

WAYNESBORO, VIRGINIA

CITY COUNCIL BUSINESS MEETING MINUTES



Council for the City of Waynesboro, Virginia held a Regular Business Meeting on Monday, October 28, 2019, at 7:00 p.m. in the Council Chambers of the Charles T. Yancey Municipal Building, 503 West Main Street, Waynesboro, Virginia, with Mayor Short presiding and calling the meeting to order:

- PRESENT: Council Members: Terry Short, Jr., Mayor
 Bobby Henderson, Vice Mayor
 Bruce Allen, Councilman
 Elzena Anderson, Councilwoman
 Sam Hostetter, Councilman
- City Staff: Mike Hamp, City Manager
 Jim Shaw, Deputy City Manager
 Julia Bortle, Clerk of Council
 Cameron McCormick, Finance Director
 Brian McReynolds, Public Works Director
 Dwayne Jones, Parks and Recreation Director
- Counsel: Melisa Michelsen, Esq., Litten & Sipe LLC
- Guests: Robert Dick, Vice President SCS Engineering
 Ryan Duckett, Project Engineer, SCS Engineering
 Michael Liberati, Senior Project Director, DuPont Remediation Group

ABSENT: None

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA:

Mayor Short opened the meeting, and Councilwoman Anderson lead everyone in the Pledge of Allegiance to the Flag of the United States of America.

ADOPTION OF BUSINESS MEETING AGENDA:

Councilwoman Anderson moved to adopt the Business Meeting Agenda as presented. Having been seconded and with no objections, **the Business Meeting Agenda was adopted 5:0:**

Mayor Short	Aye	Councilwoman Anderson	Aye
Vice Mayor Henderson	Aye	Councilman Hostetter	Aye
Councilman Allen	Aye		

CONSENT AGENDA:

Councilman Hostetter moved to adopt the consent agenda as presented. Having been seconded and with no objections, **the consent agenda was adopted 5:0:**

Mayor Short	Aye	Councilwoman Anderson	Aye
Vice Mayor Henderson	Aye	Councilman Hostetter	Aye
Councilman Allen	Aye		

- a. Council Meeting Minutes: Consider approving the following minutes, and dispense with the reading of the minutes:
September 23, 2019 Regular Business Meeting,
Cancelled October 16, 2019 Regular Business Meeting notice,
October 17, 2019 Special Called Meeting, and
October 17, 2019 Joint City Council and School Board Meeting.
- b. Fiscal Year 2021 Budget Calendar: Consider affirming the Fiscal Year 2021 Budget Calendar.
- c. Appointment – Regional Youth Commission: Consider appointing a candidate to the Regional Youth Commission as a youth representative for a one-year term ending August 31, 2020.
- d. Appointment - Parks and Recreation Commission: Consider appointing a candidate to the Parks and Recreation Commission for a four-year term ending August 31, 2023.
- e. Appointment – Library Board of Trustees: Consider appointing a candidate to the Library Board of Trustees for a four-year term ending August 31, 2023.

MATTERS FROM COUNCIL MEMBERS:

Councilman Hostetter reminded everyone that his next open meeting will be on Tuesday, November 5 beginning at 9:00 a.m. at the French Press Café, and everyone who would like to speak with him is invited.

Mayor Short attended the annual Virginia Municipal League (VML) Conference in Roanoke, with engaging conversations with legislators and counterparts. He also attended the Central Shenandoah Planning District Commission meeting and the Kate Collins Middle School third annual inclusion fair.

Councilwoman Anderson announced that the Public Library is partnering with the Wayne Theatre to hold a screening of “The Public”, a fictional drama that focuses on homelessness, on November 7, 2019 at 6:30 p.m. at the Wayne Theatre, and invited the public to the screening and to listen to a panel discuss the homeless issue.

