

**PARKS AND RECREATION COMMISSION  
ADVANCE AGENDA  
MEETING TO BE HELD Wednesday June 21, 2023  
Rosenwald Community Center**

WELCOME - CALL TO ORDER

MINUTES OF THE MEETING OF May 17, 2023

DEPARTMENTAL REPORT

MEMBERS – QUESTIONS/COMMENTS

VISITORS – QUESTIONS/COMMENTS

**PARKS & RECREATION COMMISSION**  
**MINUTES OF THE MEETING OF May 17, 2023**

**PRESENT**

Jim Wood, Council Representative  
Robert Kuykendall, Chair  
Donna Ownby  
Jared Bissinger  
Vicky Ferreira

**ABSENT**

Jabriel Tyler

**VISITORS**

None

**PARKS & RECREATION DEPARTMENT STAFF:** Dwayne Jones, Kayla Coakley

Mr. Jones opened the meeting at 6:01 P.M. at Rosenwald Community Center. He asked the committee members to review the meeting minutes from the last meeting on May 17, 2023. He requested a motion to approve the minutes. Mr. Kuykendall proposed a motion to accept the minutes as written. A second motion was made by Mr. Bissinger. All were in favor – none opposed.

Mr. Jones proceeded to review the Parks & Recreation recent activities, upcoming events and project updates.

- **War Memorial Pool** opening day is May 27th. We are excited for the kick off of the Splash Pad.
- **Rosenwald Roof** project is complete.
- The **Rosenwald HVAC** project is finished. We are working out little tweaks and learning the new system. It had been fabulous to have heat and a/c in the gym.
- **Hanging Basket** are now being placed downtown since the freeze warning has been lifted and Spring weather has arrived.
- The **Annual Easter Egg Hunt** was a success. We had a huge turnout of 800 kids.
- **Rosenwald Block Party/Open House** was a great day with wonderful community feedback. We had 300 people come out to enjoy the day.
- **Groovin on the Greenway** starts tomorrow evening, Thursday May 18.
- **Petpawlooza** went well, even with the rain we had 20 vendors and the Marvelous Mutts Performance with a consistent attendance.
- **Sunset Spectacular** is scheduled for July 8<sup>th</sup> at Constitution Park with a band and food truck.
- **Run the Valley Series** has 58 participants. They will receive the sun charm to magnet to their race medals.
- **Kids Mud Run** is June 3<sup>rd</sup>. Registration has been slow but we look forward to the event. Waynesboro Generals and Kiwanis will be there to volunteer.
- **South River Preserve** should be getting started in early July. We are currently working on getting the project back on budget.
- **Sunset Park** construction is underway. Restroom and shelter are moving steadily and parking areas are getting base asphalt soon
- **South River Greenway Phase 4** The person previously interested, although had backed out, has reconsidered and is now in fact purchasing the property and should close on June 1. The City will now need to take up negotiations for an easement with the new owner.
- **Commission Member Donna** expressed concern about a missing trash can in North Park. Mr. Jones responded with knowledge of the matter and a plan to have it corrected.
- **Seasonal Employees were** mentioned and it was discussed that we have a very dedicated and hardworking team this season. Mr. Jones expressed that we have two that plan to apply for full time that we would like to bring on.

Mr. Jones closed the meeting at 6:30 P.M.

Respectfully submitted,

Kayla Coakley  
Office Manager

## **PARKS AND RECREATION REPORT – June 21, 2023**

### **MIKE ALLEN - Parks Maintenance Supervisor:**

- The maintenance team continues to work at the War Memorial Pool. The new Accu-Tab system has caused challenges with keeping the chemistry balanced but learning a new system takes time.
- The new doors that were supposed to be installed at the pool are delayed till season closing. Augusta Steel wasn't able to get the doors and install them before the pool season started.
- The tennis courts are scheduled to be pressure washed in the upcoming weeks
- A new water hydrant has been installed at the Woodland shelter after the old one was vandalized
- New hand dryers have been installed in the North Park restrooms
- We've installed a timer on the lights for the basketball court at North Park. The schedule is on at 8PM and off at 10PM
- We have started the process of running electric for Sunset Park. Conduit was run under the road prior to the asphalt being put down. It will be used for future wire pulls. The structure for the main service has been built and waiting for the service to be installed on it.
- Kevin Harris has settled in and doing a good job at the Parks Custodian position

### **STEPHEN BLACK - Horticulturist:**

- General landscape maintenance at all city buildings, annual beds, and park beds including weeding, spraying, trimming, and mulching.
- Continued to respond to citizens' requests for tree maintenance and work with public works and tree care companies to complete required tree maintenance.
- All of our annual display beds have been cleaned out and replanted with summer annual flowers.
- American flags were put out on display downtown for Memorial Day and Flag Day.
- We assisted with preparations for the Kid's Mud Run.
- The Serenity Garden was spruced up for the spring brick dedication.
- We have been pruning trees along the greenway, Ridgeview Park, Courthouse, and along Main Street
- We assisted cemetery staff with cleaning up Riverview Cemetery.

