

**PARKS AND RECREATION COMMISSION
ADVANCE AGENDA
MEETING TO BE HELD THURSDAY, SEPTEMBER 26, 2019
ROSENWALD COMMUNITY CENTER - FIRST FLOOR CONFERENCE ROOM**

WELCOME - CALL TO ORDER

MINUTES OF THE MEETING OF AUGUST 22, 2019

DEPARTMENTAL REPORT

MEMBERS – QUESTIONS/COMMENTS

VISITORS – QUESTIONS/COMMENTS

PARKS & RECREATION COMMISSION
MINUTES OF THE MEETING OF AUGUST 22, 2019

PRESENT:

Sam Hostetter, Council Representative
Robert Kuykendall, Chair, At Large
Vicky Ferreira, Co-Chair, Ward B
Elizabeth McInnis, Ward D
Donna Ownby, At Large

VISITORS:

None

PARKS & RECREATION DEPARTMENT STAFF:

Dwayne Jones, Sherrie English

Mr. Kuykendall opened the meeting at 6:00 PM and asked the members if they were able to review meeting minutes from 7/25/19. He then requested a motion to approve the minutes. Ms. Ferreira proposed a motion to accept the minutes as written. Second motion was made by Ms. McInnis. All were in favor – none opposed.

Mr. Jones proceeded to review Parks & Recreation recent activities, upcoming events, and project updates:

- **War Memorial Pool** is officially closed for the season. We were able to extend the pool hours one additional weekend. But, with school/colleges resuming, we did not have adequate pool staff to remain open through Labor Day weekend. Will look at pool season numbers at a later date. Overall, was a good year at the pool without any major incident. Staff exit interviews have all been done.
- **New Water Trail Signs Installed:** Parks maintenance staff installed new signs at our kayak launch areas with improved language addressing fishermen etiquette as well as mapping information, which helps folks learn where they can go by river. This has been requested by the community and is excellent for out-of-town guests to be able to navigate successfully.
- **Wayfinding Signs:** We have updated all signs with new City logo. Look very nice! Some of the prior signs had been damaged and were faded. This brings all City signage up to speed.
- **Athletics:** Youth football and fall baseball season are here. We're currently prepping for our upcoming men's and women's volleyball season as well.
- **Coyner Springs Park Update:** We're taking a multifaceted approach to manage an invasive species – Autumn Olive. We've left two areas uncut and have brush hogged a large area. The section on the right, closest to the road that remains uncut, will be sprayed with herbicide at a later date. This will be an experimental project to see how this controls the population. The mowed section is to keep the species in check so that it does not get too large to contain. The left uncut section is not as bad but there are spots that will be treated. This is a trial experiment. We've done a variety of things over the years. We cannot spray it all as it's too expensive. The VDOT project, with the new road coming through, may change how we manage the species as well. We've used goats in the past, which worked great, as these animals were provided free of charge. However, this is not the case now and the cost is too great to provide the goats. Will review this approach and report results at a later date.
- **Race Updates:** We just completed our 80s 8K race on August 17th. It was very hot but the after party was great. This is the 3rd race in our Run the Valley series. We had about 200 runners. We sent out a survey to see if runners may be interested in moving the time to a morning race next year to avoid some of the heat. The fall foliage race will be coming in October, which is the final race in the Run the Valley series.
- **Citywide Newsletter and P&R Program Tab:** The cooperative newsletter shared by the Library, Tourism, Public Works, and Parks and Rec, will be coming out on September 24th. The Parks & Rec program tab will also be printed next month. Thanks to Ms. Ferreira for helping sort and distribute those to the schools in the past. We could use help again next month. Thanks, Commission members, for your willingness to assist with this task.
- **Upcoming Special Events:** Coyner Springs Kite Fly coming up on Saturday, 9/28. There will be many activities with great family fun. We're hoping for some wind to fly the large kites that will be coming in. The Christmas Parade will take place on Saturday, 12/7. Registration is open for applications. We also have the Plant Symposium scheduled for Friday, 3/20/20 and have 3 guest speakers in place, so far.
- **Greenway – Phase 2B (from Shiloh Church to North Park):** We are finishing plans that will take us to the right of way phase. This phase allows us to pick up the property owners that we don't have currently. Will then go to VDOT for a 30-45 day review period. Anticipate things going smoothly. Will be in right of way phase for several months to negotiate easements to move forward.
- **DuPont Remediation:** The next phase of the remediation process will be in North Park. Hopefully, we'll have more details next month as we get closer to the project date.

