

# WAYNESBORO, VIRGINIA

## CITY COUNCIL BUSINESS MEETING MINUTES



Council for the City of Waynesboro, Virginia held a Regular Business Meeting on Wednesday, November 13, 2019, at 7:00 p.m. in the Council Chambers of the Charles T. Yancey Municipal Building, 503 West Main Street, Waynesboro, Virginia, with Mayor Short presiding and calling the meeting to order:

- PRESENT: Council Members: Terry Short, Jr., Mayor  
 Bobby Henderson, Vice Mayor  
 Elzena Anderson, Councilwoman  
 Sam Hostetter, Councilman
- City Staff: Mike Hamp, City Manager  
 Jim Shaw, Deputy City Manager  
 Julia Bortle, Clerk of Council  
 Michael Wilhelm, Police Chief  
 Cameron McCormick, Finance Director
- Counsel: Melisa Michelsen, Esq., Litten & Sipe LLC
- Guests: Debra Freeman-Belle, Executive Director, Waynesboro Area  
 Refuge Ministry (WARM), Vice Chair for Region Homeless  
 Response System
- ABSENT: Bruce Allen, Councilman

**PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA:**

Mayor Short opened the meeting, and Councilwoman Anderson lead everyone in the Pledge of Allegiance to the Flag of the United States of America.

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**ADOPTION OF BUSINESS MEETING AGENDA:**

Councilwoman Anderson moved to adopt the Business Meeting Agenda as presented. Having been seconded and with no objections, **the Business Meeting Agenda was adopted 4:0:**

<b>Mayor Short</b>	<b>Aye</b>	<b>Councilwoman Anderson</b>	<b>Aye</b>
<b>Vice Mayor Henderson</b>	<b>Aye</b>	<b>Councilman Hostetter</b>	<b>Aye</b>
<b>Councilman Allen</b>	<b>Absent</b>		

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**CONSENT AGENDA:**

Councilman Hostetter moved to adopt the consent agenda as presented. Having been seconded and with no objections, **the consent agenda was adopted 4:0:**

<b>Mayor Short</b>	<b>Aye</b>	<b>Councilwoman Anderson</b>	<b>Aye</b>
<b>Vice Mayor Henderson</b>	<b>Aye</b>	<b>Councilman Hostetter</b>	<b>Aye</b>
<b>Councilman Allen</b>	<b>Absent</b>		

- a. Council Meeting Minutes: Consider approving the minutes from the October 28, 2019 Regular Business Meeting, and dispense with the reading of the minutes.
- b. District Courthouse Surveillance Camera: Second consideration/adoption of an ordinance appropriating a portion of the Courthouse Security Restricted Reserve, in the amount of \$1,135, to the General Fund, for a surveillance camera in the District Court Building. **(2019-78)**
- c. Recycling Vendor Costs: Second consideration/adoption of an ordinance appropriating a portion of the net position in the Refuse Fund in the amount of \$17,585 for the Refuse Fund, for increased costs associated with recyclable material disposal. **(2019-79)**
- d. Appointment to Library Board of Trustees: Consider appointing Ms. Kathy Johnson to the Library Board of Trustees for an unexpired four-year appointment ending August 31, 2021.

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**MATTERS FROM COUNCIL MEMBERS:**

**Vice Mayor Henderson** explained the 50% reduction in assessed vehicle value was no longer available to citizens, and anyone wishing to speak with Council regarding their personal property tax were welcome to speak during citizen comment period and to stay after the meeting to meet with Council members.

**Mayor Short** reviewed the Council Retreat topics discussed, he attended the ribbon cutting at the Cottages at Summit Square, and he visited the new business, Luke's Hobbies, on Main Street.

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**PROCLAMATION – HOMELESSNESS AND HUNGER AWARENESS WEEK:**

The National Coalition for Homelessness and the National Student Campaign Against Hunger and Homelessness sponsor Hunger and Homeless Week in November designed to education the public and build a base of supporters. Ms. Freeman-Belle explained the WARM Shelter and the Region Homeless Response System programs serving the local community. She asked that Council consider assigning a representative to attend their monthly meeting of service providers held at Valley Mission on the second Tuesday of each month at 10:00 a.m. She also asked that Council consider how they look at homelessness related to community development, housing, etc. and work with their leaders when addressing homelessness, housing, and stability and the goals to solve the issues. She asked that Council strongly encourage the Housing Authority to participate in the group that is working hard to solve the homeless issue. The Mayor read a proclamation naming November 16-24, 2019 as Hunger and Homeless Awareness Week in Waynesboro and presented the proclamation to Ms. Freeman-Belle:

PROCLAMATION <sup>(P19-11)</sup>  
Hunger and Homelessness Awareness Week

- WHEREAS**, for more than 27 years the National Coalition for the Homeless and National Student Campaign Against Hunger and Homelessness have sponsored National Hunger and Homelessness Awareness week; and,
- WHEREAS**, many Americans are living on the edge, forced to choose between basic necessities like purchasing food, paying rent, or going to the doctor; and
- WHEREAS**, 43.1 million Americans live below the poverty level; and
- WHEREAS**, 549,000 Americans are homeless on a typical night; and
- WHEREAS**, 42 million Americans are at risk of suffering from hunger; and
- WHEREAS**, 1 in 5 children in the United States live in poverty; and

**WHEREAS**, as this Thanksgiving holiday approaches, most people take time to consider what they're thankful for and donate some of their time, attention and resources to others; and

**WHEREAS**, as a society, we have the resources and knowledge to end hunger and homelessness, we just need the collective will to make ideas a reality.