PROCLAMATION – SMALL BUSINESS SATURDAY:

Councilman Allen moved to approve a proclamation promoting shopping at local independently-owned businesses by naming Saturday, November 30, 2019 as Small Business Saturday in the City of Waynesboro. **Having been seconded and with no objections, the proclamation was approved 5:0 (P19-09)**

Mayor Short	Aye	Councilwoman Anderson	Aye
Vice Mayor Henderson	Aye	Councilman Hostetter	Aye
Councilman Allen	Aye		

PROCLAMATION:

Whereas, the City of Waynesboro celebrates our local small businesses and the contributions they make to our local economy and community; according to the United States Small Business Administration, there are currently 30.2 million small businesses in the United States, they represent 99.7 percent of all businesses with employees in the United States, are responsible for 65.9 percent of net new jobs created from 2000 to 2017; and

Whereas, small businesses employ 47.5 percent of the employees in the private sector in the United States; and

Whereas, 94% of consumers in the United States value the contributions small businesses make in their community; and

Whereas, 96% of consumers who plan to shop on Small Business Saturday® said the day inspires them to go to small, independently-owned retailers or restaurants that they have not been to before, or would not have otherwise tried; and

Whereas, 92% of companies planning promotions on Small Business Saturday said the day helps their business stand out during the busy holiday shopping season; and

Whereas, 59% of small business owners said Small Business Saturday contributes significantly to their holiday sales each year; and

Whereas, Waynesboro, Virginia supports our local businesses that create jobs, boost our local economy and preserve our communities; and

Whereas, advocacy groups, as well as public and private organizations, across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

Now, Therefore, I, TERRY R SHORT, JR., Mayor of the City of Waynesboro, do hereby proclaim, November 30, 2019, as:

SMALL BUSINESS SATURDAY

in the City of Waynesboro, Virginia, and urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.

REPORT – SOLID WASTE AND RECYCLING SYSTEM:

The City contracted with SCS Engineers to evaluate the efficiency and effectiveness of the City’s solid waste and recycling collection systems and to assess if the revenues generated are sufficient to sustain the programs over time. Representatives from SCS, Mr. Robert Dick and Mr. Ryan Duckett, made a presentation “Solid Waste and Recycling System Evaluation” for the City of Waynesboro (*attachment 46-54*). At the conclusion of the presentation, a question and answer period included the recommendation that given the current financial condition of the Refuse Fund, the City continue to offer residents a choice between City pickup and private pickup, continue to offer a single recycling center with a possible full-time attendant, but not offer curbside recycling.

RESOLUTION – WAYNESBORO/AUGUSTA HEALTH FUNDING SERVICES:

As required by Virginia State Code 32.1-31, Councilwoman Anderson moved to adopt a resolution authorizing the City Manager to execute an agreement between the Virginia Department of Health and the City of Waynesboro for funding and services for the Waynesboro/Augusta Health Department. **Having been seconded and with no objections, the resolution was adopted 5:0:**

Mayor Short	Aye	Councilwoman Anderson	Aye
Vice Mayor Henderson	Aye	Councilman Hostetter	Aye
Councilman Allen	Aye		

RESOLUTION ^(R19-28)
**AUTHORIZING EXECUTION OF AN AMENDED AGREEMENT
BETWEEN THE VIRGINIA DEPARTMENT OF HEALTH AND THE
WAYNESBORO CITY COUNCIL FOR FUNDING AND SERVICES OF
THE WAYNESBORO/AUGUSTA HEALTH DEPARTMENT**

WHEREAS, the City of Waynesboro desires to maintain the Waynesboro/Augusta Health Department;

WHEREAS, the Virginia Department of Health desires to support and fund a portion of the cooperative budget for the Waynesboro/Augusta Health Department in accordance with, and dependent upon, appropriations from the General Assembly, in amounts and under the terms and conditions set forth in the Agreement between the Virginia Department of Health and the Waynesboro City Council for Funding and Services of the Waynesboro/Augusta Health Department (the “Agreement”), which is attached as Exhibit 1 hereto;

WHEREAS, the City Council desires to enter into the Agreement with the Virginia Department of Health for the funding and services of the Waynesboro/Augusta Health Department.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WAYNESBORO, VIRGINIA AS FOLLOWS:

1. The City Manager is hereby authorized to enter into the Agreement between the Virginia Department of Health and the Waynesboro City Council for Funding and Services of the Waynesboro/Augusta Health Department in substantially such form as attached hereto as Exhibit 1; and
2. The City Manager is hereby authorized to take any other actions that are reasonable and necessary to effectuate the terms of the Agreement.

