



Staunton, Augusta, and Waynesboro

BOARD AGENDA

September 15, 2020 @ 5:30pm

Join Zoom Meeting

<https://us02web.zoom.us/j/87664665465>

Meeting ID: 876 6466 5465




1-312-626-6799

1-301-715-8592


Mission: Supporting local organizations to empower low-income individuals and families, strengthen our community, and create opportunities by providing funding and guidance to programs that address the causes and conditions of poverty.

Community Action Promise:

Community Action changes people's lives, embodies the spirit of hope, improves communities and makes America a better place to live. We are about the entire community and we are dedicated to helping people help themselves and each other.

1. **Welcome & Call to Order**
2. **Review and Approval of Meeting Minutes**
 - *Attachment A: August Minutes
3. **Agency Introductions:** 
 - ARROW Project
 - Brain Injury Connections
4. **Report Review** 
 - Attachment B: Client Impact Stories (FY20)
 - Attachment C: FY 21 Budget Dashboard
 - Attachment D: Board Survey Results
 - *Attachment E: Needs Assessment Survey Draft
4. **Funding Requests**
 - *Attachment F: COVID Response Applications (1)
 - *Attachment G: Community Support Applications (2)
5. **New Business** 

* indicates item may require a vote

 indicates item relates to ROMA and/or certification standards

Discussion Guide September 15, 2020 CAPSAW Board Meeting:

Zoom info:

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Meeting ID: 876 6466 5465

If you wish to participate by phone:

312- 626- 6799

301-715-8592

Minutes are included as **Attachment A: Augusta Minutes**

Agency/Program Introduction:

Guest speakers will include the Directors of both the ARROW Project and Brain Injury Connections.

REPORT REVIEW:

- **Attachment B: Client Impact Stories (FY 20)-** Each funded program is asked to submit a client narrative at the end of the year. The final stories are in your packet from Valley Program for Aging Services, Valley Supportive Housing, Valley Children's Advocacy Center, Valley VITA, Salvation Army Waynesboro, Salvation Army Staunton, and the YMCA.
- **Attachment C: FY 21 Budget Dashboard** is current through September 8th. We have expended about 17% of our total budget. The Salvation Army, Waynesboro branch has requested 70% of their total award. Anna is keeping in touch with them and with the Community Foundation with an eye towards continued support. The bulk of their CAPSAW funding is from our state dollars which must be spent on families with children. They are not spending that portion as quickly as their regular CSBG funding. They have also seen an increase in water bill requests compared to previous time periods.

We continue to run under budget when compared to previous years in travel, supplies, training, and technical support. We are at 79% of the annual budget in the Dues and Subscriptions category as most of our dues are paid at the beginning of the fiscal year. For example, we have already paid annual board insurance, Virginia Community Action Partnership annual membership, and our annual Survey Monkey subscription.

- **Attachment D: Board Survey Results-** The responses from two questions are shared here. The first page lists the funded programs and how familiar respondents were with each. As a result of this survey, Brain Injury Connections was invited to attend this meeting. We will continue to bring in guest speakers as we are able. The second page groups the requested training topics into categories. Anna will work to address these as we move forward through the year.

- ***Attachment E: Draft Needs Assessment Survey.** This survey closely resembles our previous version conducted in FY 18. That survey was designed with assistance from our state office. The hope is that by keeping the questions as similar as possible we will be able to compare responses. This is not intended to be a statistically viable survey, but a snapshot in time. Some adjustments or additions have been made to allow for COVID-19's impact to be measured. A zip code breakout was included to help narrow down areas of need in our region. Christina Casado from the Community Foundation has offered to help translate the survey into Spanish. We will have both paper copies and an internet link available and will promote the survey for 30 days to start.

Funding Requests: If you need to disclose a conflict of interest for any of the following applicants please do so at or before the meeting. Anna will update your conflict of interest declaration form as needed. Requests were submitted by Blue Ridge Community College, Rebuilding Homes Greater Augusta and the Health Equipment Loan Program or HELP.

Attachment F: COVID Response Requests \$2,000 (\$146,268 available)

<i>Agency</i>	<i>Program Description</i>	<i>Amount Requested</i>
Blue Ridge Community College	Web Development Boot Camp	\$2,000

Attachment G: Community Support Requests: \$3,980 (\$19,060 available)

<i>Agency</i>	<i>Program Description</i>	<i>Amount Requested</i>
Renewing Homes	Reusable Ramps	\$1,980
HELP	Reusable Ramps	\$2,000

HELP ramps are short ramps to go from a porch over a raised door threshold in the home. Renewing Homes ramps are long ramps from the yard to the porch. The two requests form a continuum of options between two collaborating organizations.

NEW BUSINESS:

- The United Way has been rescheduled for September 17th at 10am. In consultation with the site visit team scheduled to attend the last visit date, special conditions were placed upon the agency due to the number of cancellations. These will be discussed at the meeting and were communicated both verbally and via email. Please let Anna know if you would like to attend this visit. Anna has invited Christiana Shields to submit any questions she may have as she was prepared to attend the visit when still officially on the CAPSAW board.
- Program Updates:
 - Tutoring Program: A new tutoring service is under development. Anna has reached out to them with both COVID and CSUP application information and looks for a request to be submitted in the coming weeks.

- C4: The childcare program is operating and already running at capacity. They need staff to expand to meet the growing waiting list. The waiting list is currently at over 100 students. They have locations ready to go, but not enough staffing to move forward. More information can be found at: <https://sawchildcare.org/>
- Housing Council Reboot: Anna is working with several members of the previous housing council to move this group forward. The group is currently focused on creating a website to serve as a clearing house for housing related information.
- Nomination Committee Update
- CARES Act Reporting Committee: Anna volunteered to join the CARES ACT Reporting committee organized by our state support staff at DSS. Work will begin this week to develop some guidelines on this process.

Attachment A: Community Action Partnership – Staunton, Augusta, Waynesboro
Board of Directors Meeting Minutes
August 18, 2020 (Zoom meeting)

Board Members	Present	Absent
Andrea Oakes	x	
Janet Ewing		X
Christiana Shields	X	
Lana Williams	X	
Pam Carter	X	
Sarah Crenshaw	X	
Ron Ramsey	X	
John Lilly-entered later	X	
Judy Burtner	X	
Kristi Pelina	X	
Daniel Sullivan		X
Andy Parr		X
Debbie Battle	x	
Scott Seaton	X	
William Flory		X
Admin Staff: Anna Leavitt	x	

WELCOME AND CALL TO ORDER

Andrea Oakes, Chair, welcomed everyone and called the meeting to order at 5:30. A verbal roll call was conducted and those present are indicated in the chart above. Those attending were reminded that all votes will be taken via roll call and recorded in the minutes.

REVIEW AND APPROVAL OF MEETING MINUTES

Pam Carter made a motion to accept July meeting minutes as presented. Ron Ramsey seconded the motion and a voice vote was taken. All were in favor.

