

**PARKS AND RECREATION COMMISSION  
ADVANCE AGENDA  
MEETING TO BE HELD THURSDAY, MAY 27, 2021  
ROSENWALD COMMUNITY CENTER - FIRST FLOOR CONFERENCE ROOM**

WELCOME - CALL TO ORDER

MINUTES OF THE MEETING OF FEBRUARY 27, 2020

DEPARTMENTAL REPORT

MEMBERS – QUESTIONS/COMMENTS

VISITORS – QUESTIONS/COMMENTS

**PARKS & RECREATION COMMISSION**  
**MINUTES OF THE MEETING OF FEBRUARY 27, 2020**

**PRESENT:**

Sam Hostetter, Council Representative  
Robert Kuykendall, Chair  
Vicky Ferreira, Co-Chair  
Elizabeth McInnis  
Donna Ownby  
Calvin Williams

**VISITORS:**

None

**PARKS & RECREATION DEPARTMENT STAFF:**

Dwayne Jones, Sherrie English

Mr. Kuykendall opened the meeting at 6:00 PM and asked the members if they were able to review meeting minutes from January 23, 2020. He then requested a motion to approve the minutes. Ms. Ferreira proposed a motion to accept the minutes as written. Second motion was made by Ms. Ownby. All were in favor – none opposed.

Mr. Jones proceeded to review Parks & Recreation recent activities, upcoming events, and project updates:

- **New Parks & Rec Commission Member:** Welcome to Jared Bissinger, who is the newest addition to our Commission. He couldn't attend this evening but does plan to attend next month.
- **Athletic/Aquatic Coordinator Position:** Nathan Almarode resigned and is headed to the City of Harrisonburg, Parks & Recreation Department, to join their sports program. He will be closer to his family, his wife also works in Winchester, and they plan to reside in the Harrisonburg area. So far, we've received one application for his replacement and have an interview scheduled. We have FB posts with the job information and have also posted on the VRPS website. This is a difficult time now as the pool will be opening at the end of May. We are also losing our Park Piranha swim team coach and looking for her replacement as well. For now, staff are stepping up to assist in Nathan's absence.
- **Rosenwald Gym Exterior:** The exterior resurfacing project is now complete. A textured stucco-type resurfacing was done, new paint was added, along with new gutters. The exterior surface is waterproof and provides excellent protection from the elements as well as hiding surface imperfections. Big project that was long overdue.
- **Rosenwald Gym Interior Project:** Painting has been completed inside the gym (ceiling not painted). We chose colors that date back to the original school colors (royal navy & yellow), similar to West VA University colors. We are gathering information on the mascot and will most likely add one yellow jacket mascot. Currently, the floor needs refinished but is too moist to sand. If sanded in this condition, floor would continue to warp (wood cupping). We are meeting with a heating contractor and hope to have the funding to add heating and to be able to control humidity in gym. The final step will be to sand and finish the floor.
- **Rosenwald Kitchen & Room 2:** Contractors will be coming next week to install mini-splits to add central air conditioning/heating to these locations, similar to what we have in this conference room (room 7).
- **Spring Sports Start-Up:** Youth baseball/softball program (WYBS) will begin in April. They've already begun practicing. Soccer (SOCA) would like to have their first game next weekend and are requesting soccer fields early. We are planning to remove the turf blankets from the fields to allow early access.
- **Lifeguards:** This is the time of year where we start receiving applications for lifeguard and pool attendant positions. This year will be a challenge without an Athletic/Aquatic Coordinator. However, we plan to interview applicants as they come in (Dwayne & Amanda). We do have two returning pool managers, which is very helpful.
- **Fairview Cemetery Project:** We received a grant that was used, in part, to clean up and remove some trees/brush in the cemetery. Stephen Black headed the project and worked with Tom Carlson in the planning process. Turned out very well and has made a huge difference.

