

WAYNESBORO, VIRGINIA CITY COUNCIL REGULAR BUSINESS MEETING MINUTES



Council for the City of Waynesboro, Virginia held a Regular Business Meeting on Monday, June 27, 2022 at 7:00 p.m. in the Council Chambers, 503 W. Main Street, Waynesboro, Virginia, with Mayor Henderson presiding and calling the meeting to order. This meeting was also viewable by accessing the City’s YouTube Channel and Government Access Channel.

- PRESENT: Council Members: Bobby Henderson, Mayor
Bruce Allen, Council member
Sam Hostetter, Council member
Terry Short, Jr., Council member
- City Staff: Michael Hamp, City Manager
Cameron McCormick, Assistant City Manager - Finance
Todd Wood, Assistant City Manager - Operations
Michael Wilhelm Assistant City Manager – Public Safety
Julia Bortle, Clerk of the Council
David Shaw, Police Chief
Luke Juday, Community Development Director
- Counsel: Melisa Michelsen, Esq., Litten & Sipe, LLC
- ABSENT: Lana Williams, Vice Mayor

CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

The mayor opened the meeting and Council member Short led everyone in the Pledge of Allegiance to the Flag of the United States of America.

BUSINESS MEETING AGENDA AMENDMENT

Council member Allen moved to adopt the meeting agenda. **Having been seconded and with no objections, the meeting agenda was adopted 4:0:**

Mayor Henderson	Aye	Council member Allen	Aye
Vice Mayor Williams	Absent	Council member Hostetter	Aye
		Council member Short	Aye

MATTERS FROM THE MAYOR

The mayor stated that that the Parks and Recreation Department will hold a grand opening of the new Pickle Board court at Ridgeview Park on Tuesday, June 28 at 6:00 p.m. with the mayor playing a game against a Parks and Recreation staff member. He also noted that on July 9 at approximately 9:45 p.m. the Parks and Recreation Department will provide the annual fireworks display, entitled “Sunset Spectacular”. The fireworks will be set off from the upcoming Sunset Park location and visible from downtown and various points throughout the city. Also on July 9, downtown will hold a “Downtown Spectacular” from 2:00 to 9:00 p.m. in Lumos Plaza including food trucks, vendors, shopping and entertainment.

MATTERS FROM COUNCIL MEMBERS

Council member Short expressed appreciation to the mayor and Council member Hostetter for the Juneteenth Celebration, stating the mayor made a great speech and it was a fun time for everyone.

Council member Hostetter provided a Covid update for the city, stating he is wearing a mask as the city is again in the yellow on the CDC map. He also reminded everyone that along with the fireworks display, the city will host a 5k and a 10k race.

CONSENT AGENDA

Council member Hostetter moved to adopt the Consent Agenda as presented. **Having been seconded and with no objections, the Consent Agenda was adopted 4:0:**

Mayor Henderson	Aye	Council member Allen	Aye
Vice Mayor Williams	Absent	Council member Hostetter	Aye
		Council member Short	Aye

- a. Consider adopting the minutes from the June 13, 2022 Work Session and Regular Business Meeting.
- b. Consider adopting an ordinance amending Chapter 1, Section 1-12, of the Waynesboro City Code relating to the boundaries of the City of Waynesboro, Virginia voting wards. **(2022-34)**
- c. Consider adopting an ordinance amending Chapter 14 – Animals. **(2022-33)**
Second consideration/adoption of the following appropriation ordinances:
- d. Transfers from the General Fund to the Capital Improvement Fund to fund the 2023 Capital Investment Program in the amount of \$3,126,812. **(2022-35)**
- e. An increase in other financing sources and uses in the Bond Fund to appropriately count for the 2022 debt refinancing in the amount of \$272,000. **(2022-36)**
- f. A transfer from fund balance in the Debt Fund for bond payments in the amount of \$253,000. **(2022-37)**
- g. A transfer from fund balance to the School Fund of \$18,000. **(2022-38)**
- h. A transfer of restricted fund balance to the General Fund for the Clerk of the Circuit Court in the amount of \$9,452. **(2022-39)**

DATES OF EMPLOYMENT POLICY UPDATE REGARDING ACCRUALS

As part of an ongoing effort to attract and retain employees, the city is updating the adjusted accrual date in the city’s “Dates of Employment” Policy that will now recognize prior Virginia Retirement System service, allowing prior VRS service to be factored in regardless of whether those years included employment with the City of Waynesboro.

