

**PARKS AND RECREATION COMMISSION
ADVANCE AGENDA
MEETING TO BE HELD THURSDAY, November 17, 2022
Rosenwald Community Center**

WELCOME - CALL TO ORDER

MINUTES OF THE MEETING OF July 21, 2022

DEPARTMENTAL REPORT

MEMBERS – QUESTIONS/COMMENTS

VISITORS – QUESTIONS/COMMENTS

PARKS & RECREATION COMMISSION
MINUTES OF THE MEETING OF OCTOBER 20, 2022

PRESENT

Sam Hostetter, Council Representative
Robert Kuykendall, Chair
Donna Ownby
Jabriel Tyler

ABSENT

Vicky Ferreira
Jared Bissinger

VISITORS

None

PARKS & RECREATION DEPARTMENT STAFF: Dwayne Jones, Kayla Coakley

Mr. Jones opened the meeting at 6:06 P.M. at Rosenwald Community Center. He asked the committee members to review the meeting minutes from the last meeting on July 21, 2022. He requested a motion to approve the minutes. Mr. Kuykendall proposed a motion to accept the minutes as written. A second motion was made by Mrs. Ownby. All were in favor – none opposed.

Mr. Jones proceeded to review the Parks & Recreation recent activities, upcoming events and project updates.

- The **Christmas Parade** is scheduled for December 3rd at 6:00pm, all commission members are invited to be in the parade.
- **Coyner Springs Park** has a new fountain with a dog bowl filling sensor system installed.
- **Historical signs** have been added to the greenway, commission members are very pleased with these. Commenting they are very interesting.
- We will be **winterizing parks** by Monday Oct. 31st. Public will be notified.
- **War Memorial Pool** will have the gutter system replaced, as it is original to the creation on the pool.
- **War Memorial Kiddie Pool** will be receiving renovations for a zero-depth entry and splash features.
- **New Trees** will be planted in Ridgeview park. We received a grant from VA Dept of Forestry for tree planting.
- **Leroy Sims** retired at the end of September. We have hired Judson Thweatt from our seasonal team to move up in his place. We will actively be looking for seasonal help.
- **Run the Valley Series** was completed by 33 runners. We will be honoring those who completed the series by hosting a Community Tree Planting Day with a tree for each runner.
- **Fall Foliage Race** was a success. We had about 375 participating runners.
- **Mad Anthony Run** is scheduled for February 25th. Registration will open in November.
- **Sunset Park** has begun the negotiation process of cutting things to bring the bid down closer to the budgeted amount. We should have a contract in hand very soon.
- **South River Greenway Phase 2B** was completed September 2nd. The grand opening was celebrated on September 29th with a commemorated walk, speech and refreshments with Parks and Recs team and commission members. We had amazing feedback about the greenway at the Fall Foliage Race.
- **Rosenwald Community Center** will be receiving a Basketball court! The project is being funded by a Community Development Block Grant. Project is set to be completed in 90 days.
- **Trail Counter** was added to Serenity Garden, the results have been in/around 2000s for July and Aug.
- Mr. Hostetter asked if **Rosenwald Gym** will be open for public use? Mr. Jones responded with our new schedule for open gym on Wednesdays from 4pm-7:30pm.
- Mrs. Ownby asked if/when Parks and Rec would be offering **Trips**. Mr. Jones reminded all that as of this moment we do not have the staffing or resources to offer trips.

Mr. Jones closed the meeting at 6:49 P.M.

Respectfully submitted,

Kayla Coakley
Office Manager

PARKS AND RECREATION REPORT – November 17, 2022

DWAYNE JONES - Director's Report:

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SUSAN ROBERTS - Rosenwald/Special Events:

- Applications for the **Waynesboro Christmas Parade** are now being accepted online and by mail through November 23rd. We've had a nice flux of registrations and are hoping for another great turn-out this year. Once again, the registration fee for non-profits will be a toy donation to go to the Salvation Toy Convoy. We are always excited to be part of this drive and all of the local families it helps.

MIKE ALLEN - Parks Maintenance Supervisor:

- All restrooms except Ridgeview are closed for the season and winterized
- Pool house has been winterized. All lifeguard stands, benches, picnic tables have been put away in storage
- The pool has still been running and having chemicals added to it. Will begin to shut everything down the week beginning November 14th.
- New grill has been installed at North Park
- Two new circuits have been trenched to each side of the basketball court at North Park, sonatubes have been poured and two new light poles and lights have been installed.
- The boiler at Rosenwald is up and running for the upcoming winter. It seems to have a couple more leaks but as of now its running good.
- All fall sports have been completed for the year and will begin again in the spring

