City manager recommended Council consider the fiscal year 2022 budget after staff has had an opportunity to review and, if necessary, amend it. Council member Short moved to carry consideration of the fiscal year 2022 budget over to the May 24, 2021 Regular Business Meeting. Having been seconded and with no objections, the motion was adopted 5:0:

Mayor Henderson	Aye	Council member Allen	Aye
Vice Mayor Williams	Aye	Council member Short	Aye
		Council member Hostetter	Aye

APPOINTMENT TO THE ECONOMIC DEVELOPMENT AUTHORITY BOARD

As noted in the adoption of the Business Meeting Agenda, consideration of an appointment to the Economic Development Authority Board was moved to the May 24, 2021 Regular Business Meeting.

COMMUNICATION, CORRESPONDENCE, AND CALENDAR

With no comments from Council or staff, the meeting continued.

CITIZEN COMMENT PERIOD

In-person:

Robert Horowitz, Frederick Street: spoke in favor of the \$.90 cent tax rate.

Diane Williams, N. Bath Avenue: spoke in favor of the \$.90 cent tax rate.

Laura Riggan, Village Drive: spoke in favor of the \$.90 cent tax rate.

Brian Edwards, Poland Street: spoke in favor of the \$.90 cent tax rate (*full comments attached*).

Dan Sullivan, Crompton Road: spoke in favor of the \$.90 cent tax rate, and disagreed with privatizing utilities.

Sharon VanName, Belvue Road: spoke in favor of the \$.90 cent tax rate.

Jeff Fife, Chatham Road: spoke in favor of the \$.90 cent tax rate.

Danny Ledford, S. Wayne Avenue: spoke in favor of the \$.83 tax rate.

Curt Lilly, Skyland Avenue: spoke against the \$.90 cent tax rate in combination with raising utility fees.

Phone Caller:

Adolph Young: did not speak.

ADJOURN

Having no further business to discuss, Council member Allen moved to adjourn the meeting. Having been seconded and with no objections, the meeting was adjourned 5:00 at 7:59 p.m.:

Mayor Henderson	Aye	Council member Allen	Aye
Vice Mayor Williams	Aye	Council member Short	Aye
		Council member Hostetter	Aye

Julia Bortle, MMC, Clerk of Council

Bobby Henderson, Mayor



**IMPOSING TAXES FOR THE CALENDAR YEAR
2021 ON PROPERTY AND PERSONS, FOR THE PAYMENT OF
INTEREST ON THE CITY DEBT, FOR THE SUPPORT OF THE CITY
GOVERNMENT, FOR THE MAINTENANCE OF THE PUBLIC
SCHOOLS, AND FOR OTHER EXPENSES, PROVIDING FOR THE
ASSESSMENT OF PERSONS AND PROPERTY, FOR THE
COLLECTION OF TAXES, REVENUES, ASSESSMENTS, AND IMPOSING
PENALTIES FOR THE FAILURE TO COMPLY WITH THE PROVISIONS HEREOF**

BE IT ORDAINED, by the Council of the City of Waynesboro, Virginia, that for the year beginning on the first day of January, 2021, and ending on the thirty-first day of December, 2021, the taxes on persons and property for local purposes shall be and are hereby imposed as follows:

