



## Waynesboro City Council Agenda Briefing

<b>Meeting Date:</b>	<b>October 12, 2016</b>	<b>Staff/Council Member(s):</b> <b>Jim Shaw, Deputy City Manager</b>
<b>Agenda Item #</b>	6a	
<b>Resolution#</b>		
<b>Department:</b>	<b>City Manager's Office</b>	
<b>Subject:</b>	<b>Virginia Department of Transportation Blanket Resolution</b>	

**Background:** The Virginia Department of Transportation (VDOT) has requested the City of Waynesboro consider adopting the attached resolution that will provide blanket project funding and blanket signature authority for all existing and future VDOT-funded projects.

VDOT has determined that not all funding resolutions passed by localities in Virginia have included statements concerning project funding and City Manager signature authority. Due to this, VDOT has requested that localities that have VDOT-funded projects consider adopting this resolution. Both statements are required to be made by each locality seeking VDOT funding. With the adoption of this resolution no further action on currently funded projects will be required.

According to the City of Waynesboro Charter (Chapter 4, Sec. 2.7) the City Manager is granted the authority to enter into contracts on behalf of the City. The VDOT Central Office, however, has indicated that such local provisions are not satisfactory as a blanket provision.

**City Manager's Recommendation:** Traditionally, the City Council has adopted resolutions to request VDOT project funding. If funding is granted, staff returns to City Council in order to authorize the City Manager to enter into VDOT project agreements. In an effort to streamline its processes, VDOT is requesting that localities adopt a blanket resolution to evidence project funding commitments and signature authority, thus eliminating the need for project specific resolutions.

Council has previously adopted a resolution delegating contracting authority to the City Manager, and the contracting authority in the proposed resolution is no broader than that contained in the previously adopted resolution. As with all matters of funding, City Council must have appropriated funds in the annual budget ordinance or through separate appropriation in order for the Manager to enter into such agreements. The Manager supports this resolution.

**Suggested Motion(s):** A motion should be made to adopt the proposed VDOT Resolution for Blanket Project Funding Commitment and Blanket Signature Authority.

**Attachments:** Resolution