

WAYNESBORO, VIRGINIA

CITY COUNCIL REGULAR BUSINESS MEETING MINUTES



Council for the City of Waynesboro, Virginia held a Regular Business Meeting on Wednesday, October 13, 2021 at 7:00 p.m. in the auditorium of the Kate Collins Middle School, 1625 Ivy Street, Waynesboro, Virginia, with Vice Mayor Williams presiding and calling the meeting to order. This meeting was also viewable by accessing the City’s YouTube Channel.

PRESENT: Council Members:

Lana Williams, Vice Mayor
Bruce Allen, Council member
Terry Short, Jr., Council member
Sam Hostetter, Council member

City Staff:

Michael Hamp, City Manager
Jim Shaw, Deputy City Manager
Julia Bortle, Clerk of Council
Cameron McCormick, Assistant City Manager - Finance
Todd Wood, Assistant City Manager - Operations
Michael Wilhelm, Police Chief
Greg Hitchin, Economic Development Director

Counsel:

Jordan Bowman, Esq., Litten & Sipe LLC

ABSENT:

Bobby Henderson, Mayor

CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

The vice mayor opened the and Council member Allen led everyone in the Pledge of Allegiance to the flag of the United States of America. She then explained that citizen must sign up to speak during citizen comment period.

BUSINESS MEETING AGENDA AMENDMENT

Council member Hostetter moved to amend the business meeting agenda by postponing consideration of the ordinance regarding a request by Mr. Jacob Turner to change the zoning of 1040 Reservoir Street from RG-5, General Residential, to R-MF, Multi-Family Residential. **Having been seconded, the business meeting agenda was amended 4:0:**

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| Mayor Henderson | Absent | Council member Allen | Aye |
| Vice Mayor Williams | Aye | Council member Short | Aye |
| | | Council member Hostetter | Aye |

AMENDED BUSINESS MEETING AGENDA

Council member Hostetter moved to adopt the amended business meeting agenda, postponing consideration of the ordinance regarding a request by Mr. Jacob Turner to change the zoning of 1040 Reservoir Street from RG-5, General Residential, to R-MF, Multi-Family Residential. Having been seconded, the amended business meeting agenda was adopted 4:0:

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| Mayor Henderson | Absent | Council member Allen | Aye |
| Vice Mayor Williams | Aye | Council member Short | Aye |
| | | Council member Hostetter | Aye |

MATTERS FROM THE MAYOR

Vice Mayor Williams, on behalf of the City Council, acknowledged, thanked and congratulated Mr. Gerry Choate, Information Technology Director, and Mr. D. James Shaw, Deputy City Manager, on their retirements, briefing reviewing their careers and accomplishments with the City.

MATTERS FROM COUNCIL MEMBERS

Council member Short stated that he and the mayor attended the Virginia Municipal Conference. He served as Chair for Human Development and Education Committee and the Legislative Committee that work to identify legislative priorities for localities in Virginia, specifically for Waynesboro and the region. He will share the final Legislative Program in the coming weeks. He suggested scheduling a work session with the Council to discuss Waynesboro legislative priorities.

Council member Hostetter provided his COVID-19 update, stating the number of cases has decreased August through September. He stressed continued vigilance in protection and encouraged anyone with questions to speak with their health care professional.

CONSENT AGENDA

Council member Hostetter moved to adopt the consent agenda as presented. **Having been seconded and with no objections, the consent agenda was adopted 4:0**

Consent Agenda

- a. September 13, 2021 Business Meeting Minutes Adoption.
- b. \$80,000 to the School Board Operating Fund – second consideration and adoption of ordinance. **(2021-73)**
- c. \$4,831 from the Circuit Court Document Copy reserve to the General Fund – second consideration/adoption of the ordinance. **(2021-74)**
- d. Appointment – Metropolitan Planning Organization: Consider appointing Mr. Todd Wood to the Metropolitan Planning Organization Policy Board.
- e. Appointments – Transportation Advisory Committee Metro: Consider appointing Ms. Alisande Tombarge as primary representative and Mr. Anthony Smith as an alternative representative to the Staunton Augusta Waynesboro Metropolitan Planning Organization Transportation Advisory Committee (SAW MPO TAC).

- f. Shenandoah Valley Social Services Advisory Board Appointment – Consider appointing Dr. Breyette Covington to the Shenandoah Valley Social Services Advisory Board for a four-year term of October 1, 2021 ending September 30, 2025.

