

WAYNESBORO, VIRGINIA CITY COUNCIL ORGANIZATIONAL MEETING AND REGULAR BUSINESS MEETING MINUTES



Council for the City of Waynesboro, Virginia held an Organizational Meeting and Regular Business Meeting on Monday, July 11, 2022 beginning at 7:00 p.m. in the Council Chambers, 503 W. Main Street, Waynesboro, Virginia, with Mayor Henderson presiding and calling the meeting to order. This meeting was also viewable by accessing the City’s YouTube Channel and Government Access Channel.

PRESENT: Council Members: Bobby Henderson, Mayor
Lana Williams, Vice Mayor
Sam Hostetter, Council member
Terry Short, Jr., Council member

City Staff: Michael Hamp, City Manager
Cameron McCormick, Assistant City Manager - Finance
Todd Wood, Assistant City Manager - Operations
Michael Wilhelm Assistant City Manager – Public Safety
Julia Bortle, Clerk of the Council
Alisande Tombarge, Associate Planner
Lisa Jeffers, General Registrar

Counsel: Melisa Michelsen, Esq., Litten & Sipe, LLC

Visitors: Ms. Patrina Jones Wroblewski, Manager, Government &
Public Affairs, along with representatives from Columbia Gas of Virginia

ABSENT: Bruce Allen, Council member

ORGANIZATIONAL MEETING

CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

The mayor called the meeting to order and asked Council member Hostetter to lead everyone in the Pledge of Allegiance to the Flag of the United States of America.

RE-APPOINT CHARTER OFFICIALS, BOARDS AND COMMISSION COUNCIL LIAISONS, FINANCE COMMITTEE, AND ACTING CLERK OF COUNCIL

Council member Short moved to reappoint the City’s charter officials, boards and commissions council liaisons, Finance Committee members, and the Acting Clerk of the Council. Having been seconded and with no objections, the reappointments expiring on January 1, 2023 were adopted 4:0:

Mayor Henderson	Aye	Council member Allen	Absent
Vice Mayor Williams	Aye	Council member Hostetter	Aye

Council member Short

Aye

[Clerk's Note: The reappointments include:

Charter Officials:	Michael Hamp II, City Manager Mary Garris Honbarrier, City Assessor Julia Bortle, Clerk of the Council Melissa Michelsen, Esq., Litten & Sipe
Liaison to Boards:	Sam Hostetter, Parks and Recreation Bobby Henderson, Planning Commission
Finance Committee:	All members of City Council
Acting Clerk of Council:	Michael Hamp II, City Manager

Each for a term ending January 1, 2023]

CHARTER OFFICIALS TERM DATES

Council member Hostetter moved to set the dates of the current Charter Officials, Boards and Commissions Liaison Officers, Finance Committee members, the Acting Clerk of Council, the mayor and the vice mayor to terminate on January 1, 2023. Having been seconded and with no objections, the term end dates for the current Charter Officials, Liaison Officials, Finance Committee members, Acting Clerk of Council, mayor and vice mayor have been moved to January 1, 2023.

Mayor Henderson	Aye	Council member Allen	Absent
Vice Mayor Williams	Aye	Council member Hostetter	Aye
		Council member Short	Aye

With no further matters to discuss, the organizational meeting was adjourned on a motion by Council member Short and duly seconded and adopted at 7:07 p.m.

Mayor Henderson	Aye	Council member Allen	Absent
Vice Mayor Williams	Aye	Council member Hostetter	Aye
		Council member Short	Aye

REGULAR BUSINESS MEETING

CALL TO ORDER

The mayor opened the meeting at 7:08 p.m. and reviewed the procedure for the public hearing and citizen comment period.

BUSINESS MEETING AGENDA

Council member Hostetter moved to adopt the meeting agenda. Having been seconded and with no objections, the meeting agenda was adopted 4:0:

Mayor Henderson	Aye	Council member Allen	Absent
Vice Mayor Williams	Aye	Council member Hostetter	Aye

Council member Short

Aye

MATTERS FROM THE MAYOR

The pickle board courts were dedicated in Ridgeview Park, and the mayor invited everyone to enjoy the wonderful addition to the park. Also, the Parks and Recreation Department put on a great fireworks display from Sunset Park on Saturday evening.

MATTERS FROM COUNCIL MEMBERS

Council member Hostetter stated that Waynesboro is in yellow on the CDC map indicating there is a higher covid rate reported locally. He encouraged people to get vaccinated and booster shots. He also encouraged folks to visit the Waynesboro Farmers Market on Saturday mornings in Constitution Park, noting the market accepts SNAP payments. He noted that he will have a constituent meeting on Tuesday evening at 6:30 p.m. in Constitution Park and invited residents to come and discuss matters that concern them and local government.