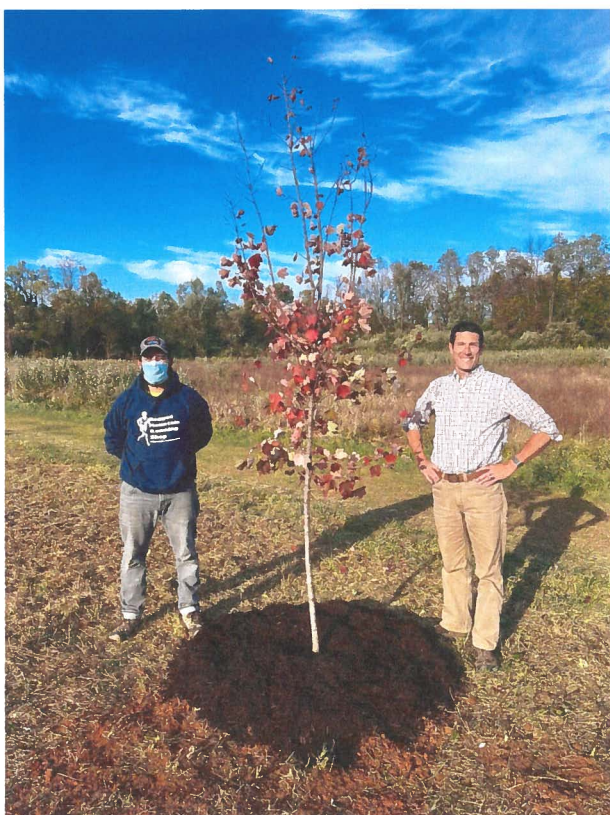
STEPHEN BLACK - Horticulturist:

- General landscape maintenance at all city buildings, annual beds, and park beds including weeding, spraying, trimming, and mulching.
- Continued to respond to citizens' requests for tree maintenance and work with public works and tree care companies to complete required tree maintenance.
- Another request for price quotes has been put together and sent to tree care companies for prices to prune and remove trees along streets and alleys.
- New trees will be planted in Ridgeview Park and North Park in the next couple of weeks. Funding will be provided by a VA Dept of Forestry grant.
- We coordinated with Amanda to have race participants plant trees at Coyner Springs Park.
- All of our annual display beds have been replanted with Violas and Tulips for the fall, winter, and spring.
- Decorations for the Holiday season have been ordered for downtown, and the snowflake lights are ready to be installed in the trees in front of City Hall before Thanksgiving.

AMANDA REEVE - Event Coordinator:

- Mad Anthony Mud Run – February 25, 2022
 - Planning is underway and registration opened this week.
 - Website updates made, working on an advertising schedule, and course planning is taking place in preparation.
 - Beginning to make contacts with sponsors, volunteers, etc...
 - Last year's change in the start/finish line location and subsequent awards was a big success so planning is to recreate that for 2023
- Park to Park ½ Marathon – April 29, 2022
 - Registration is open. Starting to promote
 - Website updates, an advertising schedule, and course planning is taking place in preparation.
- RTV Series Medal Creation
 - The medal series, coined, Rooted in Waynesboro was a big hit in 2022. This was the first year we were able to get back to the medal portion of the series following covid.
 - The beginning stages of medal creation in underway for all 4 core races.

- Run the Valley Series winners, etc...
 - We were able to carry out the whole series this year after delays from covid. There are pictures below of the top winners.
 - We also had a very successful tree planting at Coyner Spring Park as part of the Rooted in Waynesboro medal series. The trees are representative of the races and a plaque will be placed there honoring all of the finishers.



STEPHANIE SELTZER - Project Manager:

Projects

- South River Preserve
 - Comments from finance are back and revisions are underway.
- Sunset Park
 - The scope has been negotiated so that we are working within our budget.
 - Amenities, Lighting, and Landscaping will be purchased directly by the City and with installation either bid or done in-house.
 - Award paperwork is currently being completed.
 - It was determined that Buy America is not required on this project.
- South River Greenway Phase 2B
 - C-76, Buy America Documentation has been requested from the contractor and the final reimbursement request is being held until this is in hand.
- South River Greenway Phase 4
 - A general review of the initial submittal was completed as was a more in-depth environmental review meeting. This clarified the need for the archeological fieldwork. We also got info on Threatened & Endangered species that we need to be mindful of which appears will not significantly impact the project.
 - The impacts of the wall on the previously remediated streambank are under review and there is a meeting scheduled with the RDA team and the Corteva team to discuss how best to accommodate the wall.
 - Centerline staking is taking place the week of 11/14 and archeological field work the week of 11/21
- Loth Natural Area
 - Continuing to work toward construction drawings
- Rosenwald Basketball Court Project
 - The project had to be delayed until after 11/11/22 due to a grant requirement to post for public comment.
 - S&K is expecting to begin the project around the 16 of the month.
 - Buy America is not a requirement of this grant.
- Misc
 - I attended the Virginia Parks and Recreation Society conference 11-6-11/8. I had applied for two awards under marketing for videos Stephen Black created. One was for Coyner Spring dog park and the other for the water fountains. The department won the award for both of these marketing pieces.
 - The lights acquired by donation from Dascom have been installed at North Park's basketball court by Parks Maintenance staff. Dascom will be recognized on signage at the court and in a small ceremony.
 - Kayla, Amanda, and I participated in the Library's Food Truck Friday event on 11/4. There was a very small turnout for this event which has seen about 150 previously during the summer months. P&R plans to participate again in the busier season.
 - I participated in the Blue Ridge Children's Museum Lantern Walk event on 11/12. Approximately 30 families took part in a craft project during this two-hour event. This is the second year P&R participated in the event and will do so in the future as BRCM is a great partner in our Groovin' series.