



Waynesboro City Council Agenda Briefing

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| Meeting Date: | March 14, 2022 | Staff/Council Member(s): Mike Hamp, City Manager/ Luke Juday, Director of Community Development |
| Agenda Item # | 11 | |
| Resolution# | | |
| Department: | City Manager's Office/Community Development Department | |
| Subject: | Blanket VDOT Signature Authorization | |

Background: The City frequently administers transportation projects under agreements with the Virginia Department of Transportation (VDOT). Nearly every significant new public project has some state or federal money involved, requiring the City to follow VDOT procedures. These include signing contracts, following procurement laws, and verifying the completion of work at various points throughout the project. The City is also required to commit matching funds in many cases.

VDOT regularly requests that localities pass a resolution committing to fund its share of local projects and authorizing the City Manager to sign documents related to transportation projects. The most recent resolution passed by Waynesboro City Council was in 2016. VDOT is requesting an updated resolution, along with a wording change. Disruptions to projects in other localities have prompted VDOT to request that "City Manager" be changed to "City Manager, acting City Manager, and either's designee." This will ensure continuity in transportation projects in instances where a Council is searching for a City Manager and has appointed an interim.

City Manager's Recommendation: The City Manager recommends Council pass the attached resolution.

Suggested Motion(s): A motion should be made to introduce and adopt a resolution for blanket project funding commitment and blanket signature authority.

Attachments:

- 1) Previous resolution (2016)
- 2) Proposed resolution