

ORDINANCE NUMBER 2019-

AN ORDINANCE APPROPRIATING A PORTION OF THE CIRCUIT COURT DOCUMENT COPY RESTRICTED RESERVE, IN THE AMOUNT OF \$600, TO THE GENERAL FUND, FOR A SCANNER FOR THE CIRCUIT COURT, FOR THE FISCAL YEAR ENDING JUNE 30, 2020, AS HEREIN SPECIFIED

BE IT ORDAINED, by the Council of the City of Waynesboro, Virginia:

That the following sums of money be and the same are hereby appropriated as herein specified for the year ending June 30, 2020, totaling \$600.

Section I -- General Fund

Paragraph 1. To the General Fund, for a scanner for the Circuit Court, \$600 is appropriated to be apportioned as follows:

1102112	Major Purchase/Non-capital 768040 Computer Hardware	\$600
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Paragraph 2. The above appropriation will be provided for through liquidation of a portion of the Circuit Court Document Copy Restricted Reserve account:

1100541	Intra-fund Transfers 541904 From Fund Balance (110-444125)	\$600
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INTRODUCED:

ADOPTED:

EFFECTIVE:

CLERK

MAYOR

APPROPRIATION ORDINANCE REQUEST FORM

Name of Requestor	Circuit Court Clerk's Office	Date of Request	11/4/2019
Authorized Signature		Date of Authorization	

Purpose of Appropriation Request (Briefly describe what you plan to purchase and why)

Purchase of additional scanner to allow for document conversion (convert document from paper to electronic format) at register station. Hardware provided by the Department of Judicial Services, a division of the Supreme Court of Virginia. The Supreme Court of Virginia is the primary provider of hardware and software for the Clerk's Office. The Office of the Executive Secretary has offset a portion of the cost of this hardware in the amount of \$320.00.

These are funds collected in accordance with Virginia Code Section 17.1-275 (A) (8)

Charges to Budget

Line Item Description	Line Item Number	Project Code	Amount
Non-Capital Computer Hardware	1102112-768040		600.00

Source of Revenue

(Briefly describe source of funds including agency name and anticipated receipt)

A portion of the Circuit Court Document Copy Restricted Reserve account will be liquidated to fund this request.

Balance in reserve @ 11/5/2019: \$56,828.78
 Less this request: (600.00)
 Remaining balance: \$56,228.78

Is a local match required?	No	If so, indicate source of local match.
Line Item Description	Line Item Number	Project Code
Intrafund Transfer/From FB (110-444125)	1100541-541904	
		600.00