- **South River Preserve (Constitution Park):** We completed interviews this week and were fortunate to have four very good interested firms. One firm seemed to rise to the top so we should be close to preparing a Notice of Award. Then, in 30—45 days should be able to move to Scope of Services. This is about a 1-year process. If we are able to start in October/November with survey and baseline dates, should kick project off in mid-January – March 2020.
- **SOCA/Basic Park Project:** We hosted a project kick-off meeting recently. Have an engineering firm onboard (Balzer & Associates) for approximately \$40,000. Cost is split between SOCA and the City. Site plan meeting set for next week. Will provide updates as we move further along – possibly December 2019.
- **Greenway – Phase 3 (YMCA through Tree Streets):** (Mr. Jones referred the members to the last page of the August 2019 Commission packet to the summary page of data received from McCormick Taylor – page 9). This is the condensed version and is backed up with massive spreadsheets. There were 112 total respondents, 54 live in Historic District and 58 live outside of the Historic District. The first choice rank preferred the red route with 46 votes. Next was the blue route with 41 votes, and third was the green vote with 6 votes. No first choice votes were received for the orange or yellow routes. There were 19 votes, of the 112 responses received, that were not included as no routes were selected or the survey lacked information. Page 8 of the meeting packet contains some basic data which includes percentage of greenway use, No. 1 rank, No. 2 rank, and resident information pertaining to their route choice. There are also project constraints stated with the top 2 route selections. Greenway Phase 3 route selection is already on the City Council Meeting Agenda for September 9, 2019. There will be a full presentation with this data, some more maps, and other information. Will now turn the meeting over to the Chairman for discussion:

Greenway – Phase 3 Questions/Discussion:

- Mr. Kuykendall opened the meeting up to member discussion, observations, thoughts, concerns and/or questions pertaining to the Greenway Phase 3 route selections.
- Ms. McInnis stated that Ms. Ferreira had made attempts to convince her to support the beauty of the red route. Ms. McInnis feels that the red route is a fine route but not without its share of problems. Ms. McInnis brought with her a drawing of the red route illustrating 26 crossings over driveways, alleys, and streets and presented drawing to the members for review. She also expressed concern with the percentages of road slope, which ranged from 3% up to 7% along Rife Road.
- Ms. Ferreira reminded the members of the role and function of commission members and passed out information to each to support her statement. She pointed out that member responsibilities are to look at what's best for the City regarding safety, infrastructure, budgetary and storm water issues. She asked members what the City tax payers say is best. She stated that even though her personal vote would be for the green route, considerations must be made concerning the above points – safety, infrastructure, budget, storm water, and what tax payers desire. She continued to state that it would behoove the members to take a serious look at the 14th Street route and take it very seriously.
- Mr. Jones stated that there are a variety of tools for commission members to use and that not all members have to agree on a particular route. There could be a full member consensus resulting in a Resolution to present to Council. However, a Resolution requires that all members are in agreement. An individual member vote could be recorded for public record, a letter could be drafted to Council from the members regarding their choices and why, or the members could simply state that they were unable to come to an agreement.
- Ms. Ferreira asked members if the group should get involved at all, or should it be left to Mr. Jones to make his presentation at the September Council meeting and then Council to determine final vote. Ms. Ferreira asked the members, “What do we do?”
- Councilman Hostetter stated that he is abstaining as he will be voting at a different level. However, he stated that he would be interested in receiving a narrative of suggestions from the members to include explanations of member decisions. Ms. McInnis stated that she would vote for the red route. Ms. Ferreira stated that she would also vote for the red route. Mr. Kuykendall stated that he would vote for the green route and Ms. Ownby stated that she would vote for the green route. Mr. Kuykendall stated that all members are in agreement that a route is needed to connect Ridgeview Park to the current greenway.
- The group discussed the variety of options available to them. Members decided to meet in groups of two and prepare a statement for each route – one red route and one green route - to be presented to Council.
- Mr. Jones stated that he appreciated the member dedication, the interest, time and energy spent working on this decision.
- Mr. Kuykendall stated that, for the record, he wished to thank Ms. McInnis and Ms. Ferreira for their efforts and hard work.

Various discussion continued among the members regarding the Greenway route selection process, route options and criteria, other topics, and casual conversation on varied topics.

Meeting was adjourned.