1. **LAND, LOTS AND BUILDINGS:** On all taxable real estate there is hereby levied a tax of ninety cents (\$0.90) on every \$100.00 of the assessed value thereof.
2. **TAXABLE TANGIBLE PERSONAL PROPERTY:** On all taxable tangible personal property, except as otherwise exempt, there is hereby levied a tax of three dollars and twenty-five cents (\$3.25) on every \$100.00 of the assessed value thereof.
3. **MACHINERY AND TOOLS:** Upon all machinery and tools of any persons, firm or corporation, not exempt, there is hereby levied a tax of three dollars and twenty-five cents (\$3.25) on every \$100.00 of the assessed value thereof.
4. **OTHER PROPERTY:** Upon property not included in the foregoing, not exempt from local taxation, there is hereby levied and imposed a tax of three dollars and twenty-five cents (\$3.25) for every \$100.00 of the assessed value thereof.
5. **ASSESSMENT:** The Commissioner of the Revenue for the City of Waynesboro, Virginia, or the City Assessor, as the case may be, shall make all assessments for the purpose of local taxation as required by the Code of Virginia, as amended.
6. **COLLECTION OF TAXES, ETC.:** The Treasurer of the City shall collect all taxes, revenues and assessments and is vested with all the power and authority and subject to the same liabilities and penalties as are prescribed by the Charter of the City, and as are provided by the General Laws and Constitution of the State of Virginia not in conflict with the Charter provisions, and the Deputy Treasurer is hereby vested with the same power and authority and subject to the same liabilities and penalties in respect to the collection of taxes, revenues and assessments as is enjoyed by the Treasurer. It has been discovered that prior Commissioners put in place a practice, presumably at the wishes of the then City Council, that adjusted the assessments in order to create an effective tax rate of \$2.50/\$100 for motor vehicles, resulting in some residents paying less personal property taxes for motor vehicles. Over time this practice was institutionalized. The Treasurer likewise followed this practice. The actions taken were harmless as each parties' intent were fulfilled; accordingly, the City does not wish for the Commissioner of Revenue to correct or certify any assessments or the Treasurer to collect any supplemental taxes relating to the motor vehicle personal property tax payments for any prior years, as there are in fact no assessments to correct or supplemental taxes to collect. The personal property tax rate set herein is a reduction in the personal property tax rate for some but an increase for those residents who were paying less in

personal property taxes for motor vehicles. The City Council has put in place a practice that resolves this historical issue and shall move forward following the best practices.

7. TAXES DUE, PENALTIES AND INTEREST, REAL ESTATE: The taxes imposed by the provisions of this ordinance on Real Estate shall become due and payable on July 1, 2021, but may be paid one-half on or before July 31, 2021, and one-half on or before December 5, 2021, without penalty or interest. Any person failing to pay the first half on his real estate assessment on or before July 31, 2021, shall accrue a penalty thereon, of ten per centum (10%) which shall be added to the amount of the taxes or levies due from such taxpayer; and any person failing to pay the second half on his real estate assessment on or before December 5, 2021, shall accrue a penalty thereon of ten per centum (10%) which shall be added to the amount of taxes or the levies due from such taxpayer.

8. TANGIBLE PERSONAL PROPERTY, BANK STOCK, MACHINERY AND TOOLS, AND OTHER LEVIES: The taxes imposed by the provisions of this Ordinance or otherwise in the City Code or by previous ordinance on Tangible Personal Property, Machinery and Tools, and other Levies, shall be due and payable on or before December 5, 2021. Any persons failing to pay any of the Tangible Personal Property, Machinery and Tools, and other taxes as imposed by the provisions of this Ordinance, shall accrue a penalty of ten per centum (10%) which shall be added on December 6, 2021, and shall be added to the amount of the taxes or levies due from such taxpayer.

9. INTEREST: Interest at the rate of ten per centum (10%) per annum from August 1, 2021, on the first half of real estate and from January 1, 2022, on the second half of real estate and personal property taxes shall be collected upon the principal and penalties of all Real Estate and Tangible Personal Property, Machinery and Tools, and other taxes and Levies then remaining unpaid. The Treasurer of the City shall account for all penalties and interest when collected.

10. LIEN: All taxes imposed by this ordinance shall be a lien as prescribed by law.

11. Except as may be modified hereunder, all taxes currently levied by the City of Waynesboro by Code or other ordinance shall remain in full force and effect until subsequently modified by City Council.

CERTIFICATE

The undersigned Mayor and Clerk of the City Council of City of Waynesboro, Virginia hereby certify that the foregoing constitutes a true and correct copy of an ordinance entitled Ordinance Imposing Taxes for the Calendar Year 2021 on Property and Persons, for the Payment of Interest on the City Debt, for the Support of the City Government, for the Maintenance of the Public Schools, and for Other Expenses, Providing for the Assessment of Persons and Property, for the Collection of Taxes, Revenues, Assessments, and Imposing Penalties for the Failure to Comply with the Provisions Hereof for the City of Waynesboro adopted by the City Council at a meeting held on _____, 2021.

Introduced: APRIL 26, 2021 BY COUNCIL MEMBER TERRY SHORT, JR.

