

ORDINANCE NUMBER 2020-



AN ORDINANCE APPROPRIATING RESTRICTED FUND BALANCE FROM THE COURTHOUSE SECURITY RESERVE, IN THE AMOUNT OF \$4,451 AND A PORTION OF RESTRICTED FUND BALANCE RESERVES IN THE SHERIFF'S CALENDAR FUND, IN THE AMOUNT OF \$199, TO THE GENERAL FUND, FOR INSTALLATION OF TEMPERED SAFETY GLASS IN THE SHERIFF'S OFFICE, FOR THE FISCAL YEAR ENDING JUNE 30, 2020, AS HEREIN SPECIFIED

BE IT ORDAINED, by the Council of the City of Waynesboro, Virginia:

That the following sums of money be and the same are hereby appropriated as herein specified for the year ending June 30, 2020, totaling \$4,650

Section I – General Fund

Paragraph 1. To the General Fund, to install tempered safety glass in the Sheriff's office, \$4,650 is appropriated to be apportioned as follows:

1102170	Major Purchase/Non-Capital 768071 Safety Equipment	\$4,650
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Paragraph 2. The above appropriation will be provided for from restricted fund balance reserves:

5100541	Intra-fund Transfers 541904 From Fund Balance (110-444106)	\$4,451
5100541	Intra-fund Transfers 541904 From Fund Balance (110-444118)	\$ 199

INTRODUCED:

ADOPTED:

EFFECTIVE:

CLERK

MAYOR

APPROPRIATION ORDINANCE REQUEST FORM

Name of Requestor	Sheriff Joe Harris, Jr.	Date of Request	2/13/2020
Authorized Signature	/s/ Michael G. Hamp, II, City Mgr.	Date of Authorization	

Purpose of Appropriation Request (Briefly describe what you plan to purchase and why)

Purpose of this request is to secure the sheriff's office by installation of tempered safety glass on the existing counter top in the front office. We currently have magnetic locks on both entry doors but the front counter is open. This will secure access to the sheriff's office, police department, prisoner handling areas, sally port, and the rear entrance to the district courts building.

Product Description:

(1)- Three elevations consisting of an L-shape configuration with a 45 degree corner to match the existing counter top lay out (two service windows total) using 3/8" clear tempered safety glass, two 4" diameter speak thru holes, two 12"x4" pass thru cut outs with rounded corners, all tracking will be 1/8" wall aluminum manufactured by UKK AP America.

Installation will be by:

Integrity Glass, Inc.
665 N. Bath Avenue – Waynesboro, VA

Cost of the above and installation will be \$4,650.00

Charges to Budget

Line Item Description	Line Item Number	Project Code	Amount
MP/NonCap-Safety Equipment	1102170-768071		\$4,650

Source of Revenue

(Briefly describe source of funds including agency name and anticipated receipt)

Liquidation of a portion of the Courthouse Security Reserve (110-444106/restricted fund balance) and Sheriff's Calendar Fund (110-444118) will fund this request.

110-444106:	\$	4,450.79
110-444118:	\$	<u>199.21</u>
Total:	\$	4,650.00

Is a local match required?	If so, indicate source of local match.		
Line Item Description	Line Item Number	Project Code	Amount
Intra-fund Transfers/From FB (110-444106)	1100541-541904		\$4,451
Intra-fund Transfers/From FB (110-444118)	1100541-541904		\$199