- **Market Avenue Parking Lot:** We've added 15 new trees in this downtown urban setting. This lot is located right across from the ABC Store and Kroger.
- **Trees for Clean Water Grant:** We received this grant from the Department of Forestry and have plans to plant new trees along City streets and in parks with this funding and are excited about this project. This should begin in the next few weeks.
- **National Publication:** Waynesboro Parks & Recreation was featured in the Garden Gate magazine for a very successful hanging basket program. (Mr. Jones passed around magazine article) We are one of three communities that have hanging baskets. Very excited to be featured in a national publication.
- **Mud Run:** Weather is expected to be very cold for the race this coming Saturday. No rain or snow is expected. We have 400+ runners and have some new things planned for the course. There will be school busses shuttling runners from Target to the park and back to Target from park. This is a very fun and popular race.
- **Race Updates:** Park to Park ½ Marathon is coming up on 4/25/20. Met with Augusta County regarding adding water stops along the course. All is going smoothly. Registration is open for Kids Mud Run.
- **Rooted in Waynesboro Race Medal Program:** This program will be launched this weekend. All medals will be represented by trees. Along with receiving medals, trees will be planted (most likely at Coyner Springs Park) bringing two departments together. Starting officially with Park to Park race. Tree medals will be included in Run the Valley races - Park to Park, Summer Extravaganza Race, 80's 8-K, and Fall Foliage Race.
- **Spring Program Tab:** Mr. Jones passed around current full-page ad with information on upcoming events, trips, and activities. Susan Roberts needs volunteers for many events and activities. Please contact her if any interest.
- **Shenandoah Valley Plant Symposium:** Currently we have approximately 150+ registered for this event and have capped event at 220. We have approximately 1 month remaining. We've had larger numbers in the past but too many people make for an over-crowded event. We have a great line-up this year.
- **Rosenwald Office Flooring Project:** Huge project completed over President's Day weekend. All office flooring was replaced with flooring like in this conference room. All staff had to basically move everything out and then back in after new floor was installed. The new flooring makes a huge difference.
- **South River Preserve (Constitution Park):** Special interest group meetings took place. There were 3 groups that met - one each evening: Fish/Paddling/Birding Group, Event Group (carnival, RiverFest, etc.), and Downtown Businesses Group. Architects and engineers attended. Received great comments. All groups appear to be on board with the changes that will occur. A public meeting will be offered in April for general public feedback. Commission members are invited and encouraged to attend this meeting as well. We do have a South River Preserve page now on our website with great information.
- **Sunset Park Update:** We've received 50% plans (engineer plans) from Wiley Wilson. However, Sunset is on pause. Gas remediation project came in \$200,000 over budget (which is taking place now). Starting at a deficit and project is tied to budget. Won't go out to bid until we receive the green light for funding.
- **Shenandoah Watershed Grant:** This is a grant to relocate the kayak access point. Unfortunately, we did not receive grant this go around. However, we will continue pursuing a future grant.
- **Greenway – Phase 2B (from Shiloh Church to North Park):** Right-of-Way Meeting occurred today. There are now 6 properties remaining that are located from railroad to edge of North Park. Engineer firm, McCormick Taylor, will work to get to final construction 45-60 days and out to bid (if all goes well) by Fall of 2020 or early spring of 2021.
- **North Park Remediation:** Project is moving along quickly. Construction entrance road installed, trucks hauling in gravel, 6 ft. chain-link fence installed around construction area, and much construction activity taking place. Everything in park will remain open for business except for the basketball court. Will look drastically different but confident all will be back to normal in 1 ½ years. We will post updates on FB and article should come out in newspaper soon with information for the public.
- **City Council Request:** Parks & Rec presentation ("State of the Union") will be presented by Mr. Jones on March 9<sup>th</sup> at 7:00 pm. Commission members are invited to attend. Will be about a 15-20-minute presentation on all that we do at Parks & Rec including cemetery, building maintenance, parks maintenance, project updates, events, activities, and more. We're excited to be a part of this. This will help to inform the public on what our department is involved in.

- **Wayne Theater – Lecture Series:** On April 14<sup>th</sup> at 7:00 pm, Mr. Jones to speak on “Parks, Trails, & Events – Waynesboro’s Next Eco Driver”. Feel free to come out! No-charge event.

**Questions/Discussion:**

- Ms. McInnis inquired about the South River Preserve (SRP) and if flyers would be posted in parking lots, kiosks on the greenway, and park shelters. She stated that these are high-use areas and would be very helpful to inform citizens. Mr. Jones stated that most updates will be done on FB, via posts, and invited the commission members to feel free to get the word out as well. He also stated that there would be several newspaper articles printed with information on the SRP.
- Ms. McInnis inquired if acreage was added – the section across the river. Mr. Jones stated that the parking lot and triangle of land was part of the same land gift. We don’t plan to have program space there.

Meeting was adjourned.

Respectfully submitted,

Sherrie English

## **PARKS AND RECREATION REPORT – MAY 27, 2021**

### **DWAYNE JONES**

#### **Director's Report:**

- Budget / staffing update
- Pool - outsourced management
- North Park basketball courts
- Rosenwald opening status update

### **MIKE ALLEN**

#### **Parks Maintenance Supervisor:**

- Parks and Rec maintenance staffs' main focus, in the last 4 weeks, has been the pool. With the pool not opening last year, there were a lot of added tasks necessary to prepare for opening weekend.
- The War Memorial pool is scheduled to open Memorial Day weekend (Saturday, 5/29) and everything is going as scheduled and running smoothly.
- We've added touchless water bottle fillers in all parks along with touchless toilet sensors, soap dispensers, and hand dryers in all the restrooms.
- The kiosk at the Serenity Garden has been powder coated and painted with a fresh coat of paint.
- Groovin' on the Greenway concert series starts May 20<sup>th</sup> and everything has been prepared and is ready.
- The soccer league ends their season on May 22<sup>nd</sup>. The main focus now will be baseball.