. REPORT REVIEW:

Anna began sharing a PowerPoint on screen with the attachments and discussion points.

- **Attachment B: FY 20 Financial Reports.** This document contains 3 pages. Page 1 is the end of year budget dashboard which is what you see on the screen. Ultimately, we expended \$488,472.05 over the course of FY 20. These figures have not changed since the July report. On the side of the screen you can see the highlights from page 2 and 3 of the Attachment.

Funding Stream Break Out

- 42% Federal CSBG (\$205,295.60)
- 27% State TANF (\$130,000)
- 31% Locality Funding (\$153,177.45)

Vendor Budgets

- Based on budgets submitted by agencies that submit quarterly/annual/demographic reports (includes the Salvation Army COVID funding)
- 72% spent on personnel (45 positions supported)
- 28% spent on program expenses including direct assistance to clients, utilities, rent, and program supplies.

- **Attachment C: Client Impact Stories (FY 20)**- Each funded program is asked to submit a client narrative at the end of the year. Several were included in the July packet. You found stories from the Boys and Girls and Club, Blue Ridge Legal, Blue Ridge Area Food Bank, Brain Injury Connections, CASA, and New Directions in this month's materials. The remaining impact stories will be shared at our September meeting.

Attachment D: FY 20 Strategic Plan Score Card. As you might expect COVID impacted many of the outcome expectations. Several programs pivoted to provide services to CAPSAW funded program participants in an emergency capacity and did not capture long term or outcome data for that period. Our Income and Asset building outcomes did very well. The power point includes some highlights from areas that we have closely monitored through the year.

Anna specifically highlighted the Income and Asset Building outcomes which were successful beyond our projections. This continued to carry through into an increased estimated economic impact over FY 19 (11%). Members commented on the ability of program participants to increase their savings and the hopes that this proved helpful during the early stages of the pandemic. Anna explained that the Score Card aggregates the outcomes reported into the specific areas of interest. Each of these can be pulled apart to look at individual program performance.

The next slide focused on the areas we had anticipated not meeting our goals. Programs continued to serve enrolled folks and, in some cases, added new individuals and families. However, their ability to monitor outcome achievement was limited by pandemic safety protocols. This is particularly evident in the Education / Cognitive Development and Health indicators.

Anna will work with programs after the first quarter to make necessary program adjustments as COVID-19 is still impacting service delivery.

The next steps with FY 20 data include:

- Aggregated demographics served (completed)
- Comparison to previous years demographics
- Comparison to census data

Anna asked that you let her know if you have any area of interest, or specific things you would like to know more about

- **Attachment E: FY 21 Budget Dashboard.** The Dashboard has been updated through yesterday to reflect the most recent COVID-19 expenditures. The figure here does not represent the amount we have committed, just the amount expended. Agencies will submit quarterly reports in October, and we can expect to see a jump in expenditures at that time.

Funding Requests:

The following agencies/programs are being considered for funding. Please announce any conflict of interest or affiliation you may have with any of those listed below:

- Creative Collaboration Coalition for Childcare or C4 (not included in board packet)
- ARROW Project
- Augusta Health Foundation
- Crossroads to Brain Injury
- Girl Scouts
- Augusta County Library (late submission this afternoon)

No disclosures or affiliations were declared.

Attachment F: COVID RESPONSE REQUESTS:

The first slide is one that appeared at our July meeting outlining the need for childcare in response to the virtual and blended mode of instruction adopted by all 3 localities we serve. Anna explained that a collaborative effort has risen to meet this need. The C4 request was not included in your packet and was described as follows:

Creative Collaboration Coalition for Childcare or C4 (staff request \$50,000)

- Cover portion of costs associated with development and roll out of regional childcare programming (United Way is the fiscal agent). Program includes staffing, volunteer recruitment, training, cleaning, program supplies, background checks, insurance, and scholarships for eligible participants.
- \$250,000 has been committed by the Community Foundation. Augusta Health is providing HR support and will be approached for funding as well.
- Current partners include both YMCAs', the United Way, the Community Foundation, all three school systems, and numerous churches throughout the region
- Sliding scale tuition structure broad enough to include working families (higher than our guidelines)
- Website that will help hire and train staff and volunteers as well as connect parents with services, process applications etc. will go live August 24th
- Anna will work with the C4 to establish a budget and reporting process for eligible expenditures/services (likely based on the % of free/reduced lunch figures for the region).

Board members discussed the need for the service and had questions about the age ranges served, the locations selected, roles of various partners and lead agency designation.

Ron Ramsey motioned to accept the proposal as presented which was seconded by Scott Seaton. All were in favor and the voice vote was recorded.

John Lilly arrived

The next slide also appeared at our July meeting covering the work of the Mental Health response team through the Community Foundation's COVID response. The second proposal was submitted by the ARROW Project to cover expense related to Phase 1 of that response.

ARROW Project (\$58,000)

- Phase 1 of the COVID-19 Mental Health Response plan
- Eldercare/Companionship
- Community Outreach
- Virtual Check-ins
- Fee-free Services
- Additional funds provided by the Community Foundation. Potential funding from the City of Staunton and Augusta Health.
- If funded, Anna will work with them to establish a budget and reporting process for eligible expenditures/services.

Board members discussed the need for expanded mental/behavioral health services in response to COVID. A motion to fully fund the proposal was made by Scott Seaton and seconded by Ron Ramsey. All were in favor and the voice vote was recorded.

Augusta Health Foundation (\$6,826)

- Cover one month of costs for eligible services to participants in the Crop to Community program

- 50 income eligible families who are food insecure, homebound, and or isolated due to COVID-19
- Partners include several local farms and Project GROWS

There was some discussion about the budget provided which included a per food box break out and mileage for delivery. Members were pleased that the program included many local partners including local food producers. Scott Seaton made a motion to fully fund the proposal which was seconded by Pam Carter. All were in favor and the voice vote recorded.

Crossroads to Brain Injury Recovery (\$525)

- Purchase of protective equipment, cleaning supplies and office supplies for the return to in person service delivery
- Reporting is straightforward. The number of income eligible people served would match those funded through their regular CAPSAW funding.

Anna explained that they are seeking the see-through face masks. She has been unable to connect them a source to donate those. She also explained that this “reopening” expense is exactly the kind of thing CAPSAW regularly covered as part of our initial COVID response funding.

Christiana Shields made a motion to fully fund the proposal which was seconded by Ron Ramsey. All were in favor and the voice vote recorded.

Attachment G: Community Support Requests

ARROW Project (\$2,000)

- Purchase of I pad’s and software for Phase 1 implementation

Members commented on the direct correlation to the previously approved COVID request. Ron Ramsey made a motion to approve the request which was seconded by Sarah Crenshaw. All were in favor and the voice vote was recorded.

Girl Scouts (\$900)

- Purchase of protective equipment and cleaning supplies for the region.

There was some discussion about when meeting would begin and how they would be conducted. Anna read from an email in which those questions were asked. Meetings are currently expected to begin in September with all precautions followed. Services will include a “badge in a box” and a mobile STEM activity that will be taken to childcare locations.