Council member Allen moved to adopt the updated “Dates of Employment” employment policy. Having been seconded and with no objections, the motion was adopted 4:0:

Mayor Henderson	Aye	Council member Allen	Aye
Vice Mayor Williams	Absent	Council member Hostetter	Aye
		Council member Short	Aye

RESOLUTIONS OF SUPPORT - VIRGINIA DEPARTMENT OF TRANSPORTATION (VDOT) SMARTSCALE APPLICATIONS

The Community Development Director made a presentation outlining the three Smart Scale applications presented to Council, including the Exit 94 off-ramp, adding a second lane to the westbound off ramp, the roundabout at the Broad/Rosser/Main intersection and the Crozet Tunnel Trail (*attachment 47-38*). Council member Hostetter moved to adopt the three resolutions regarding the Smart Scale applications. Having been seconded and with Council member Short abstaining due to his employment with the Virginia Department of Transportation, the resolutions were adopted 3:0 with one abstention:

Mayor Henderson	Aye	Council member Allen	Aye
Vice Mayor Williams	Absent	Council member Hostetter	Aye
		Council member Short	Abstain

**RESOLUTION R22-10
A RESOLUTION OF SUPPORT FOR A SMART SCALE APPLICATION
FOR THE WESTBOUND I-64 EXIT 94 OFF-RAMP IMPROVEMENTS
IN WAYNESBORO, VIRGINIA**

WHEREAS, the City of Waynesboro has submitted a SMART SCALE grant application to add a 550-ft right-turn lane with a 400-ft taper at the exit ramp of westbound I-64 Exit 94 and US 340 (Rosser Avenue), to create dual right turn lanes, and modify the existing ramp signals to accommodate the off-ramp approach improvements; and

WHEREAS, this Interstate 64 and US 340 (Rosser Avenue) are roadways of local and regional importance and this project will improve accessibility and create a safer roadway; and,

WHEREAS, the Commonwealth of Virginia has adopted a project prioritization program under the SMART SCALE Program whereby transportation projects are selected for funding based on the cost-effectiveness of those projects to meet performance goals;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Waynesboro hereby fully supports the westbound I-64 Exit 94 off-ramp improvements SMART SCALE application, as described, and intends to construct this road as soon as full funding is available.

Mayor, City of Waynesboro

RESOLUTION R22-11
A RESOLUTION OF SUPPORT FOR A SMART SCALE APPLICATION
FOR THE ROSSER AVENUE (US 340), MAIN STREET (US 340),
AND BROAD STREET (US 250) ROUNDABOUT
IN WAYNESBORO, VIRGINIA

WHEREAS, the City of Waynesboro has submitted a SMART SCALE grant application for a single lane roundabout at the intersection of Rosser Avenue (US 340), Main Street (US 340), and Broad Street (US 250), which will replace the current signalized intersection and significantly reduce the number and severity of crashes, provide safer pedestrian accommodations, and improve traffic flow; and,

WHEREAS, this Rosser Avenue (US 340), Main Street (US 340), and Broad Street (US 250) are roadways of local and regional importance and this project will improve accessibility and create a safer roadway; and,

WHEREAS, the Commonwealth of Virginia has adopted a project prioritization program under the SMART SCALE Program whereby transportation projects are selected for funding based on the cost-effectiveness of those projects to meet performance goals;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Waynesboro hereby fully supports the Rosser Avenue (US 340), Main Street (US 250), and Broad Street roundabout SMART SCALE application, as described, and intends to construct this road as soon as full funding is available.

Mayor, City of Waynesboro

RESOLUTION R22-12
A RESOLUTION OF SUPPORT FOR A SMART SCALE
APPLICATION FOR THE CROZET TUNNEL TRAIL PROJECT
IN WAYNESBORO, VIRGINIA

WHEREAS, the City of Waynesboro has submitted a SMART SCALE grant application for the Crozet Tunnel Trail Project, which will construct an approximately 1.3-mile shared use path roughly parallel to US-250 from 1800 East Main Street to the western trail of the Blue Ridge Tunnel project. This will create a continuous bike and pedestrian connection from East Main Street in Waynesboro to Route 6 in Afton, providing an alternative route to US-250 for non-motorized traffic; and,

WHEREAS, this project is of significant local and regional transportation, recreational and cultural significance; and,

WHEREAS, the Commonwealth of Virginia has adopted a project prioritization program under the SMART SCALE Program whereby transportation projects are selected for funding based on the cost-effectiveness of those projects to meet performance goals;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Waynesboro hereby fully supports the Crozet Tunnel Trail Project SMART SCALE application, as described, and intends to construct this road as soon as full funding is available.

Mayor, City of Waynesboro

PUBLIC HEARING – CITY CODE AMENDMENT SECTION 98-5.1.3.B – PARKING MAXIMUM REQUIREMENTS

The Community Development Director reviewed an application to amend the city’s parking ordinance, adding an amendment to the H-B Corridor Overlay District (*attachment 47-39*):

- Parking in excess of maximum must be screened by principal structure or a 6-foot fence or masonry structure and vegetative strip.
- The vegetative strip shall be 5-feet wide and planted with 12 shrubs or trees every 100 feet.