CONSENT AGENDA

Vice Mayor Williams moved to adopt the Consent Agenda as presented. Having been seconded and with no objections, the Consent Agenda was adopted 4:0:

Mayor Henderson	Aye	Council member Allen	Absent
Vice Mayor Williams	Aye	Council member Hostetter	Aye
		Council member Short	Aye

- a. Consider adopting the minutes from the June 27, 2022 Work Session and Regular Business Meeting.
- b. Consider appointing Leslie Tate, Community Development Director, as voting member and Scott Kesecker, City Engineer, and Chad O. Rambo, Assistant Public Works Director, as alternate representatives to the Staunton Augusta Waynesboro Metropolitan Planning Organization Technical Advisory Committee (SAW MPO TAC).
- c. Consider appointing Leslie Tate, Community Development Director, to the BRITE Technical Advisory Committee.

Second consideration/adoption of the following ordinances:

- d. City Code Amendment – Section 98.1.5.3.B – Parking Maximums (2022-41)
- e. City Code Amendment – Chapter 74 – Subdivisions (2022-42)
- f. City Code Amendment – Charter – Administration (2022-43)

REPORT - COLUMBIA GAS OF VIRGINIA REGARDING INFRASTRUCTURE, REPLACEMENT, AND MAINTENANCE IN THE CITY

Because many members of the public inquire about utility work being done in the city, the Assistant City Manager invited representatives of Columbia Gas of Virginia to present an overview of their responsibilities and the current projects being done in the city (*attachment 47-42*). It included a review of

capital improvement projects, active and pending gas line construction, what to do if someone smells gas, and a reminder to call 811 before digging so that lines can be marked.

Council member Short emphasized that Columbia Gas and the city must coordinate projects to avoid paving and fixing public rights-of-way only to have Columbia Gas need to dig and dismantle roadways afterward. The mayor confirmed that Columbia works with developers to install utilities in new subdivisions.

PUBLIC HEARING - DRAFT ANNUAL ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

The Associate Planner presented a general overview of the draft Annual Action Plan, available on the city's website (*attachment 47-43*). The plan outlines the actions and activities to be done over the course of the year to implement the goals and objectives of the Consolidated Plan. The review included a list proposed uses of the \$187,537 funding and how citizens can provide their input.

Vice Mayor Williams asked to be provided with how much has been spent so far on \$106,899 budgeted 4th Street project and the length of time it has been in progress.

The public hearing was opened at 7:36 p.m. With no one signed up to speak, the public hearing was closed. It was noted that citizens have until July 20 to make any suggestions or comments on the draft Plan. No action was required by Council at this time.

CITY CODE AMENDMENT CHAPTER 50 – NOISE

Council was provided a review of the proposed amendment to the City Code regarding the Noise Ordinance. The Assistant City Manager-Public Safety solicited Council input since then, and staff developed an ordinance that meets those objectives. Highlights include a clear and objective definition of noise and a plainly audible and discernable standard of the enforcement of noise violations. The current ordinance does not regulate daylight noise between 7:00 a.m. and 10:00 p.m. The proposed amendment provides for restriction and enforcement of offending noises during daylight hours.

Council member Hostetter moved to introduce the ordinance **AMENDING ARTICLE IV, SECTION 50-50, UNNECESSARY NOISE, OF THE CITY CODE OF WAYNESBORO, VIRGINIA**. After being seconded, Council member Hostetter asked about the section regarding animals and the timing of noise. Council members expressed their appreciation for staff's work on the update. Having been introduced and seconded, this ordinance will be considered for adoption at the July 25, 2022 regular business meeting.

CITY CODE AMENDMENT CHAPTER 6 – ALCOHOLIC BEVERAGES

The recommended amendment brings the City Code into compliance with the General Assembly and the State Code. Council member Short moved to introduce the ordinance **AMENDING CHAPTER 6, ALCOHOLIC BEVERAGES, SECTION 601, OF THE CITY CODE OF THE CITY OF WAYNESBORO, VIRGINIA**. Having been seconded and with no objections, the ordinance will be considered for adoption at the July 25, 2022 regular business meeting.

CONSIDER INTRODUCING AN ORDINANCE RELOCATING THE OFFICE OF THE GENERAL REGISTRAR

The Waynesboro Circuit Court Judge communicated the need for additional judicial space in the Gorsuch Municipal Building, asking the second floor be dedicated to that use. Therefore, plans are in place to temporarily relocate the General Registrar's Offices to the Waynesboro Public Library bottom floor. Their new address of 605 Market Street will differentiate it from the library's address. Although considered temporary, it is expected to be located there for several years.

Council member Short moved to introduce an ordinance **RELOCATING THE OFFICE OF THE GENERAL REGISTRAR**. Having been seconded and with no objections, the ordinance was introduced and will be considered for adoption at the July 25, 2022 regular business meeting.

COMMUNICATIONS, CORRESPONDENCE, AND CALENDAR

With no matters from the city manager or council, the meeting continued.

CITIZEN COMMENT PERIOD

With no one signed up to speak, the meeting continued.

ADJOURN

Having no further business to discuss, Vice Mayor Williams moved to adjourn the meeting. Having been seconded and with no objections, the meeting was adjourned 4:0 at 7:47 p.m.:

Mayor Henderson	Aye	Council member Allen	Absent
Vice Mayor Williams	Aye	Council member Hostetter	Aye
		Council member Short	Aye

Julia Bortle, MMC, Clerk of Council

Bobby Henderson, Mayor