Scott Seaton motioned to fund the proposal, which was seconded by Judy Burtner. All were in favor and the voice vote recorded.

Augusta County Library (\$1,540)

- Purchase of 11 mobile hotspots and usage fees for each.

Anna explained that this request arrived this afternoon. Andrea Oakes took the temperature of the room to determine if a late submission should be reviewed. It was decided that a review was appropriate.

The slide contained the following information:

- Low- and moderate-income families who cannot afford internet and anyone who lives in one of the many areas of the county without internet service availability will be able to check out a hotspot from the library to receive free internet service wherever there’s cell coverage. This will facilitate the distanced learning that has become necessary because of the COVID-19 pandemic
- Requested Item: 11 Mobile Hotspots \$220 12-month Plan for 11 Hotspots \$1,320 (total of \$1,540)
- Hotspots would be loaned to approximately 190 individuals

Anna realized that she had flipped the figures and the actual request was for \$1,540 and not \$5,140 as indicated on the slide. Some questions were asked about the ability of the schools to provide hotspots, the process for what occurs when a hot spot is checked out and not returned and if there are liabilities for the library for materials accessed via the hot spots. Anna has already emailed the library with questions about the length of time hot spots would be "lent" and how a lost one would be handled. She will share those responses with the board when they are received.

Pam Carter motioned to fund the proposal which was seconded by Judy Burtner. All were in favor and the voice vote recorded.

Andrea Oakes requested that Anna notify the applicants of the board's decision. Anna will ask ARROW Project and the C4 programs to provide program updates at upcoming meetings.

New Business:

- The United Way site visit is rescheduled for the 27th at 10am. Ron, Andrea, and Christiana all volunteered to participate. Anna will send them reminders as well as invite all board members to participate.
- Andrea Oakes thanked Christiana Shields for her service to CAPSAW. Christiana's seat will be open as of the end of this month as she has reached her term limit. Christiana has been a wonderful asset and will be missed.
- A Nomination Committee was formed to help form the Officer Slate for our December meeting. The slate will be presented at that meeting with two-year terms beginning on January 1, 2021. Andrea Oakes and Scott Seaton volunteered to serve on that committee.
- Anna sent a message to all on the zoom meeting with the link to our board survey and encouraged those who had not completed it to do so.

The meeting was adjourned at 6:30 pm. All voice vote responses are below.

Board Members (July Minutes)	Yea	Nay
Andrea Oakes	X	
Christiana Shields	X	
Lana Williams	X	
Pam Carter	X	
Sarah Crenshaw	X	
Ron Ramsey	X	
John Lilly		
Judy Burtner	X	
Debbie Battle	X	
Scott Seaton	X	

Board Members (C4 Funding)	Yea	Nay
Andrea Oakes	X	
Christiana Shields	X	
Lana Williams	X	
Pam Carter	X	
Sarah Crenshaw	X	
Ron Ramsey	X	
John Lilly		
Judy Burtner	X	
Debbie Battle	X	
Scott Seaton	X	

Board Members (ARROW Project)	Yea	Nay
Andrea Oakes	X	
Christiana Shields	X	

Lana Williams	X	
Pam Carter	X	
Sarah Crenshaw	X	
Ron Ramsey	X	
John Lilly	X	
Judy Burtner	X	
Debbie Battle	X	
Scott Seaton	X	
Board Members (Augusta Health)	Yea	Nay
Andrea Oakes	X	
Christiana Shields	X	
Lana Williams	X	
Pam Carter	X	
Sarah Crenshaw	X	
Ron Ramsey	X	
John Lilly	X	
Judy Burtner	X	
Debbie Battle	X	
Scott Seaton	X	
Board Members (Brain Injury)	Yea	Nay
Andrea Oakes	X	
Christiana Shields	X	
Lana Williams	X	
Pam Carter	X	
Sarah Crenshaw	X	
Ron Ramsey	X	
John Lilly	X	
Judy Burtner	X	
Debbie Battle	X	
Scott Seaton	X	
Board Members (Arrow Project CSUP)	Yea	Nay
Andrea Oakes	X	
Christiana Shields	X	
Lana Williams	X	
Pam Carter	X	
Sarah Crenshaw	X	
Ron Ramsey	X	
John Lilly	X	
Judy Burtner	X	
Debbie Battle	X	
Scott Seaton	X	
Board Members (Girl Scouts CSUP)	Yea	Nay
Andrea Oakes	X	
Christiana Shields	X	
Lana Williams	X	
Pam Carter	X	
Sarah Crenshaw	X	
Ron Ramsey	X	
John Lilly	X	
Judy Burtner	X	
Debbie Battle	X	
Scott Seaton	X	
Board Members AC Library- CSUP	Yea	Nay
Andrea Oakes	X	
Christiana Shields	X	
Lana Williams	X	
Pam Carter	X	

Sarah Crenshaw	X
Ron Ramsey	X
John Lilly	X
Judy Burtner	X
Debbie Battle	X
Scott Seaton	X

Anna Leavitt, acting Secretary

Andrea Oakes, Chair



**CAPSAW
FY 20
Final Program
Report**

**Attachment B: Client
Impact Stories FY 20**

Staunton, Augusta, and Waynesboro

Agency Name: Valley Program for Aging Services

“Joe” is a 63yr old man who started using VPAS’ Senior Transportation in May 2019 when he was diagnosed with cancer. He needed frequent transportation to the University of Virginia for cancer treatments. Because of his declining cognitive abilities, Joe has a case manager with Social Services that usually does most of his appointment scheduling.

On one particular occasion in June 2020, the request for transportation was not made early enough and there was no room on the schedule for him. Under normal circumstances, making some adjustments to the transportation schedule, the appointment date or time, or calling upon additional volunteer drivers probably would have resulted in a ride for Joe. However, because of the COVID-19 pandemic, VPAS had stopped using volunteer drivers and there was only one staff driver available for all Senior Transportation needs.

Because of collaborative efforts at VPAS between the Senior Transportation Program, and the Waynesboro Senior Center’s transportation staff, VPAS was able to provide Joe with transportation to this appointment via a vehicle used in one program with a driver from another.

During the COVID-19 pandemic, VPAS has focused on ways to use our limited resources safely and efficiently to meet the needs of seniors in our community. In this case, Joe was able to get to a very critical cancer treatment without any changes to his usual routine for scheduling, with all of the adjustments being handled behind the scenes by VPAS.

Agency Name: Valley Supportive Housing

Tenant – 1111 W. Johnson St., Apt. A, Staunton, VA

This tenant has recently moved into one of our one-bedroom apartments from a room she was renting on Kalorama St. She is 59, a cancer survivor and was frightened of some of the tenants in the house in which she rented a single room. The house has a reputation as a drug den. She met one of our tenants in our complex at 240 Kalorama, Staunton. She



**CAPSAW
FY 20
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expressed to this tenant this fear and was referred to VSH. I met with her personally and helped her fill out the application, then called her case workers.