**THEREFORE**, I TERRY R. SHORT, JR., as Mayor and on behalf of the Waynesboro City Council, do hereby proclaim the week of November 16-24, 2019 as Hunger and Homelessness Awareness Week in the City of Waynesboro, VA. As the Mayor, I also call upon the citizens, government agencies, public and private institutions, businesses and schools in Waynesboro to recommit our community to increasing awareness and understanding of the hunger and homelessness problem in the City and educate the public about the many reasons people are hungry and homeless and the accessible services for all affected citizens.

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**ORDINANCE – CODE AMENDMENT – STORMWATER FEES:**

City staff is recommending amendments to the City Code to improve the effectiveness of local programs to monitor and manage construction sites for stormwater and sediment control. Staff is also recommending clarification and applicability of the stormwater utility fee.

Councilwoman Anderson moved to introduce an ordinance amending the Code of the City of Waynesboro Chapter 30, specifically, Article II, Sec. 30-30. - Permits; fees; security for performance; Article III, Sec. 30-41 – Definitions; Article III. – Stormwater Management, Sec. 30-54. – Fees; and, Article III. Sec. 30-58. – Stormwater utility fee. Having been properly introduced, this ordinance will be considered again at the November 25, 2019 Regular Business Meeting.

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**SCHOOL ORDINANCES:**

**Virginia Tiered Systems of Supports PBIS State Grant:** Vice Mayor Henderson moved to adopt an ordinance appropriating Virginia Tiered Systems of Supports PBIS State Grant in the amount of \$28,659 to the School Funds for stipends and staff development. Having been seconded and with no objections, the ordinance was adopted 4:0:

<b>Mayor Short</b>	<b>Aye</b>	<b>Councilwoman Anderson</b>	<b>Aye</b>
<b>Vice Mayor Henderson</b>	<b>Aye</b>	<b>Councilman Hostetter</b>	<b>Aye</b>
<b>Councilman Allen</b>	<b>Absent</b>		

**Planning Grant for extended Year Programs/Year-Round School Programs:** Councilman Hostetter moved to adopt an ordinance appropriating a Planning Grant for extended year programs/year-round school programs in the amount of \$100,000, to the School funds for stipends, consultants, materials, and supplies. Having been seconded and with no objections, the ordinance was adopted 4:0:

<b>Mayor Short</b>	<b>Aye</b>	<b>Councilwoman Anderson</b>	<b>Aye</b>
<b>Vice Mayor Henderson</b>	<b>Aye</b>	<b>Councilman Hostetter</b>	<b>Aye</b>
<b>Councilman Allen</b>	<b>Absent</b>		

**Adult Education and Family Literacy Act Federal Grant Funds:** Vice Mayor Henderson moved to adopt an ordinance appropriating Adult Education and Family Literacy Act Federal Grant Funds in the amount of \$8,449, to the School Funds to be used to operate the Regional Adult Basic Education, High School Equivalency, English Language Acquisition, and Workforce Training Programs. Having been seconded and with no objections, the ordinance was adopted 4:0:

<b>Mayor Short</b>	<b>Aye</b>	<b>Councilwoman Anderson</b>	<b>Aye</b>
<b>Vice Mayor Henderson</b>	<b>Aye</b>	<b>Councilman Hostetter</b>	<b>Aye</b>
<b>Councilman Allen</b>	<b>Absent</b>		

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**ORDINANCE – FIRE BOARD FUNDS:**

These are state funds remaining from 2018 and 2019 to be used \$100,000 for payment toward the aerial device and the remaining \$98,000 will be used for Fire Board-eligible expenses in the current year. Vice Mayor Henderson moved to introduce an ordinance appropriating the remaining 2019 Fire Board Funds, in the amount of \$198,200, to the General Fund, for Fire Board related expenditures. Having been properly introduced, this ordinance will be considered again at the November 25, 2019 Regular Business Meeting.

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**ORDINANCE – FIRE TANKER TRUCK REPAIRS:**

Councilwoman Anderson moved to introduce an ordinance appropriating insurance proceeds received during FY19, in the amount of \$23,624, to the General Fund, for repairs made to a fire tanker truck. Because the ordinance is appropriating insurance proceeds, Councilman Hostetter seconded the ordinance. Having been seconded and with no objections, the ordinance was adopted 4:0:

<b>Mayor Short</b>	<b>Aye</b>	<b>Councilwoman Anderson</b>	<b>Aye</b>
<b>Vice Mayor Henderson</b>	<b>Aye</b>	<b>Councilman Hostetter</b>	<b>Aye</b>
<b>Councilman Allen</b>	<b>Absent</b>		

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**COMMUNICATION, CORRESPONDENCE, AND CALENDAR:** With no comments from Council or staff, the meeting continued.

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**CITIZEN COMMENT PERIOD:**

The following citizens spoke objecting to the manner in which personal property tax assessment values were done on vehicles:

- Mr. Anthony Green, 1913 Monticello Street
- Mr. Mark Shattuck, 431 Winding Way
- Ms. Kathi Keller, 2500 Belvue Road
- Mr. Mark Richardson, 116 Queens Court
- Ms. Karen Richardson, 116 Queens Court
- Ms. Michelle Swain, 705 Walnut

Ms. Jaynie Pell, 1709 S. Ellison Circle: stated her concern regarding a neighbor keeping wrecked vehicles on their property and encroaching on property lines. They have reported this to the City but nothing has been done. She asked that the City look into the matter.

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With no further business to discuss, the meeting was adjourned at 7:32 p.m. on a motion by Vice Mayor Henderson.

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Julia Bortle, MMC, Clerk of Council

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Terry R. Short, Jr., Mayor