Clerk of the Council

Terry R. Short, Jr., Mayor

RESOLUTION – NORTH PARK REMEDIATION:

Mr. Liberati presented a report on the next phase of the South River bank remediation in North Park (*attachment 46-55*). The City Manager noted that when the remediation work is completed, the aesthetics of North Park and that portion of the Greenway will be improved. Councilman Hostetter moved to adopt a resolution approving a temporary easement for the subject construction work. **Having been seconded and with no objections, the resolution was adopted 5:0:**

Mayor Short	Aye	Councilwoman Anderson	Aye
Vice Mayor Henderson	Aye	Councilman Hostetter	Aye
Councilman Allen	Aye		

RESOLUTION ^(R19-26)
**GRANTING A TEMPORARY LICENSE AND A TEMPORARY EASEMENT TO E.I.
DUPONT DE NEMOURS AND COMPANY FOR BANK MANAGEMENT REMEDIATION ON
CERTAIN CITY-OWNED AND CONTROLLED**

PROPERTY ALONG THE SOUTH RIVER

WHEREAS, the City of Waynesboro (the “City”) is the owner of and controls certain parcels of land at North Park, as shown on the plat attached hereto and incorporated herein as **Exhibit A** entitled “Plat of the City of Waynesboro Properties at North Park”, dated September 17, 2019 and last revised October 16, 2019, located along the South River, (collectively, the “Property”).

WHEREAS, E.I. DuPont de Nemours and Company (“EID”) has agreed to conduct certain activities as set out in the Final Interim Measures Design, Implementation, and Monitoring Work Plan, Phase I South River Area of Concern 4 (the “AOC-4”), which was approved by the Virginia Department of Environmental Quality (“VDEQ”) by letter dated March 25, 2015 (the “Project”).

WHEREAS, in order to complete the Project, EID has requested that the City grant to EID a temporary easement and temporary license over portions of the City’s Property.

WHEREAS, EID has agreed to install and construct certain improvements on City property for public use.

WHEREAS, the City Council desires to grant an easement to EID to be used for such purposes.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WAYNESBORO, VIRGINIA THAT:

1. The City Council hereby approves the granting of the temporary license and temporary easement to EID in substantially such form as the Temporary License and Temporary Easement Agreement attached hereto as Exhibit 1 and incorporated herein (the “Agreement”).
2. The City Manager is hereby authorized to execute and enter into, on behalf of the City, the Agreement as attached at Exhibit 1.
3. The City Manager is hereby authorized to take any other actions that are reasonable and necessary to record the Deed of Easement and to effectuate the terms of the Agreement.
4. The City Manager is hereby authorized to take all actions reasonably necessary, including executing such documents as are reasonably necessary, to effectuate and carry out the purposes of this Ordinance.
5. This Ordinance shall take effect immediately upon adoption by the City Council.

Clerk of the Council

Terry R. Short, Jr., Mayor

RESOLUTION – 2020 CENSUS COMPLETE COUNT COMMITTEE:

Councilman Allen moved to adopt a resolution authorizing the creation of a 2020 Census Regional Joint Complete Count Committee with the City of Staunton and County of Augusta. **Having been seconded and with no objections, the resolution was adopted 5:0:**

Mayor Short	Aye	Councilwoman Anderson	Aye
Vice Mayor Henderson	Aye	Councilman Hostetter	Aye
Councilman Allen	Aye		

**RESOLUTION ^(R19-27)
SUPPORTING THE 2020 CENSUS
AND CREATING A COMPLETE COUNT COMMITTEE.**

WHEREAS, the U.S. Census Bureau is required by the U.S. Constitution to conduct a count of the population and the census provides an historic opportunity to help shape the foundation of our society and play an active role in American democracy; and

WHEREAS, The City of Waynesboro is committed to ensuring that every resident is counted; and

WHEREAS, federal and state funding is allocated to communities, and decisions are made on matters of local importance based in part on census data; and

WHEREAS, information from the 2020 Census is vital for economic development planning and increased employment; and

WHEREAS, a united voice from business, government, community-based and faith-based organizations, educators, media and others will enable the 2020 Census message to reach more of our citizens; now, therefore

BE IT RESOLVED by The City of Waynesboro.

Section 1: The City of Waynesboro supports the goals of the 2020 Census and will disseminate 2020 Census information.

Section 2: The City of Waynesboro will encourage all of its residents to participate in events and initiatives that will raise the overall awareness of the 2020 Census and increase participation.