She has moved and is very grateful for the apartment (she is paying the same, utilities included, as she was for the single room) and for the safety that she feels she now has. She was a professional landscaper in previous times, but due to her mental health issues and her difficult cancer she has had her lifestyle reduced considerably.

She is handling her own finances and is developing relationships with our VSH community.

She has gone from a fearful living condition to one that is not and is clean and well-maintained. VSH does its supportive job in these cases.

Agency Name: Valley Children's Advocacy Center

*Note: Names and some identifying details have been changed to protect client confidentiality.

Steven was a 17-year-old who came to the CAC after disclosing sexual abuse by a close relative. Steven lived with his mother, Elizabeth, as his father was incarcerated and had been for most of Steven's life. Elizabeth worked long hours and switched to an overnight shift several years ago in order to increase her income and better provide for her son. A news event triggered Steven to tell his mom about his years of abuse at the hands of someone they both loved and trusted. Elizabeth tried to be there emotionally for her son, however, she struggled with her own thoughts of guilt and shame for not "protecting" her son better, as well as her own victimization when she was a child that she had never fully dealt with. Her own intense emotions of betrayal, shame, and guilt kept her from being able to fully emotionally support Steven.

During Steven's forensic interview, our Family Advocate met at length with Elizabeth and grew to learn more about the family's financial struggles and Elizabeth's own challenges. Elizabeth understood that counseling would be beneficial for her and Steven, however, she was concerned for their high deductible and her inability to sustain covering this expense. Valley CAC referred both Elizabeth and Steven to our in-house Counselor so that each one could have their own counseling sessions in order to deal with their individual issues. Further, as time drew on, our Counselor recognized the need for family counseling, which we were also able to accommodate. All without any charge to Elizabeth.



**CAPSAW
FY 20
Final Program
Report**

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We were also able to provide gas cards to Elizabeth, as well as a referral to a nearby church for cleaning and other household products, which provided Elizabeth with some much needed assistance and, most of all, a hopefulness that she was not alone in this challenging process.

Today, Steven's perpetrator is in prison for the acts against Steven and, more importantly, Steven and Elizabeth are well on their journey toward hope and healing.

Agency Name: Valley Volunteer Income Tax Assistance (VITA) – United Way

Wayne Wheeler states, "the VITA program takes a yearly stressful time (Tax Day) and makes it virtually worry free. I have used these services several years now with the same positive results. I recommend this service to anyone who qualifies." His sentiment is commonly held by the majority of Valley VITA Clients. Many clients express their appreciation for the service offered because they don't have the knowledge, the access to technology, or are nervous about filing. Valley VITA has a history of high customer satisfaction rates and client retention.

Agency Name: Salvation Army - Waynesboro

Imani is an 18-year-old high school student that came into New Directions Center's Being a single parent and balancing work, childcare, and finances is a difficult thing. It becomes more difficult with a baby on the way and with an unsteady income. A client in FY20 overcame many challenges while managing to stay in her home with help from CAPSAW. In July, an expecting single mother came into the office with her 5-year-old son and a handful of unpaid bills. She had been working nights and recently found a job that better matched her sons schedule. Unfortunately, due to the time of the switch, she would only be receiving one check for the month of July and was unable to pay both her rent and utilities with her small amount of savings. She had already paid \$80 towards her rent, and it was all that she could afford. Without CAPSAW, this mother would not have been able to provide her son and future child with the shelter and protection they needed. When the Case Manager called the client 90 days after her initial visit to complete the financial well-being questionnaire, her answers were drastically better. She shared that she felt much more financially stable and better prepared to meet an unexpected financial need.



**CAPSAW
FY 20
Final Program
Report**

**Attachment B: Client
Impact Stories FY 20**

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Agency Name: **Salvation Army -Staunton**

We had couple who we had helped who was going to be threatened to become evicted from their home who was able to be helped with CAPSAW. They were able to stay in their home and provide for their family.

Agency Name: **Staunton, Augusta Family YMCA**

Bell ringing? Yes!

Vegetable sorting? Yes to that, too.

Painting? Not as much.

When the Youth Volunteer Corps group at the YMCA had a chance to help with the painting at the Valley Mission Thrift Store next door, two sisters were among the volunteers that raised their hands enthusiastically. What they lacked in painting skill, they made up for with enthusiasm.

When the sisters and other students had finished two days of painting the Valley Mission Thrift Stores changing rooms, it looked exactly a group of teens had spent two days painting the thrift store dressing room. Partially blindfolded. While playing a game of tag with paint.

The project wasn't about creating the perfect interior design, it was about teaching students to give back. The most beautiful part of the story – just slightly edging the paint job in terms of beauty – is that the sisters were able to give back to the community in large part because someone gave back to the Staunton-Augusta Family YMCA.

Already on financial aid, the grandmother came to YMCA distraught after some circumstances out of her control had stretched finances thin. The YMCA was able to continue to help, and find ways to meet immediate needs, and plug the girls into programs like Youth Volunteer Corps.

With a paintbrush in one hand and a smile on their faces – at least the part of their faces yet to be covered in paint – the family is making sure the cycle of giving back doesn't stop with them.



**CAPSAW
FY 20
Final Program
Report**

**Attachment B: Client
Impact Stories FY 20**

Staunton, Augusta, and Waynesboro

Attachment C:
FY 21 Budget Dashboard

CAPSAW Revenue - Description 2021	Projected Income thru 6/30/2021	Confirmed Income	received % of total	allocation/remaining
CSBG	\$219,532.00	\$219,532.00	100.00%	\$0.00
TANF / State	\$161,200.00	\$161,200.00	100.00%	\$0.00
CSBG COVID Supplemental	\$299,670.00	\$299,670.00	100.00%	\$0.00
Locality Match	\$121,011.00	\$121,011.00	100.00%	\$0.00
Estimated Non Federal Carryover*	\$42,509.79	\$0.00	0.00%	\$42,509.79
CSBG Carryover	\$59,632.29	\$59,632.29	100.00%	\$0.00
Donations/mini-grants/interest	\$300.00	\$0.00	0.00%	\$300.00
Total Gross Revenues:	\$903,855.08	\$861,045.29	95.26%	\$42,809.79