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| Mayor Henderson | Absent | Council member Allen | Aye |
| Vice Mayor Williams | Aye | Council member Short | Aye |
| | | Council member Hostetter | Aye |

RESOLUTION OF SUPPORT – VIRGINIA ECONOMIC DEVELOPMENT PARTNERSHIP BUSINESS READY SITE PROGRAM

The Economic Development Director made a presentation (*attachment 47-55*) regarding a \$5.3 million grant application for infrastructure construction for the Nature’s Crossing Technology and Industrial Park. This will be in conjunction with the Southern Corridor connector road between Interstate Exit 94 and Exit 96, scheduled for completion in 2025, which will also serve as the main access road for the Nature’s Crossing Technology Park. The next step for Nature’s Crossing to become marketable is the construction of water and sewer in the industrial park.

The grant application is for a Virginia Economic Development Partnership Business Ready Site Program Grant, a 3:1 match with the city contributing 25% and the state contribute 75%. The application is due on Friday, October 15, 2021, and the city plans to apply for the maximum amount.

Council member Short asked what the mean balance contribution would be to fund the pad development parcel after water and sewer, and he was told it would be approximately \$10 million, with Mr. Hitchin noting that the application request does not include making it parcel pad ready.

Council member Allen moved to adopt a resolution in support of a Virginia Economic Development Partnership Business Ready Sites Program grant application. Having been properly seconded, the resolution was adopted 3:1 with Council member Short voting no:

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| Mayor Henderson | Absent | Council member Allen | Aye |
| Vice Mayor Williams | Aye | Council member Short | Nay |
| | | Council member Hostetter | Aye |

**A RESOLUTION ^(R21-21)
OF SUPPORT FOR
A VIRGINIA ECONOMIC DEVELOPMENT PARTNERSHIP
BUSINESS READY SITES PROGRAM GRANT
FOR WAYNESBORO, VIRGINIA**

WHEREAS, the City of Waynesboro (the “City”) is the owner of approximately 170 acres of land, located within the City at the southwest corner of the intersection of Interstate 64 and Delphine Avenue, and the City intends to use the land for an industrial development known as the Nature’s Crossing Technology Center (the “NCTC”); and

WHEREAS, the City has received a Virginia Department of Transportation Smart Scale Grant for certain road improvements that will serve the NCTC; and

WHEREAS, the City desires to further increase the readiness of the NCTC for development by investing in the water and wastewater infrastructure that serves sites within the NCTC, and the estimated cost to construct both water and wastewater systems is \$7,181,900; and

WHEREAS, the Virginia Economic Development Partnership has a Business Ready Sites Program grant (the “Grant”) to assist localities in making business and industrial sites more ready for development, which Grant requires a 25% match that may be satisfied in part by expenses the City has already incurred, or is anticipated to incur, with respect to the NCTC; and

WHEREAS, the City desires to apply for the Grant to fund the construction of an elevated water tower, a water system, and a wastewater system, all to serve the NCTC.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Waynesboro that:

1. The City Council fully supports the City’s application for the Virginia Economic Development Partnership Business Ready Sites grant;
2. The City Council intends to construct the water and wastewater improvements, as described in this resolution once funding is available to do so; and
3. If awarded the Virginia Economic Development Partnership Business Ready Sites Program grant, the City Council intends to meet the grant’s 25% match requirement, with the expectation that the match requirement may be satisfied partially by expenses the City has already incurred, or is anticipated to incur, and partially by cash expenditures in the approximate amount of \$760,225.

Lana Williams, Vice Mayor

APPROPRIATION ORDINANCE – VICTIM WITNESS PROGRAM EXPENDITURES

Council member Short moved to introduce an ordinance appropriating a \$2,700 donation to the Victim Witness Program, as well as \$6,399 (total \$9,099) of restricted Fund balance, to the General Fund to fund victim witness program non-grant expenditures. Having been seconded, the ordinance will be considered again at the October 25, 2021 Regular Business Meeting.