The Planning Commission recommends approval of the amendment as it provides economic development opportunities with minimal impact to the corridor.

The public hearing was opened at 7:22 p.m. With no one signed up to speak, the public hearing was closed. Council member Short moved to introduce an ordinance **AMENDING CHAPTER 98, ZONING, ARTICLE 5, SITE DEVELOPMENT STANDARDS, SECTION 98-5.1.3(B), MAXIMUM REQUIREMENTS OF THE CITY CODE OF THE CITY OF WAYNESBORO, VIRGINIA**. Having been seconded and with no objections, the ordinance was properly introduced and will be considered for vote at the July 11, 2022 regular business meeting.

PUBLIC HEARING - CITY CODE AMENDMENT CHAPTER 74 – SUBDIVISIONS

The Community Development Director made a presentation amending the City Code Subdivision Ordinance affecting how the by-right subdivisions are considered (*attachment 47-40*). Amending the ordinance would alleviate the risk of missing a review deadline, eliminate the need for a public hearing to be held for by-right actions, eliminate difficulties amending a preliminary plat to address engineering issues that can be rectified in the field and complies with the state law whereby preliminary plats cannot be required for subdivision of 51 lots or fewer.

The Planning Commission proposes that the ordinance be amended so that major subdivision plats do not go to Council. Instead, preliminary plats will require only one public hearing and a final vote by Planning Commission.

The public hearing was opened at 7:36 p.m. With no one signed up to speak, the public hearing was closed. Council member Short moved to introduce the **ORDINANCE AMENDING CHAPTER 74, SUBDIVISIONS, OF THE CITY CODE OF THE CITY OF WAYNESBORO, VIRGINIA**. Having been properly introduced and with no objections, the ordinance will be considered for adoption at the July 11, 2022 regular business meeting.

PRESENTATION REGARDING THE LOCAL HOUSING MARKET

The Community Development Director made a presentation regarding the current local housing market (*attachment 47-41*). Highlights include the difference between market price of housing and subsidized housing with regard to the term “affordable housing”, market pricing of housing, rental availability and costs, types of housing and affordability, and density and location.

Council member Short stated that the City of Harrisonburg received a \$50,000 housing grant from VHA to conduct a market-placed analysis. He mentioned conducting a partnership with the Waynesboro Redevelopment and Housing Authority to deliberate on priorities and possibly develop a snapshot of what Waynesboro’s role is, if any, in developing a subsidized housing project.

AMENDING THE CITY CODE CHAPTER 2 – ADMINISTRATION

Council member Hostetter moved to introduce an ordinance **AMENDING CHAPTER 2, ADMINISTRATION, OF THE CITY CODE OF THE CITY OF WAYNESBORO, VIRGINIA**, making the necessary changes relating to the General Assembly’s rule to change the city’s election of a mayor, vice mayor, and the appointment of Charter Officials from July to January. It was the consensus of council to keep the slate of officers as it is, until the January organizational meeting. Having been seconded and with no objections, the ordinance will be considered for adoption at the July 22, 2022 regular business meeting.

ORDINANCE APPROPRIATING \$600,000 TO THE SCHOOL FUND FOR CAPITAL REPLACEMENT FUNDED BY THE CARES ESSER III GRANT

Council member Short moved to introduce and adopt an ordinance appropriating \$600,000 of CARES ESSER III Grant Funding, to the School Funds, to provide Capital replacement funding for the Berkeley Glenn Renovation Project. Having been seconded and with no objections, the ordinance was adopted 4:0 (2022-40):

Mayor Henderson	Aye	Council member Allen	Aye
Vice Mayor Williams	Absent	Council member Hostetter	Aye
		Council member Short	Aye

COMMUNICATIONS, CORRESPONDENCE, AND CALENDAR

With no matters from the city manager or council, the meeting continued.

CITIZEN COMMENT PERIOD

Craig Scott, Waynesboro: spoke about suggestions of modernize the city’s cash management system, and he welcomed providing ideas and suggestions to council and staff.

ADJOURN

Having no further business to discuss, Council member Allen moved to adjourn the meeting. Having been seconded and with no objections, the meeting was adjourned 4:0 at 8:18 p.m.:

Mayor Henderson	Absent	Council member Allen	Aye
Vice Mayor Williams	Aye	Council member Hostetter	Aye
		Council member Short	Aye

Julia Bortle, MMC, Clerk of Council

Bobby Henderson, Mayor