Expenditures Description	Projected expenses thru 6/30/2021	encumbered/paid	% of total paid	Budget remaining
Community Support Grants	\$25,000.00	\$0.00	0.00%	\$25,000.00
Vendor Training and Technical Assistance	\$2,500.00	\$0.00	0.00%	\$2,500.00
CAPSAW PROGRAMMING	\$27,500.00	\$0.00	0.00%	\$27,500.00
Subgrantee Funding Amounts 2021:				
Blue Ridge Court Services	\$20,500.00	\$0.00	0.00%	\$20,500.00
Blue Ridge Legal Services	\$25,000.00	\$0.00	0.00%	\$25,000.00
Boys and Girls Club	\$12,000.00	\$0.00	0.00%	\$12,000.00
CASA	\$10,000.00	\$0.00	0.00%	\$10,000.00
Community Child Care	\$12,000.00	\$0.00	0.00%	\$12,000.00
Crossroads to Brain Injury	\$9,500.00	\$0.00	0.00%	\$9,500.00
New Directions Center	\$10,000.00	\$0.00	0.00%	\$10,000.00
Renewing Homes Greater Augusta	\$20,000.00	\$0.00	0.00%	\$20,000.00
Salvation Army (Waynesboro)	\$25,000.00	\$17,500.00	70.00%	\$7,500.00
United Way -VITA	\$8,000.00	\$0.00	0.00%	\$8,000.00
Valley Supportive Housing	\$25,000.00	\$0.00	0.00%	\$25,000.00
Valley Children's Advocacy Center	\$20,000.00	\$0.00	0.00%	\$20,000.00
Valley Hope Counseling Center	\$28,000.00	\$0.00	0.00%	\$28,000.00
Valley Mission	\$40,000.00	\$0.00	0.00%	\$40,000.00
Valley Program For Aging Services	\$25,000.00	\$0.00	0.00%	\$25,000.00
Staunton YMCA Multiple Programs	\$25,000.00	\$0.00	0.00%	\$25,000.00
Head Start	\$30,000.00	\$0.00	0.00%	\$30,000.00
Head Start - Early	\$30,000.00	\$0.00	0.00%	\$30,000.00
Total Contracts	\$375,000.00	\$17,500.00	4.67%	\$357,500.00
Total COVID Response Funding	\$299,670.00	\$92,228.02	30.78%	\$207,441.98
Director Contract	\$64,633.60	\$14,862.48	22.99%	\$49,771.12
Supplies	\$3,400.00	\$356.42	10.48%	\$3,043.58
Mileage	\$2,900.00	\$52.44	1.81%	\$2,847.56
Training/Conference Costs	\$5,000.00	\$0.00	0.00%	\$5,000.00
Dues and Subscriptions	\$7,910.00	\$6,227.00	78.72%	\$1,683.00
Total Administrative Funding	\$83,843.60	\$21,498.34	25.64%	\$62,345.26

Expected Expenditures through June 2021	\$786,013.60	\$131,226.36	16.70%	\$654,787.24
Projected Carryover	\$117,841.48	\$75,031.69		

*Estimated amounts; will update as funding amounts confirmed

D: Board Survey Results

CAPSAW Board Survey FY 21

Funded Programs	VERY FAMILIAR	FAMILIAR	SOMEWHAT familiar	NOT familiar
Blue Ridge Court Services	11.11%	33.33%	55.56%	0.00%
Blue Ridge Legal Services	20.00%	30.00%	40.00%	10.00%
Boys and Girls Club of Waynesboro, Staunton, and Augusta County	10.00%	50.00%	20.00%	20.00%
Brain Injury Connections	0.00%	11.11%	33.33%	55.56%
CASA (Court Appointed Special Advocates)	22.22%	44.44%	33.33%	0.00%
Community Child Care	22.22%	22.22%	44.44%	11.11%
New Directions Center	22.22%	22.22%	55.56%	0.00%
Renewing Homes Greater Augusta	10.00%	20.00%	70.00%	0.00%
Salvation Army (Staunton & Waynesboro)	10.00%	30.00%	60.00%	0.00%
United Way of Staunton, Augusta County, and Waynesboro (VITA Program)	22.22%	55.56%	22.22%	0.00%
Valley Supportive Housing	22.22%	11.11%	44.44%	22.22%
Valley Children's Advocacy Center	44.44%	44.44%	11.11%	0.00%
Valley Hope Counseling Center	11.11%	33.33%	55.56%	0.00%
Valley Mission	22.22%	77.78%	0.00%	0.00%
Valley Program for Aging Services	11.11%	55.56%	33.33%	0.00%
Staunton, Augusta Family YMCA	33.33%	66.67%	0.00%	0.00%
Head Start & Early Head Start	22.22%	55.56%	22.22%	0.00%

Administrative Information
Budget Guidelines
CAP national organization or other CAP community successful initiatives
ROMA refresher
ROMA
as always, continued info about the agencies we fund
Community Needs-Identified
Affordable housing
Childcare
Community Resources for elderly and lower socioeconomic group
creating/fostering a one-stop resource linking our supported agencies to help (re)direct in-need population to find what they need
Mental health
job creation for our target population
Job training
Assessment Needed
Needs in Craigsville
Needs in Wenonah and PERRY districts
Same in Staunton (needs)
unmet needs in the community -- for people & for agencies
Programs
Food banks
School lunches during COVID 19
Training to help people get back on feet when they have lost everything
Shelters



CAPSAW Community Needs Assessment
Fall 2020

Staunton, Augusta, and Waynesboro

* 1. Thinking about **YOUR** community's needs over the next 3 years, please pick what you think are the top 3 areas of need. Please limit your choices to 3 or less.

- | | | |
|--|---|---|
| <input type="checkbox"/> Budgeting & Personal Finance Management | <input type="checkbox"/> Food Insecurity | <input type="checkbox"/> Public Safety |
| <input type="checkbox"/> Business Development | <input type="checkbox"/> Housing | <input type="checkbox"/> Substance Abuse Services |
| <input type="checkbox"/> Childcare | <input type="checkbox"/> Medical Care | <input type="checkbox"/> Transportation |
| <input type="checkbox"/> Education | <input type="checkbox"/> Mental Health Services | |
| <input type="checkbox"/> Employment | <input type="checkbox"/> Nutrition | |
| <input type="checkbox"/> Other (please specify) | | |

2. If **you** have personally experienced emergency needs in the past year, how easy was it to find help?

	Always Able to Find Help	Sometimes Able to Find Help	Rarely Able to Find Help	Never Able to Find Help	N/A
Car Repair Cost Assistance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Shelter / Temporary Housing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Food	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rent/Mortgage Payment Assistance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Utility Payment Assistance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mental Health Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Physical Health Care Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. What are the 3 easiest ways for you to get information about community programs/resources?

- | | | |
|--|--|-----------------------------------|
| <input type="checkbox"/> Case Manager | <input type="checkbox"/> Internet (various websites) | <input type="checkbox"/> Twitter |
| <input type="checkbox"/> Facebook | <input type="checkbox"/> Mail | <input type="checkbox"/> School |
| <input type="checkbox"/> Faith Community | <input type="checkbox"/> Newspapers | <input type="checkbox"/> Snapchat |
| <input type="checkbox"/> Friends/ Family (word of mouth) | <input type="checkbox"/> Posters/Flyers | <input type="checkbox"/> 2-1-1 |
| <input type="checkbox"/> Instagram | <input type="checkbox"/> Radio | |
| <input type="checkbox"/> Other (please specify) | | |

4. If someone in your household tried to get a job in the last year, how easy was it to find one?

- | | |
|-----------------------------------|--|
| <input type="radio"/> Pretty Easy | <input type="radio"/> Impossible |
| <input type="radio"/> Difficult | <input type="radio"/> N/A Does Not Apply |
- Skip to Question 6**

5. If finding a job has been difficult or impossible, choose the 3 most important reasons why. Please limit your choices to 3 or less.