Respectfully submitted,

Sherrie English

PARKS AND RECREATION REPORT – SEPTEMBER 26, 2019

DWAYNE JONES

Special Project Updates:

- Phase 2B of Greenway
Working with Corteva Remediation team on new layout for greenway through North Park
Greenway trail would be along the top of a lowered berm (pending city's contracted engineers' recommendation) (Fall 2019 – November 2020)
Phase 2B has moved to right of way phase / part of rescission funding from VDOT – construction cannot begin until summer of 2020
- Phase 3 of Greenway
Council determined the Red Route (14th Street) would be the best route to pursue
Given the shift from a more traditional greenway approach, the project management will be shifting over to Public Works moving forward

MIKE ALLEN

Parks Maintenance Supervisor:

- We had to do some work to the pavilion under the railroad tracks at the Shiloh entrance to the greenway. It was starting to lean from not enough bracing and supports. We added joist and bracing to sturdy it and make it more solid.
- A solenoid went bad at the pool which was causing our water fill pipes to bust. We replaced the solenoid and everything is working like it should.
- The pool will continue to run until October and then it will be shut down and covered.
- Tabb Cole and I attended a Playground Maintenance course on September 17th.
- Soccer fields, baseball fields and football fields are continuing to be painted for the season.
- We had the pre-proposal conference for EIFS installation on the Rosenwald gym on September 18th.
- The Civil War weekend at Coyner Springs Park was September 13-15th.
- We are preparing everything at Coyner Springs and getting things together for Kite Day which is September 28th.
- The canopy that we use for Groovin' at the Greenway will come down on September 23rd.
- Louis Spry and Kevin Cline are continuing to do a great job in their new positions.

NATHAN ALMARODE

Athletic/Aquatic Coordinator:

Athletics:

- Assist with football season with Waynesboro Quarterback Club
- Assist SOCA with their season
- Assist WYBS with baseball season
- Manage volleyball season- scheduling, scores, equipment, communicate with schools, etc.

Aquatics:

- Order necessary items
- Keep track of chemicals, as SMAC is still using pool
- Close pool - clean, winterize, organize, inventory, credits, etc.

Fitness

- Oversee Get Fit program
 - Log points
 - Organize prizes
 - Deliver prizes
 - Newsletters and announcements
- Oversee Fitness classes
 - Scheduling
 - Registration
 - Payment
 - Equipment
 - Market

Other:

- Assist with Fall Foliage race when needed
- Receive race/event duties and work on them as assigned

STEPHEN BLACK

Horticulturist:

- General landscape maintenance at all city buildings, annual beds, and park beds including weeding, spraying, trimming, and mulching.
- Continued to respond to citizens' requests for tree maintenance and work with public works and tree care companies to complete required tree maintenance.
- We have continued to prune and mulch trees throughout the parks.
- Autumn Olive in Coyner Springs Park has been treated to reduce the amount of it. Some sections of the park were sprayed in-house and the rest sprayed by Wild Ginger Field Services.
- We have begun preparations for establishing a meadow planting at Sunset Park.
- The soccer fields at Ridgeview Park have been fertilized, the irrigation system is still working as expected.
- We assisted with preparations and hosted the annual Tree Care Workshop in Ridgeview Park.
- The Horticultural Assistant position has been advertised. We have conducted interviews, but at this time the position is not filled.

Plans for the upcoming Month:

- Continue with general landscape maintenance tasks (weeding, pruning, cutting back, cleaning up and mulching.)
- Continue handling citizens' tree care requests (tree evaluations, price quote requests, etc.)
- Maintain irrigation systems
- Continue pruning trees as needed.
- Begin cleaning out and replanting our annual beds with fall planting.
- Apply fertilizer and seed to the soccer fields
- Work on the removal of a ballfield at Ridgeview Park
- Remove the baskets downtown (after the fall foliage festival)
- Plan and order supplies for holiday decorating.

AMANDA REEVE

Event Coordinator:

- Fall Foliage Race – October 12
 - Mark course
 - Ready supplies, awards, etc.
 - Continue to promote
 - Organize volunteers
 - Work with P & R staff for planning

- Pacin' for Pints Social Running Club – 1st & 3rd Thursdays each month
 - We have a few more months of suitable weather to continue the club and then will take a hiatus until early spring. The club continues to draw in new runners with over 250 group page followers. We average between 15 and 20 runners at each gathering.