Adopted:

Effective:

[SEAL]

ATTEST: _____

Clerk, City Council
City of Waynesboro, Virginia

Bobby Henderson, Mayor, City Council
City of Waynesboro, Virginia



Waynesboro City Council Agenda Briefing

Meeting Date:	May 24, 2021	Staff/Council Member(s): Michael G. Hamp II, City Manager/ Cameron S. McCormick, CPA, Director of Finance
Agenda Items #	7	
Ordinance		
Department:	City Manager's Office/Finance Department	
Subject:	Proposed Budget for Fiscal Year 2022	

Background: The City Manager's Fiscal Year 2022 recommended budget is complete and was presented to City Council on April 5, 2021 in accordance with requirements of the Waynesboro City Code. The City budget is meant to fulfill the City's primary financial obligations and maintain expected and necessary levels of service to the community at the most affordable cost to citizens and taxpayers. The Fiscal Year 2022 budget is especially informed by the recovery from the Coronavirus Pandemic that heavily impacted the 2021 budget, as well as the strong real estate market that produced gains in real estate taxes via the reassessment process. This budget funds all required expenditures, as well as provides a 3% merit-based increase for all employees. The City's FY2022 contribution to the Waynesboro Public Schools increases by \$1,365,015 in comparison to FY2021. While many of Council's initiatives are not realized, this should be considered a stabilizing budget for which Council can build upon in upcoming years.

City Manager's Recommendation: Consider adopting an ordinance on the 2022 fiscal year budget. The proposed FY 2022 budget meets the City's primary financial obligation, provides expected and necessary levels of service, and provides a 3% increase to all employees. The City Manager recommends introduction of the budget as proposed.

Suggested Motion(s): Move to adopt the attached ordinance.

Attachment: Budget Ordinance

2022 BUDGET SUMMARY

GENERAL FUNDANTICIPATED REVENUE

General Revenues	\$	54,504,721
Total Revenue	\$	54,504,721

APPROPRIATIONS

Departmental Expenditures	\$	29,358,672
Local School Support		16,656,209
Transfer to Debt Fund		3,302,453
Transfer to CIP Fund		499,079
Transfer to Other Funds		2,590,808
Correction and Detention		2,097,500
Total Appropriations	\$	54,504,721

DEBT SERVICE FUNDANTICIPATED REVENUE

Transfer from the General Fund	\$	3,302,453
Total Revenue	\$	3,302,453

APPROPRIATIONS

Debt	\$	3,302,453
Total Appropriations	\$	3,302,453

CAPITAL IMPROVEMENTS FUNDANTICIPATED REVENUE

Transfer from the General Fund	\$	499,079
Grant Revenues		2,669,328
Total Revenue	\$	3,168,407

APPROPRIATIONS

Capital Improvements	\$	3,168,407
Total Appropriations	\$	3,168,407

OFFICE ON YOUTHANTICIPATED REVENUE

Youth and Family Services	\$	611,135
Teen Pregnancy		40,345
Total Revenue	\$	651,480

APPROPRIATIONS

Operations	\$	651,480
Total Appropriations	\$	651,480

COMMUNITY ACTION PARTNERSHIP OF STAUNTON, AUGUSTA, AND WAYNESBOROANTICIPATED REVENUE

Operations	\$	578,211
Total Revenue	\$	578,211

APPROPRIATIONS

Operations	\$	578,211
Total Appropriations	\$	578,211

SHENANDOAH VALLEY ANIMAL SERVICES CENTERANTICIPATED REVENUE

Operations	\$	422,672
Total Revenue	\$	422,672

APPROPRIATIONS

Operations	\$	422,672
Total Appropriations	\$	422,672

2022 BUDGET SUMMARY

WATER FUND

ANTICIPATED REVENUE

Charges for Service	\$	3,659,527
General Revenues		640,271
Total Revenue	\$	4,299,798

APPROPRIATIONS

Operations	\$	3,511,575
Debt		788,223
Total Appropriations	\$	4,299,798

SEWER FUND

ANTICIPATED REVENUE

Charges for Services	\$	5,597,000
General Revenues		578,545
Total Revenue	\$	6,175,545

APPROPRIATIONS

Operations	\$	3,830,261
Debt		2,345,284
Total Appropriations	\$	6,175,545

REFUSE FUND

ANTICIPATED REVENUE

Charges for Services	\$	1,367,500
General Revenues		6,500
Total Revenue	\$	1,374,000