- | | | |
|---|--|--|
| <input type="checkbox"/> Available Jobs Do No Pay Enough | <input type="checkbox"/> Cost of Childcare (Job Related) | <input type="checkbox"/> Other Health Problems |
| <input type="checkbox"/> Lack of Skills/Training For Available Jobs | <input type="checkbox"/> Lack of Resume/Job Interview Skills | <input type="checkbox"/> Permenant Disability |
| <input type="checkbox"/> No Jobs Available | <input type="checkbox"/> Criminal History | <input type="checkbox"/> Temporary Disability |
| <input type="checkbox"/> No Transportation (Job Related) | <input type="checkbox"/> Lack of Permanent Address | <input type="checkbox"/> Lack of Proper Clothing |
| <input type="checkbox"/> Can't Afford Training for Available Jobs | <input type="checkbox"/> Lack of Internet Access | <input type="checkbox"/> Drug/Alcohol Problem |
| <input type="checkbox"/> No Training Available | <input type="checkbox"/> Lack of Phone Access | <input type="checkbox"/> Not A Problem |
| <input type="checkbox"/> Lack of Childcare (Job Related) | <input type="checkbox"/> Layoff/Downsizing | |
| <input type="checkbox"/> Lack of Education (Certifications/Degrees) | <input type="checkbox"/> Mental Health Problems | |
| <input type="checkbox"/> Other (please specify) | | |

6. If Adult Education is an issue, choose the THREE (3) most important reasons why.

- | | |
|--|---|
| <input type="checkbox"/> Cost | <input type="checkbox"/> Lack of Transportation (education related) |
| <input type="checkbox"/> Lack of Technical Training/Certification Programs | <input type="checkbox"/> Lack of Childcare (education related) |
| <input type="checkbox"/> Lack of GED Programs | <input type="checkbox"/> Lack of Computer Access at Home |
| <input type="checkbox"/> Lack of Literacy Services | <input type="checkbox"/> Lack of Internet Access at Home |
| <input type="checkbox"/> Lack of College Planning Services | <input type="checkbox"/> Not an Issue |
| <input type="checkbox"/> Other (please specify) | |

7. If Childhood Education is an issue, choose the 3 most important reasons why.

- | | | |
|---|---|---|
| <input type="checkbox"/> COVID-19 Related Costs including childcare, supplies, tutoring, etc. | <input type="checkbox"/> Lack of Transportation (school related) | <input type="checkbox"/> Continued Absences |
| <input type="checkbox"/> Childcare/Pre-School Service Operating Hours Don't Match Work Hours | <input type="checkbox"/> Lack of After School & Summer Programming | <input type="checkbox"/> Lack of Educational Success (poor performance) |
| <input type="checkbox"/> COVID-19 Health/Safety Concerns | <input type="checkbox"/> Unsafe School Conditions (bullying, threats, etc.) | <input type="checkbox"/> Cost of Childhood Education Programs |
| <input type="checkbox"/> Lack of Full Day Services | <input type="checkbox"/> Inadequate School Facilities | <input type="checkbox"/> Not An Issue |
| <input type="checkbox"/> Lack of Early Childhood Education Programs (Preschool) | <input type="checkbox"/> Lack of Computer Access at Home | |
| <input type="checkbox"/> Lack of High School Graduation Assistance | <input type="checkbox"/> Lack of Internet Access at Home | |
| <input type="checkbox"/> Other (please specify) | | |

8. If paying your bills is an issue, choose the 3 most important reasons why.

- | | |
|---|--|
| <input type="checkbox"/> Utility Payments | <input type="checkbox"/> Lack of Food |
| <input type="checkbox"/> Lack of Affordable Housing | <input type="checkbox"/> Lack of Affordable Mental Health Services |
| <input type="checkbox"/> Lack of Affordable Medical Care | <input type="checkbox"/> Lack of Affordable Health Insurance |
| <input type="checkbox"/> Lack of Affordable Prescriptions/Medications | <input type="checkbox"/> Lack of Good Paying Jobs |
| <input type="checkbox"/> Lack of Affordable Childcare | <input type="checkbox"/> Not An Issue |
| <input type="checkbox"/> Other (please specify) | |

9. What 3 things would help you better manage your personal/family finances?

- | | | |
|--|---|--|
| <input type="checkbox"/> Credit Counseling/ Repair | <input type="checkbox"/> First-Time Home Buyer Support | <input type="checkbox"/> Affordable Childcare |
| <input type="checkbox"/> Tax Return Preparation | <input type="checkbox"/> Personal Financial Budgeting Classes | <input type="checkbox"/> Increased Training/Job Skills Development |
| <input type="checkbox"/> Opening a Bank / Checking Account | <input type="checkbox"/> Bankruptcy Assistance | <input type="checkbox"/> Not An Issue |
| <input type="checkbox"/> Help Starting Your Own Business | <input type="checkbox"/> Education Planning Services/Supports | |
| <input type="checkbox"/> Other (please specify) | | |

10. Has anyone in your household experienced any of the following in the last year? Select all that apply.

- | | | |
|--|--|---|
| <input type="checkbox"/> Alcohol Abuse | <input type="checkbox"/> Inability to pay rent or mortgage | <input type="checkbox"/> Used Payday Loan/Check Advance Service |
| <input type="checkbox"/> Bullying (face to face) | <input type="checkbox"/> Lack of Access to Food | <input type="checkbox"/> Utility Shut off Notice |
| <input type="checkbox"/> Chronic Health Condition (Heart Disease, Stroke, Diabetes etc.) | <input type="checkbox"/> Moved Multiple Times | <input type="checkbox"/> Eviction or Foreclosure |
| <input type="checkbox"/> COVID-19 Diagnosis | <input type="checkbox"/> Poor Mental Health | <input type="checkbox"/> Vehicle Repossession |
| <input type="checkbox"/> Cyber bullying (on-line, social media etc.) | <input type="checkbox"/> Sexual Abuse/Violence | <input type="checkbox"/> Bankruptcy |
| <input type="checkbox"/> Depression/Anxiety | <input type="checkbox"/> Shared Housing with Another Family (your own or someone else's) | <input type="checkbox"/> Involuntary Hospitalization |
| <input type="checkbox"/> Drug Abuse | <input type="checkbox"/> Suicide | <input type="checkbox"/> Civil or Criminal Legal Charges |
| <input type="checkbox"/> Domestic/Emotional Abuse | <input type="checkbox"/> Teen Pregnancy | <input type="checkbox"/> COVID-19 Related Layoff or Furlough |
| <input type="checkbox"/> Gang Violence | <input type="checkbox"/> Unhealthy Eating Habits | <input type="checkbox"/> Not An Issue |
| <input type="checkbox"/> Incarceration (Jail) | <input type="checkbox"/> Unhealthy Weight | |
| <input type="checkbox"/> Other (please specify) | | |