- Race Expos
 - Prep work for promoting RTV race series at several EXPOS
 - City of Oaks Marathon to promote 2020 races
 - Richmond Expo to promote our RTV race series for 2020

- 2020 Races
 - Working on opening:
 - Mud Run – February 29
 - Park to Park ½ Marathon – April 25
 - Prep for medal ordering for 2020
 - Working to create a new logo for RTV and the Mad Anthony Mud Run

- Media
 - Continue monthly e-newsletters collaborating with other Parks and Recreation staff.
 - Continue to work with the Library, Tourism Department and Public work to produce a quarterly mailer that goes out to all city residents to inform them of what is going on in the community.

SUSAN ROBERTS

Rosenwald/Special Events:

- **Teen Room:** Waynesboro Parks and Recreation recently received a VRPS Award for renovations made to the Rosenwald Community Center Teen Room. A big thanks to the Community Foundation, the Central Shenandoah Health District, Comcast, Shenandoah Office on Youth, and Parks and Recreation maintenance staff for all of your support to make the much-needed changes. The teen room is open to middle and high school students, Mondays-Thursday from 3:30-8pm, and on Fridays from 3:30-6pm.

- **Coyner Springs Kite Fly:** This annual family fun event will be held on Saturday, September 28, from 10am-3pm. Free activities for families include: Professional kite fly demonstrations, kite games, kite give-aways, pumpkin painting, apple-slingin', hay rides, and wind chime making. Papa Johns Pizza and Lucky Duck Kettle Corn will also be on hand.

STEPHANIE SELTZER

Project Manager:

Special Events

- Shenandoah Valley Plant Symposium (3/20/2020)
 - The date for 2020 has been confirmed and the Best Western has been booked.
 - Carol Reese, Marie Butler, and Scott Beuerlein are confirmed speakers. Still looking to fill one spot.
- Waynesboro Tree Workshop (9/13/2019)
 - Assisted with Registration for Trees Virginia/DOF event which takes place each year at Best Western and Ridgeview Park

Projects

- South River Preserve
 - Anhold Associates was selected to design the preserve.
 - Attended a pre-scoping meeting with Anhold and their team. Public meetings in early 2020
- Bridge Banners
 - New banners for the bridge will be forthcoming. Working to find a better quality alternative which will last longer and keep its color.
- Sunset Park
 - Working in conjunction with PW, the meadow area has been marked, mowed, and will be sprayed in the upcoming days. This will set the stage for planting in the Spring of 2020
- Phase 4 of Greenway
 - Worked on and submitted an application for VDOT funds for Phase 4 of the South River Greenway which will connect North Park and Basic Park by way of a 10' wide multi-use trail.
 - Council signed a resolution of support at the Sept 9 meeting.
- Basic Park
 - Developing a plan to add additional boat ramp and youth/handicap accessible fishing piers at Basic Park.
 - Submitting an application for funding for the project through Department of Game and Inland Fisheries.
 - Council signed a resolution of support at the Sept 9 meeting.
- Anti-smoking Campaign
 - Met again with OOOY to discuss a plan for garnering support for tobacco-free play areas at our parks. Parks and Recreation, Office on Youth, the Department of Health, and the Greater Augusta Prevention Partners Youth Coalition will work together to coordinate some public outreach which



will: 1) educate the public about smoking, vaping, and e-cigarettes; 2) share information about the impacts of secondhand smoke/vape; and 3) introduce the idea of creating voluntary tobacco-free areas in the park. The first such outreach will take place at Kite Day on Saturday September 28. OOO and GAPP youth will have a table and be disseminating information there. We would also like to have a presence at various youth sports activities in the parks. If any member of the Commission would be interested in assisting at Ridgeview Park during a soccer tournament (Oct 5, 19, or Nov 9) please contact me by email seltzersa@ci.waynesboro.va.us to discuss details of the outreach. You will be partnered with folks from DOF, OOO, or GAPP whom are knowledgeable on the subject. Ultimately, we would like for the commissioners to endorse the project at Council along with the other partnering organizations.



TOBACCO-FREE PLAY AREAS...Where?

Anywhere young lungs gather to play:

- . **PLAYGROUNDS**
- . **SOCCER FIELDS**
- . **BASEBALL FIELDS**
- . **TENNIS COURTS**
- . **PAVILIONS**

Does this mean the parks will be tobacco free? No. We would just ask tobacco users to keep a respectable distance from these areas if they are smoking or vaping.

Information sheets which will be at the outreach table. This sheet will be used to collect folks' informal comments. Some examples collected already include: I want my children to live long, healthy lives; My grandmother was a long-time smoker and she died of lung - I want to protect our youth

cancer from this same fate.



TOBACCO
 ... contains ...
 ... deaths ...
 ... help deter ...
 ... last year ...