### **STEPHEN BLACK**

#### **Horticulturist:**

- General landscape maintenance at all city buildings, annual beds, and park beds including weeding, spraying, trimming, and mulching.
- Continued to respond to citizens' requests for tree maintenance and work with public works and tree care companies to complete required tree maintenance.
- We held our Arbor Day Celebration on April 19, 2021. Children in the YMCA daycare program participated in a story hike down the greenway, reading The Lumberjack's Beard as they walked to the site where we planted an October Glory Red Maple.
- Two trees have been planted to replace ash trees that were removed as part of the Department of Forestry's Ash Removal cost share program. Planting an equal number of trees, of a different species, was a requirement of the program.
- All back-flow preventers for our irrigation systems and pool have been inspected.
- The baskets have all been hung downtown and the irrigation is working properly.
- The irrigation systems on the soccer fields and ballfield at North Park have been started up and operating.
- I have begun cleaning out our annual flower beds and replanting with summer annuals.
- Assisted with Park to Park half marathon, pool cover, and erecting the concert shell on the greenway.
- We have hired two seasonal employees on the mowing crew. We've had a hard time this again this season getting applicants.

## Plans for the upcoming Month

- Continue with general landscape maintenance tasks (weeding, pruning, cutting back, cleaning up and mulching.)
- Continue handling citizens' tree care requests (tree evaluations, price quote requests, etc.)
- Continue cleaning out annual beds and replant with summer annuals.

## **AMANDA REEVE**

### **Event Coordinator:**

## **Races**

- Sunrise Spectacular Race – July 10
  - Promote new name for the same great race (formally Summer Extravaganza)
  - Promote registration, via e-blasts, to past participants and on social media
  - Update signage with new logo
  - Work with Relay for Life
  - Acquire sponsors for the event by reconnecting with past businesses and reaching out to new ones
- Fall Foliage Race – October 9
  - Registration for this race will open soon and planning will begin
  - Pursue sponsorships old and new

## **Other**

- Sign Projects
  - Coyner Springs Park – Dog Park Sign
    - Currently working on developing a new group of signs to be used at Coyner Springs Park in the off-leash areas. These signs will be a revitalized version of current signage. Additional signs will also be made and placed in some key areas that are lacking signs now.
  - Lyndhurst Rd Bike Signs
    - Currently working on signage to bring more attention to drivers that the road is traveled by cyclists and caution is required.
- Summer Enrichment Program – June/July
  - Parks and Recreation will be participating in a summer enrichment program, lead by Waynesboro Public Schools, in conjunction with the Community Foundation of the Blue Ridge, along with many other community organizations.
- Back to School Bash
  - Waynesboro Parks and Recreation will be participating in a back-to-school open house hosted by Waynesboro Public Schools.
  - Currently meeting bi-weekly with the planning committee and assisting with promotions (community outreach, flyer placement, along with social media and email promotions).
  - This event is scheduled to take place on Sunday, August 25<sup>th</sup> and September 1<sup>st</sup>, at Kate Collins Middle School. Many community organizations will be represented there, providing information for families in Waynesboro.

- Parks and Recreation will provide any fall programming information that is available at that time.
- Social Running Club – 1<sup>st</sup> & 3<sup>rd</sup> Thursdays
  - Running Club is back in action this year. It began in March and will continue through October.
  - Runners meet at various parks in Waynesboro.

**SUSAN ROBERTS**

**Rosenwald/Special Events:**

April was a busy planning month:

- Groovin’ will begin with an expanded line-up on May 20, from 6-8pm. This year there will be 11 Thursdays full of a variety of music at the greenway. Activities for children will be provided by the BRCM and there will be a food truck on site for anyone wanting to purchase dinner there. For the full band schedule, go to <https://www.waynesboro.va.us/251/Groovin-at-the-Greenway> .
- With more folks getting ready to get out and about... we’ve added 3 new fitness programs in the parks. These include: Mindful Movement by the River (Ridgeview), 5 Elements of Yoga (Serenity Garden), and Senior Walk on the Greenway.
- In keeping with the outdoor programming theme, we will be offering a kid’s Nature Craft series at the Woodland Shelter on Wednesday afternoons. Pre-registration is required, but the classes will be free to participants.
- Plans for a firework display from Sunset Park are in the works for July 10<sup>th</sup>. Stay tuned for more information. The show from Sunset will allow citizens a view from the comfort of their home’s neighborhoods, and many public areas, rather than just Ridgeview Park. The visibility from shooting them off at this location should be huge compared to Ridgeview.
- In addition, more community groups are starting to plan for special events now that restrictions are easing up and more people are being vaccinated. Each week, several new Special Events are submitted to use various park areas or City streets. When applications are received, they are sent to all relevant City departments (as many require services from varying depts.) Upon approval, they are put on a master calendar and the spaces are reserved.