APPROPRIATION ORDINANCE – SAFE ROUTES TO SCHOOLS (SRTS) GRANT FUNDS:

Council member Allen moved to introduce and adopt an ordinance appropriating \$23,600 of Safe Routes to Schools (SRTS) non-infrastructure grant funds, to the Youth and Family Services fund, to provide for a part-time coordinator position. Having been seconded, the ordinance was adopted 3:1 with Council member Short abstaining as an employee of the Virginia Department of Transportation: (2021-75)

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| Mayor Henderson | Absent | Council member Allen | Aye |
| Vice Mayor Williams | Aye | Council member Short | Abstain |
| | | Council member Hostetter | Aye |

APPROPRIATION ORDINANCE – PARKS AND RECREATION BUILDING MAINTENANCE SUPPLIES AND HORTICULTURAL NURSERY SERVICES:

Council member Allen moved to introduce and adopt an ordinance appropriating \$1,281 of revenue

received by the Parks and Recreation Department to the General Fund. Having been seconded and with no objections, the ordinance was adopted 4:0:(2021-76)

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| Mayor Henderson | Absent | Council member Allen | Aye |
| Vice Mayor Williams | Aye | Council member Short | Aye |
| | | Council member Hostetter | Aye |

APPROPRIATION ORDINANCE – 110 NORTH WAYNE AVEUE RENT REVENUE: Council member Allen moved to introduce and adopt an ordinance appropriating \$3,000 of rent revenue from subleasing a portion of 110 North Wayne Avenue, to the General Fund, to fund additional rent expenditures. Having been seconded and with no objections, the ordinance was adopted 4:0: (2021-77)

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| Mayor Henderson | Absent | Council member Allen | Aye |
| Vice Mayor Williams | Aye | Council member Short | Aye |
| | | Council member Hostetter | Aye |

APPROPRIATION ORDINANCE – POLICE DEPARTMENT EXTERNAL AND THUMB DRIVES: Council member Allen moved to introduce and adopt an ordinance appropriating a \$1,176 reimbursement received by the Police department from the Internet Crimes Against children task Force Program, to the General Fund, for the purchase of external and thumb drives for use by the Police Department. Having been seconded and with no objections, the ordinance was adopted 4:0: (2021-78):

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| Mayor Henderson | Absent | Council member Allen | Aye |
| Vice Mayor Williams | Aye | Council member Short | Aye |
| | | Council member Hostetter | Aye |

APPROPRIATION ORDINANCE – WATER FUND OPERATING SUPPLIES: Council member Allen moved to introduce and adopt an ordinance appropriating \$410 of revenue received from the sale of scrap, to the Water Fund, for the purchase of operating supplies. Having been seconded and with no objections, the ordinance was adopted 4:0: (2021-79):

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| Mayor Henderson | Absent | Council member Allen | Aye |
| Vice Mayor Williams | Aye | Council member Short | Aye |
| | | Council member Hostetter | Aye |

COMMUNICATION, CORRESPONDENCE, CALENDAR

Greenway Trail Phase II B: The City Manager spoke about the portion of the Greenway Trail located behind Shiloh Baptist Church, north to North Park. The City agreed to fund 20% of the project cost if matched, estimated to be \$600,000 when agreed to ten years earlier. Since that time, project costs have increased by approximately \$112,000, and the Virginia Department of Transportation has asked the City of Waynesboro to confirm its commitment to cover those costs in addition to the original match. Because of the Council’s and the staff’s desire to connect that portion to the Greenway, it is the City Manager’s intention to furnish that confirmation to VDOT. Funds are available in the Capital Improvement Plan for the project.

CITIZEN COMMENT PERIOD

The following citizens and business owners voiced their concerns regarding the increased trouble, verbal assaults and debris left behind by vagrants in the Riverside Properties Shopping Center on East Broad Street, asking for increased police presence and Council action:

Regular Business Meeting
Wednesday, October 13, 2021
Unapproved Draft

Leslie Lester, representing the 64 Social Club;
Larry Skillman, representing Riverside Properties, owner of Riverside Shopping Center and Jackson Hewitt Tax Services located in the strip mall;
Jessica Hall
Natasha Johnson (left meeting prior to being called)
Crystal Richardson

ADJOURN

Having no further business to discuss, Council member Allen moved to adjourn the meeting. Having been seconded and with no objections, **the meeting was adjourned 4:0 at 7:45 p.m.:**

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| Mayor Henderson | Absent | Council member Allen | Aye |
| Vice Mayor Williams | Aye | Council member Short | Aye |
| | | Council member Hostetter | Aye |

Julia Bortle, MMC, Clerk of Council

Lana Williams, Vice Mayor