11. What is your age?

- 18 to 24
- 25 to 44
- 45 to 54
- 55 to 59
- 60 to 64
- 65 to 74
- 75+
- Other
- Prefer Not To Answer

12. Do you identify with any of the following descriptions? (Select all that apply.)

- | | |
|--|---|
| <input type="checkbox"/> Board Member of Civic Group, Non-Profit, etc. | <input type="checkbox"/> Public Official |
| <input type="checkbox"/> Community Member | <input type="checkbox"/> Service Provider |
| <input type="checkbox"/> Program/Service Participant | <input type="checkbox"/> Volunteer |
| <input type="checkbox"/> Member of Civic Group / Club (PTA, Kiwanis, Rotary, Elks, Etc.) | <input type="checkbox"/> Elected Official |
| <input type="checkbox"/> Member of Faith Community | <input type="checkbox"/> Student |
| <input type="checkbox"/> Other (please specify) | |

* 13. Select Your Zip Code

* 14. Please select the school district in which your home is located.

- Augusta County Public Schools
- Staunton City Public Schools
- Waynesboro City Public Schools
- Other (please specify)

15. How many people are in your household?

16. Estimated monthly household income:

17. Please leave comments/questions below!

Attachment F

**COMMUNITY ACTION PARTNERSHIP
OF STAUNTON, AUGUSTA, AND
WAYNESBORO (CAPSAW) COVID-19
Funding Request**

Introduction
and Initial
Program
Description

PROGRAM DESCRIPTION

Organization: Blue Ridge Community College

Type of Organization:

501 (c) (3)

Government Agency

Mailing Address:	1 College Ln Weyers Cave, VA 24486
Localities Served	<input checked="" type="checkbox"/> Staunton <input checked="" type="checkbox"/> Augusta County <input checked="" type="checkbox"/> Waynesboro <input checked="" type="checkbox"/> Other
Primary Contact Name:	Kevin Ratliff
Primary Contact Title:	Dean - Workforce & Continuing Education
*Primary Contact Email Address:	ratliffk@brcc.edu
Primary Contact Phone Number:	(540) 453-2264
Secondary Contact Name:	Maressa Fairchild
*Secondary Contact Email Address:	fairchildm@brcc.edu

**The primary and secondary contact email addresses will be the primary communication method for and about this application.*

What COVID-19 related need is being addressed?

This program will create in-demand workforce training in web development that has high remote working capabilities, as well as local business economic recovery.

What activities / services will be offered? Please include collaborative partners and their roles if applicable.

Along with providing workforce training, there will also be the installation of new or redesigned websites for small businesses in the Shenandoah Valley. The students will implement features such as e-commerce, on-line delivery, and curbside pickup, which would allow businesses and customers to adjust to the current pandemic climate.

What change(s) will occur for program participants as a direct result of the services or activities?

Students could attend a well-rounded Web Development boot camp through BRCC to learn graphic design, website coding, and marketing at no cost to them. They would be earning a nationally recognized credential, receive on-the-job training, and increase their potential earnings in just a matter of weeks.

**COMMUNITY ACTION PARTNERSHIP
OF STAUNTON, AUGUSTA, AND
WAYNESBORO (CAPSAW) COVID-19
Funding Request**

Introduction
and Initial
Program
Description

How many (estimated) income-eligible people will be served? 10 individuals
How many (estimated) income-eligible families?

Explain the process your organization will use to determine if program participants are eligible for CAPSAW-funded activities. (Please remember that “open” beneficiary programs that cannot accurately and realistically demonstrate demographic and income data of those served will not be considered.)

- a) How is income verified? Tax transcript or SNAP documentation
- b) How is that verification documented?

Currently, stored in paper files and/or e-files.

Can your organization capture demographics for individuals/familics served? *Remember that individuals/families can be counted only one time each contract period.*

Yes

Financials:

Amount Requested: \$ 2,000

Proposed Start Date: 11/1/2020

Proposed End Date: 11/1/2021

Will other funds be needed to fully implement the program as described?

Yes, the localities of the City of Waynesboro and Augusta County will be providing additional funding to cover the expenses of course costs and the services provided to the participating businesses, and the GO Virginia grant program will be contributing to the Program Manager/Instructor cost.

Attachment 6



FY 2021
Community Support Application

Staunton, Augusta, and Waynesboro

Please limit application to three (3) pages and submit to valleycapsaw@gmail.com.

Name of Organization requesting support: Renewing Homes of Greater Augusta

What is your mission: To accomplish, at no cost to the homeowner, critical home repairs and modifications for low income elderly, disabled and disadvantaged homeowners.

Name of Program/Project for which you are requesting support:
Modular Ramp Program

What localities are served / impacted by this specific program?
Staunton, Augusta County and Waynesboro

Select at least one impact area identified in the CAPSAW 2018 Needs Assessment Report. A copy of the report can be found at:
<https://www.waynesboro.va.us/346/CAPSAW>

- Education
- Employment & Employment Supports

X Housing

- Medical Care
- Behavioral Health Services
- Community Awareness of Available Services

Briefly describe the program/project for which support is requested including how it relates to the selected impact area(s) above as well as the connection to CAPSAW's mission. Be specific about the impact on low- and moderate-income families and individuals.

RHGA frequently serves elderly and/or disabled residents in homes that require addition of a wheelchair ramp for safe and independent access. Installation of ADA-compliant wooden ramps with handrails in lengths ranging from 6-24 feet requires a significant investment of financial and volunteer resources. A typical ramp build takes 8 people



FY 2021
Community Support Application

Staunton, Augusta, and Waynesboro

working a 10-hr day with material costs averaging \$1000. A modular ramp can be easily installed by two people in 1-2 hours depending on ramp length.

Is this a new program/project? If not, how long has it been in existence? If it is a new program, please describe how it relates to your organization's mission.

In 2017, RHGA initiated a modular ramp program that has successfully installed three steel, modular ADA-compliant ramps across the service area. Homeowners understand, and sign a lease agreement, that these ramps are RHGA property on loan to them until they are no longer needed. The ramp can then be disassembled and removed to be made available to another homeowner. We contact these clients' every 4-6 months to ascertain continued use.

We have three of these modular ramps actively providing safe and independent access for three households across Augusta County. Our current inventory of modular ramp components is down to a single 14-ft ramp or two shorter threshold access ramps.

How many individuals will be served by this project? Is a specific age group being served?

We currently have four households with ramping needs with eight individuals total. We are prioritizing the elderly and disabled.

How does this program address the needs of underserved individuals or geographic areas? If not now, are there plans to do so?