Section 3: That a 2020 Census Complete County Committee (“Committee”) is hereby established for the purpose of mobilizing and leveraging personnel and resources, both internal and external to City administration, to assure an accurate census count resulting in an equitable share of financial assistance and representation for the citizens of the Waynesboro

Section 4: That the Mayor and governing body of City of Waynesboro will appoint members of the Committee to represent elected officials, faith-based organizations, neighborhoods and civic leagues, city-based business enterprises, non-profit organizations and city employees from relevant city departments.

Section 5: That this resolution shall be in effect from and after its adoption through the end of the 2020 Census period.

Clerk of the Council

Terry R. Short, Jr., Mayor

ORDINANCE – STORMWATER SIGNAGE:

Councilman Hostetter moved to adopt an ordinance appropriating Chesapeake Bay Grant Funds in the amount of \$3,000 to the Stormwater Fund, to purchase signage for educational purposes as part of MS4 compliance. **Having been seconded and with no objections, the ordinance was adopted 5:0** (2019-75):

Mayor Short	Aye	Councilwoman Anderson	Aye
Vice Mayor Henderson	Aye	Councilman Hostetter	Aye
Councilman Allen	Aye		

ORDINANCE – PORT REPUBLIC ROAD/FLORENCE AVENUE NEIGHBORHOOD PLAN:

Based on citizen input during a Port Republic neighborhood meeting, citizens requested that the City pursue a neighborhood action plan for the historic neighborhood. The presented ordinance is a re-appropriation of the CDBG funds to pursue that plan. The Mayor stated that although he prefers the money be allocated toward actual projects, he sees the value of the plan and hopes future Councils will

align themselves with what is recommended in it. Vice Mayor Henderson moved to adopt an ordinance appropriating CDBG Program Income, in the amount of \$5,773 and the liquidation of the CDBG Reserve Account in the amount of \$23,180, to the Capital Improvement Projects Fund, for consulting services to develop a Port Republic Road/Florence Avenue Neighborhood Plan. **Having been seconded and with no objections, the ordinance was adopted 5:0** (2019-76):

Mayor Short	Aye	Councilwoman Anderson	Aye
Vice Mayor Henderson	Aye	Councilman Hostetter	Aye
Councilman Allen	Aye		

ORDINANCE – RECYCLING VENDOR COSTS:

Because recycling paper, cardboard, and metals are a cost to the City to remove, the proposed ordinance transfers funds to cover the cost of transport removal over eleven months. Councilwoman Anderson moved to introduce an ordinance appropriating a portion of the net position in the Refuse Fund, in the amount of \$17,585 to the Refuse Fund, for increased costs associated with recyclable material disposal. Having been properly introduced, this ordinance will be considered again at the November 13, 2019 Regular Business Meeting.

ORDINANCE – POLICE DEPARTMENT – BEDFORD COUNTY REIMBURSEMENT:

Councilman Allen moved to adopt an ordinance appropriating funds received from Bedford County, in the amount of \$3,793, to the General Fund, for reimbursement of travel expenditures in the Police Department. **Having been seconded and with no objections, the ordinance was adopted 5:0:**

Mayor Short	Aye	Councilwoman Anderson	Aye
Vice Mayor Henderson	Aye	Councilman Hostetter	Aye
Councilman Allen	Aye		

ORDINANCE – DISTRICT COURTHOUSE SURVEILLANCE CAMERA:

Councilman Hostetter moved to introduce an ordinance appropriating a portion of the Courthouse Security Restricted Reserve, in the amount of \$1,135, to the General Fund, for a surveillance camera in the District Court Building. Having been properly introduced, this ordinance will be considered again at the November 13, 2019 Regular Business Meeting.

COMMUNICATION, CORRESPONDENCE, AND CALENDAR: With no comments from Council or staff, the meeting continued.

CITIZEN COMMENT PERIOD: With no one signed up to speak, the meeting continued.

With no further business to discuss, the meeting was adjourned at 8:18 p.m. on a motion by Vice Mayor Henderson.

[Clerk’s Note: Mayor Short presented a proclamation naming October, 2019 as Alpha Delta Kappa Month in the City of Waynesboro, at their October 2, 2019 meeting.]

Julia Bortle, MMC, Clerk of Council

Terry R. Short, Jr., Mayor