### **KYLIE RITTS- Special Events Coordinator:**

#### **Groovin' on The Greenway**

- Every Thursday from May 18th to July 27th in Constitution Park
- Our Groovin' lineup of bands and food trucks are finalized. We have just finished our 4th performance and we have a had great turnouts for each performance
- Blue Ridge Children's Museum has been there at the kids' corner for every Groovin' performance.
- We have hung our posters for Groovin' all around Waynesboro.

#### **Sunset Spectacular**

- Saturday July 8th at Constitution Park
- The fireworks contract is in hand and we are awaiting the final permit from the fire department.
- We are going to have a Groovin' like night before the fireworks. With a live band performance, food trucks, and other vendors.

#### **Kite Day**

- Saturday September 24<sup>th</sup> at Coyners Spring Park
- The planning process has started for this event and we should have more updates for it next month.

## **AMANDA REEVE - Event Coordinator:**

### **Races**

#### **Run the Valley Race Series**

- 2 of the 4 Run the Valley races are complete. Next up is the Sunrise Spectacular at Ridgeview Park on Saturday, July 8<sup>th</sup>.

#### **Kids Mud Run – June 3**

- The kids mud run was a great day to kick off summer with kids in the park. The weather was warm and sunny and nearly 60 kids went to the War Memorial Pool right after the race to enjoy the new splash pad and pool. Runners could show their race bib at the front counter and get into the pool for free on that day.
- All Parks and Rec staff worked to get the park ready for the race. From mowing to setting up obstacles, race week was all hands-on deck.
- This was the second year we used inflatable waterslides at the finish instead of the giant slip n slide on the park hill.
- We had the help of volunteers from Kiwanis and the Waynesboro Generals baseball team. We even had our office manager Kayla and her teen son Isiaha help out!

#### **Sunrise Spectacular Race – July 8**

- Continue to promote the race.
- This is the 3<sup>rd</sup> race in the series.
- We are working with Relay for Life for volunteer support
- Work with DCCU for award sponsor
- Currently 100 runners signed up. Above the number we were at last year at this time. Expecting around 300 runners.

#### **Fall Foliage Race – October 14**

- Opening soon

### **Summer/Fall Athletics**

- Working with WPS, Girls on the Run, and Murphy Deming School of Physical and Occupational Therapy to encourage and support the Girls on the Run program in Waynesboro Elementary Schools this fall.
- Working on planning a pickleball tournament at Ridgeview Park. We need to wait until we can get the repair done to the court that is needed before proceeding. Will be partnering with the YMCA for the tournament planning and promotion.
- Volleyball net is ready to go up in the Rosenwald gym and will allow for indoor practices.
- Plan to assist the WPS Special Ed department with a kayak clinic on the South River early in the 2023-24 school year.
- Ideas for several other sports programs/tournaments are in the works.

## **STEPHANIE SELTZER - Project Manager:**

### **Projects**

#### **South River Preserve**

- We are negotiating scope with Summit to bring get the project in line with available funds.
- We have determined a new treatment for a section of the project that should offer significant savings and get the project closer to budget.
- Anticipate being under contract by the end of the month.

#### **Sunset Park**

- Construction is well underway: Shelter is in place; restroom is constructed and finishes will soon be going in place.
- Daily site visits and numerous meetings each week with construction crews.
- Working with Rotary for a plant project to help purchase and install the landscaping for the park space which was cut from the scope of the construction bid to cut costs.

#### **South River Greenway Phase 4**

- The buyer who previously backed out ended up coming back to buy the Eagle Real Estate property. We will need to negotiate an easement with the new owner to accomplish the project.
- We are still awaiting permission to enter the property to continue the field work necessary for the project.

### **Misc**

- Working with three different eagle scouts on various projects at the parks. One at North doing picnic tables and bug condos, one at Ridgeview doing a hammock nest, and one along the greenway potentially marking distances.
- Participated in field Day at Kate Collins on May 18 where we had students complete a cooperative art project over the course of the day.

### Sunset Images

