

ORDINANCE NUMBER 2019-



AN ORDINANCE APPROPRIATING PASSPORT FEES, IN THE AMOUNT OF \$6,700, TO THE GENERAL FUND, TO REPLENISH THE CITY MANAGER’S CONTINGENCY ACCOUNT FOR EXPENDITURES RELATED TO A SECURITY WINDOW INSTALLATION IN THE COMMISSIONER OF REVENUE’S OFFICE, FOR THE FISCAL YEAR ENDING JUNE 30, 2020, AS HEREIN SPECIFIED

BE IT ORDAINED, by the Council of the City of Waynesboro, Virginia:

That the following sums of money be and the same are hereby appropriated as herein specified for the year ending June 30, 2020, totaling \$6,700

Section I – General Fund

Paragraph 1. To the General Fund, to replenish the City Manager’s Contingency account, \$6,700 is appropriated to be apportioned as follows:

1109620	Non-Departmental 799010 Contingencies	\$6,700
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Paragraph 2. The above appropriation will be provided for through passport fees received, as well as, a transfer from fund balance:

1100516	Charges for Services 516281 Passport Fees	\$6,700
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INTRODUCED:

ADOPTED:

EFFECTIVE:

CLERK

MAYOR

APPROPRIATION ORDINANCE REQUEST FORM

Name of Requestor	Cameron McCormick, Dir of Finance	Date of Request	12/6/19
Authorized Signature	/s/ Michael G. Hamp, II, City Mgr	Date of Authorization	

Purpose of Appropriation Request

(Briefly describe what you plan to purchase and why)

The City Manager's Contingency fund was utilized for a window project in the Commissioner of Revenue's office. The City Manager approved utilizing revenue from the Passport account, which is unbudgeted each year. The revenue in this account for FY20 (to date) is \$4,097. The remainder will come from unassigned fund balance.

Charges to Budget

Line Item Description	Line Item Number	Project Code	Amount
Unclassified/Contingency	1109620-799010		6,700

Source of Revenue

(Briefly describe source of funds including agency name and anticipated receipt)

Passport fees

Is a local match required?		If so, indicate source of local match.
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Line Item Description	Line Item Number	Project Code	Amount
Charges for Services/Passport Fees	1100516-516281		6,700