## **STEPHANIE SELTZER**

### **Project Manager:**

#### **Events**

- Shenandoah Valley Plant Symposium (3/20/20) (3/19/21)
  - The 2020 and 2021 events were both canceled due to restrictive Covid guidelines for indoor events.
  - We briefly looked into making the event virtual but, based on our budget restrictions and the composition of our audience, this did not seem like a suitable alternative.
  - The speakers have all been extremely understanding and have all agreed to put SVPS on their schedules for 2022.

#### **Projects**

- Scenic River Designation for the South River from Oak Lane to Hopeman Parkway
  - In 2020, Parks and Rec staff, along with two river advocates, took two representatives from DCR out on the river so an evaluation could be completed looking at 14 different criteria including amount of vegetative buffer, water clarity, viewshed, etc. The evaluation showed the South River did meet the criteria.
  - With the evaluation done, Council approved it and gathered support from the General Assembly. The General Assembly voted in favor of recognizing it and forwarded it to the Governor to sign into law.
  - The designation will be official on July 1, 2021.
- South River Preserve
  - We have been working with the Trustees and the design team to determine the parameters of phase 1 of the project which will utilize the NRDAR monies.
  - We have a meeting on May 25 which will hopefully allow us to move toward construction documents for a defined phase 1.
- Sunset Park
  - This project has been frozen since the start of the pandemic.
  - The money which supported this PO for construction designs is available once again and we have initiated a restart with the design team.
  - We expect to have construction-ready plans by July 1.
  - Although this project did not get CIP funding this year, we are hoping for some funding outlets to come available in the near future. Having completed construction plans will make us competitive.
- South River Greenway Phase 2B
  - AECOM has completed its streambank restoration in North Park and has left their construction road which will be utilized as the base for the greenway.
  - We obtained all the required easements for the project during the pandemic which allowed us to move forward on the final design.
  - We have submitted the final plans for review and are in the process of making the necessary edits. We should be going out to bid on this project later this year.
- South River Greenway Phase 4
  - We received partial funding through a Transportation Alternatives (TA) grant from VDOT. This will allow us to begin Preliminary Engineering and Right of Way.
  - Applications are being accepted for another round of funding. We are applying for the construction portion of the project as well.



- We have formed a project planning group and will be meeting with the VDOT Project Coordinator on June 3 to introduce her to the project and show her the rest of the greenway.

## Counters

- We previously had pedestrian counters along the Greenway. One was removed because of continued damage and has not been placed elsewhere as yet. We have one at the Loth Springs end of the greenway.
- We previously had a vehicle counter at Ridgeview Park. Once we collected a year of data, we moved it to Coyner Springs. We quickly determined we will be missing important data for future grants, supplemental budget requests, and CIP projects so we purchased two additional counters. We now have counters at Ridgeview, North, and Coyner Spring
- Counter data follows:

### Master Summary

Download as  Excel  CSV

Year	Site	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	ADT†	ADT†x365	Days with data
2020	Coyner Spgs <sup>D</sup>												4,573*	147,522	53,993	23
2021	Coyner Spgs <sup>D</sup>	5,472	3,420	6,258	6,324	5,143*								177,246	64,695	138

### Master Summary

Download as  Excel  CSV

Year	Site	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	ADT†	ADT†x365	Days with data
2019	Ridgeview <sup>D</sup>								12,338*	12,447	10,448	5,090	4,487	270,349	98,677	126
2020	Ridgeview <sup>D</sup>	4,306	5,544	9,576	9,072	12,977	13,701	14,021	13,298	12,136	11,974	8,547	6,293*	341,261	124,902	341
2021	Ridgeview <sup>D</sup>		5,600*	9,171	9,942	9,179*								302,893	110,556	84

### Master Summary

Download as  Excel  CSV

Year	Site	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	ADT†	ADT†x365	Days with data
2019	GW LothSpgs <sup>D</sup>								5,149*	4,681	2,981	2,530	2,424	108,159	39,478	132
2020	GW LothSpgs <sup>D</sup>	2,603	2,718	5,508	6,792	7,673	7,552	6,404	6,204	6,075	5,884	4,700	3,168	178,363	65,281	366
2021	GW LothSpgs <sup>D</sup>	3,489	2,785	5,695	5,799	5,864*								153,428	56,001	138

ADT† = Average Daily Traffic

\* = based upon that month's ADT [Learn more](#) Indicates months with less than 6 days of data.

<sup>D</sup> = divide by 2 applied [Learn more](#)

\*\*North Park has been excluded due to data inconsistencies. The counter will be moved to see if this can be remedied.