APPROPRIATIONS

Operations	\$	1,374,000
Total Appropriations	\$	1,374,000

STORMWATER FUND

ANTICIPATED REVENUE

Charges for Services	\$	1,644,600
General Revenues		3,800
Total Revenue	\$	1,648,400

APPROPRIATIONS

Operations	\$	1,336,570
Debt		311,830
Total Appropriations	\$	1,648,400

PERPETUAL CARE FUND

<u>ANTICIPATED REVENUE</u>	\$	4,000
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<u>APPROPRIATIONS</u>	\$	4,000
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2022 BUDGET SUMMARY

	<u>SCHOOL OPERATING FUND</u>		
<u>ANTICIPATED REVENUE</u>		\$	42,389,703
<u>APPROPRIATIONS</u>		\$	42,389,703
	<u>MULTI-YEAR FUND</u>		
<u>ANTICIPATED REVENUE</u>		\$	722,213
<u>APPROPRIATIONS</u>		\$	722,213
	<u>VALLEY ACADEMY</u>		
<u>ANTICIPATED REVENUE</u>		\$	650,498
<u>APPROPRIATIONS</u>		\$	650,498
	<u>CAFETERIA FUND</u>		
<u>ANTICIPATED REVENUE</u>		\$	1,883,949
<u>APPROPRIATIONS</u>		\$	1,883,949
	<u>SCHOOL TEXTBOOK FUND</u>		
<u>ANTICIPATED REVENUE</u>		\$	300,916
<u>APPROPRIATIONS</u>		\$	300,916
GRAND TOTAL REVENUES		\$	122,076,966
GRAND TOTAL APPROPRIATION		\$	122,076,966
BALANCE		\$	-

Ordinance No. 2021-

**ANNUAL APPROPRIATION BILL
OF THE
CITY OF WAYNESBORO, VIRGINIA
FOR THE YEAR ENDING JUNE 30, 2022**

AN ORDINANCE MAKING APPROPRIATIONS OF SUMS OF MONEY FOR ALL NECESSARY EXPENDITURES OF THE CITY OF WAYNESBORO, VIRGINIA, FOR THE FISCAL YEAR ENDING JUNE 30, 2022, TO PRESCRIBE THE TERMS, CONDITIONS, AND PROVISIONS WITH RESPECT TO THE EXPENDITURE CATEGORIES OF APPROPRIATION AND THEIR PAYMENT, AND TO REPEAL ORDINANCES WHOLLY IN CONFLICT WITH THIS ORDINANCE, AND ALL ORDINANCES INCONSISTENT WITH THIS ORDINANCE TO THE EXTENT OF SUCH INCONSISTENCY.

BE IT ORDAINED by the Council of the City of Waynesboro, Virginia, as follows:

SECTION 1. The following budget, annexed and incorporated by reference, totaling **\$122,076,966** for the City of Waynesboro, Virginia for the fiscal year beginning July 1, 2021 and ending June 30, 2022 is hereby proposed, approved and adopted:

(SEE ATTACHED '2022 BUDGET SUMMARY', incorporated by reference)

SECTION 2. Public revenues of the City of Waynesboro, Virginia are hereby appropriated for public purposes for the fiscal year beginning July 1, 2021, and ending June 30, 2022, as set forth in the appropriate Section of such budget.

SECTION 3. The annual salary for each member of the Council of the City of Waynesboro, Virginia, is hereby established in the amount of \$9,100 for Council Members and \$10,160 for the Mayor. This shall remain in effect until formal action is taken to amend this ordinance.

SECTION 4.

4.1. The City Manager is hereby authorized to transfer funds from one-line item to another line item within each Fund of such budget, with the exception of the general contingency account.

4.2. Authorization is hereby given to the City Manager to withhold or postpone the expenditure of any funds appropriated by and in this ordinance when it appears to the City Manager that it would be in the best interests of the City for such expenditure to be withheld; but, this provision shall not in any way limit or restrict the right of the Council of the City of Waynesboro, Virginia, in its sole discretion to the fullest extent permitted by law, to direct

immediate disbursement of any appropriated funds when the Council of the City of Waynesboro, Virginia, is of the opinion that the funds should be expended regardless of the position or action or inaction of the City Manager.