With the limitations on group gatherings, social distancing requirements and difficulty recruiting volunteers resulting from COVID-19, we are unable to complete wooden ramp builds in our normal fashion. As a result, we have three low-income and disabled homeowners, who do not have the resources to acquire a ramp, that are waiting to have ramps installed by RHGA. Without the ramps, these individuals, and their caregivers, face great difficulty in entering and exiting their homes in the event of an emergency or to attend medical appointments. And those are just their most critical needs. These individuals, without a ramp, are essentially home bound and isolated.

By continuing to increase our modular ramp inventory, we can more efficiently and effectively offer these home-bound residents improved community access, safety within their home and the satisfaction that comes with greater mobility independence. With this modular ramp capacity, we can respond to families or social workers assisting individuals to prepare their homes for the individual's discharge from a medical care facility. For example, the last modular ramp installation was for a 78-year old lady in Craigsville being discharged from rehabilitation at a skilled nursing facility following a stroke. We were able to get the ramp in before her discharge making the transition home much easier for she and her family.



FY 2021 Community Support Application
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Staunton, Augusta, and Waynesboro

What is the total cost of your project?

\$4840 for our existing ramp requests total length of 44 feet.

How much are you requesting from CAPSAW? Is this a one-time expense? If not, how will it be supported long-term?

We are requesting \$2000 from CAPSAW for this one-time expense on re-useable steel ramp components that have proven to be extremely durable and suitable for re-use.

Itemized CAPSAW request

Requested Item	Anticipated Cost
Components for 18 feet of ramp	\$1980

If additional funds are required to cover the total cost, please list the source(s) of those dollars.

Amount of Funding Provided	Source of Funding	Is Funding Secured?
\$1000	Trinity Episcopal Church	Yes
\$2860	CFCBR—John Moore Memorial Gift	Yes

Please list the contact information for the person to whom questions related to this application should be addressed.

Name: Sharon Coplai
Title: Executive Director
Email Address: renewinghomesga@gmail.com
Phone Number: 540-290-1731



FY 2021
Community Support Application

Staunton, Augusta, and Waynesboro

Please limit application to three (3) pages and submit to valleycapsaw@gmail.com.

Name of Organization requesting support: Health Equipment Loan Program, Inc.

What is your mission: To provide no-cost loans of durable medical equipment to those in need.

Name of Program/Project for which you are requesting support:
Easy Home Access—Getting Over the Threshold

What localities are served / impacted by this specific program?
Churchville and the surrounding communities of Staunton, Augusta County and Waynesboro

Select at least one impact area identified in the CAPSAW 2018 Needs Assessment Report. A copy of the report can be found at:
<https://www.waynesboro.va.us/346/CAPSAW>

- Education
- Employment & Employment Supports

X Housing

- Medical Care
- Behavioral Health Services
- Community Awareness of Available Services

Briefly describe the program/project for which support is requested including how it relates to the selected impact area(s) above as well as the connection to CAPSAW's mission. Be specific about the impact on low- and moderate-income families and individuals.

HELP, Inc. is a resource to local families seeking to bring loved ones home from stays in medical facilities brought about by illness, injury or surgeries. We provide no cost loans of durable medical equipment recommended by the medical care team to care for the individual in the home.



FY 2021
Community Support Application

Stanton, Augusta, and Waynesboro

Inadequate or non-existent access to residences may result in longer and otherwise unnecessary stays for individuals in hospital or rehabilitation facilities and can ultimately force individuals to move into long-term care facilities, removing them from their families and communities. Lack of access may cause undue hardship on caregivers who must struggle physically to get individuals into and out of their homes, severely limiting independence and community involvement and increasing risk of injury for both the person with paralysis and the caregiver. Finally, lack of accessibility presents a serious and potentially fatal safety hazard if it causes a person to be stuck in their home with no way out.

HELP, Inc.'s Easy Home Access program provides no-cost renewable loans of portable wheelchair ramps to enable safe home access and emergency egress removing the barrier of a few entry steps or door threshold. If a longer ramp is required due to vertical elevations greater than 6-8 inches, the individual is provided information on our community partner, Renewing Homes of Greater Augusta, to apply for assistance through their RAMPS program.

Is this a new program/project? If not, how long has it been in existence? If it is a new program, please describe how it relates to your organization's mission.

HELP, Inc. has been operating since September 2014. We have progressively added to our loaner inventory guided by the needs and requests from our community. Two years ago, a local Boy Scout built several sets of wooden track ramps which have been useful to our clients; however, feedback reflects concerns with the weight of the ramps and difficulty maintaining the correct ramp position. We are seeking funds to expand our ramp inventory to address an ongoing unmet need for these threshold ramps.

How many individuals will be served by this project? Is a specific age group being served?

With the proposed purchase of 22 threshold ramps ranging in height from 1.5" to 6.25" and six single-fold (three at 4ft and three at 6ft length) ramps, we would improve home access to 28 households serving both users and multiple caregivers with each ramp loaned out. This project's target group is the elderly community with mobility disabilities.

To sustain and increase the reach of this program, we will provide borrowers anticipating long-term need of the ramp with purchase information and suggestions for household budgeting to acquire their own ramp. Borrowers would be contacted after the 3-month loan period to inquire about extended duration needs and potential replacement purchase. When no longer needed, ramps would be returned for safety checks/repairs, sanitation and redistribution to the next appropriate user.



Staunton, Augusta, and Waynesboro

How does this program address the needs of underserved individuals or geographic areas? If not now, are there plans to do so?

Entry ramps, although a critical need to safe home access and egress for those with mobility challenges, are not covered by medical insurance so are out of reach for those in our community on fixed low-incomes.

Our Easy Home Access program is designed to complement the Renewing Homes of Greater Augusta RAMPS program which targets longer ramps for traversing distances between the home and accessible pathway to their vehicle. There is often a single (1-6") step or door threshold to navigate once the user has accessed the porch from their vehicle requiring a separate short ramp. By combining and coordinating resources, our two organizations can more efficiently and effectively offer these home-bound residents improved community access, safety within their home and the satisfaction that comes with greater mobility independence.

What is the total cost of your project?

\$3181

How much are you requesting from CAPSAW? Is this a one-time expense? If not, how will it be supported long-term?

We are requesting \$2000 from CAPSAW for this one-time expense on re-useable aluminum entryway ramps that have proven to be extremely durable and suitable for re-use.

Itemized CAPSAW request

Requested Item	Anticipated Cost
14-EZ ACCESS Transition ramps (2"-6")	\$1370
3-EZ ACCESS Single Fold 6ft ramps	\$558
Shipping estimate	\$72

If additional funds are required to cover the total cost, please list the source(s) of those dollars.

Amount of Funding Provided	Source of Funding	Is Funding Secured?
\$849	United Methodist Church Common Table grant	Yes
\$332	St. Paul's UMC Endowment Project	Yes



FY 2021
Community Support Application

Staunton, Augusta, and Waynesboro

Please list the contact information for the person to whom questions related to this application should be addressed.

Name: Sharon Coplai
Title: HELP, Inc. Board Secretary
Email Address: coplaisg@yahoo.com
Phone Number: 540-290-1731