SECTION 5. No obligations may be incurred by any fund, bureau, agency, or individual for which appropriations have been made in this ordinance except under the provisions of the Charter.

SECTION 6. All funds collected by any fund, bureau, agency or individual of the City government shall be paid into the City Treasury not later than the day immediately following the day of collection.

SECTION 7. Any ordinance in conflict with this ordinance is hereby repealed to the extent and only to the extent that such conflict exists. However, all ordinances not in conflict with this ordinance shall continue in effect, including specifically all ordinances of the City of Waynesboro, Virginia relating to taxes, licenses, fees, service charges, costs and payment and collection thereof continuing in effect except as herein specifically modified.

SECTION 8. If any part of this ordinance is found to be invalid by competent authority, the remaining portions of this ordinance shall continue in effect to the fullest extent permitted by law.

SECTION 9. All ordinances and parts of ordinances inconsistent with the provisions of this ordinance be and the same are hereby repealed.

CERTIFICATE

The undersigned Mayor and Clerk of the City Council of City of Waynesboro, Virginia hereby certify that the foregoing constitutes a true and correct copy of an ordinance entitled an Ordinance Making Appropriations of Sums of Money for All Necessary Expenditures of the City of Waynesboro, Virginia, for the Fiscal Year ending June 30, 2022, to Prescribe the Terms, Conditions, and Provisions with Respect to the Expenditure Categories of Appropriation and Their Payment, and to Repeal Ordinances Wholly in Conflict with this Ordinance, and All Ordinances Inconsistent with this Ordinance to the Extent of Such Inconsistency of the City of Waynesboro, Virginia, adopted by the City Council at a meeting held on _____, 2021.

Introduced: ON APRIL 26, 2021 BY VICE MAYOR LANA WILLIAMS

Adopted: _____, 2021

Effective: _____, 2021

[SEAL]

ATTEST: _____
Clerk, City Council
City of Waynesboro, Virginia

Mayor, City Council
City of Waynesboro, Virginia



Waynesboro City Council Agenda Briefing

Meeting Date:	May 24, 2021	Staff Members: Michael G. Hamp II, City Manager Cameron S. McCormick, CPA, Director of Finance Gary Critzer, EOC Director
Agenda Item #	8	
Ordinance		
Department:	City Manager's Office Finance Department Emergency Operations Center Department	
Subject:	Budget Ordinance – VITA E911 Grant	

Background: The Emergency Operations Department is the recipient of a grant from the Virginia Information Technologies Agency to upgrade the Next Generation E911 call handling and text to 911 equipment. This upgrade is required by the code of Virginia and is fully grant funded.

This ordinance serves to appropriate the grant revenue to fund the E911 upgrade.

City Manager's Recommendation: City Manager suggests introduction and adoption of the attached ordinance.

Suggested Motion(s): I move to introduce the appropriation ordinance as presented.

Attachments: Ordinance

ORDINANCE NUMBER 2021-



AN ORDINANCE APPROPRIATING VIRGINIA INFORMATION TECHNOLOGIES AGENCY E911 GRANT FUNDS IN THE AMOUNT OF \$184,600, TO THE GENERAL FUND, FOR UPGRADES TO THE E911 CALL HANDLING AND TEXT TO 911 EQUIPMENT, FOR THE FISCAL YEAR ENDING JUNE 30, 2021 AS HEREIN SPECIFIED

BE IT ORDAINED, by the Council of the City of Waynesboro, Virginia:

That the following sums of money are hereby appropriated as herein specified for the fiscal year ending June 30, 2021 (the "Fiscal Year"), and that the budget for the Fiscal Year is hereby amended to reflect the below-listed appropriations.

Section I – General Fund

Paragraph 1. To the General Fund, for upgrades to the E911 call handling and text to 911 equipment, \$184,600 is appropriated as follows:

1103515	Major Purchase Non-Capital	\$184,600
	768040 Computer Hardware	

Paragraph 2. The above appropriation will be provided for by the following revenue:

1100524	Categorical Aid	\$184,600
	524442 VITA E911 Grant	

INTRODUCED:

ADOPTED:

EFFECTIVE:

CLERK

MAYOR