

# WAYNESBORO, VIRGINIA

## CITY COUNCIL REGULAR BUSINESS MEETING MINUTES



Council for the City of Waynesboro, Virginia held a Regular Business Meeting on Monday, August 22, 2022 beginning at 7:10 p.m. in the Council Chambers, 503 W. Main Street, Waynesboro, Virginia, Mayor Henderson presiding and calling the meeting to order. This meeting was also viewable by accessing the City’s YouTube Channel and Government Access Channel.

- PRESENT:**
- Council Members:**
    - Bobby Henderson, Mayor
    - Lana Williams, Vice Mayor
    - Bruce Allen, Council member
    - Sam Hostetter, Council member
    - Terry Short, Jr., Council member
  - City Staff:**
    - Michael Hamp, City Manager
    - Todd Wood, Assistant City Manager - Operations
    - Michael Wilhelm Assistant City Manager – Public Safety
    - Cameron McCormick, Assistant City Manager – Finance
    - Julia Bortle, Clerk of the Council
    - Leslie Tate, Community Development Director
    - Alisande Tombarge, Senior City Planner
  - Counsel:**
    - Melisa Michelsen, Esq., Litten & Sipe, LLC
- ABSENT:** None

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

Mayor Henderson called the meeting to order and asked Council member Short to lead everyone in the Pledge of Allegiance to the Flag of the United States of America. The procedure for citizen comment period was explained.

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Council member Hostetter moved to adopt the meeting agenda. Having been seconded and with no objections, the meeting agenda was adopted 5:0:

<b>Mayor Henderson</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Williams</b>	<b>Aye</b>	<b>Council member Hostetter</b>	<b>Aye</b>
		<b>Council member Short</b>	<b>Aye</b>

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**MATTERS FROM THE MAYOR**

The mayor thanked the first responders and military who continue to protect everyone. He also thanked the Waynesboro First Aid Crew who helped his mother when she recently fell and broke her hip.

The mayor welcomed two new restaurants into the city, Chipotle and Popeyes Chicken.

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**MATTERS FROM COUNCIL MEMBERS**

Council member Allen stated that he received a phone call praising city workers for their professionalism while installing fire hydrants around the city.

Council member Short attended legislative committee meetings last week; he stated that legislative sessions will begin and he asked the city to consider supporting priorities outlined by the Virginia Municipal League.

Council member Hostetter provided his COVID update, noting he is still wearing a mask per CDC guidelines. He also reminded everyone who is eligible to get their flu shot. His next constituent meeting is scheduled for Tuesday, October 4 at 3:00 p.m. at the French Press Café.

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**APPROVAL OF MEETING MINUTES**

Council member Hostetter moved to adopt the closed meeting and business meeting minutes from the August 22, 2022 council meetings. Having been seconded and with no objections, the minutes were adopted 5:0:

<b>Mayor Henderson</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Williams</b>	<b>Aye</b>	<b>Council member Hostetter</b>	<b>Aye</b>
		<b>Council member Short</b>	<b>Aye</b>

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**SECOND CONSIDERATION/ADOPTION OF AN ORDINANCE TO REZONE A PORTION OF THE PROPERTIES AT 2712 W. MAIN ST. AND 0 LEW DEWITT BLVD., WAYNESBORO, VIRGINIA, FROM H-B (HIGHWAY BUSINESS), TO R-MF (MULTI-FAMILY RESIDENTIAL).**

The Community Development Director provided a review of the application to rezone a portion of 2712 W. Main Street and 0 Lew DeWitt Blvd from H-B to R-MF Residential (*attachment 47-46*). The Planning Commission recommended approval of the request with proffers. In response to Council member Hostetter’s concern, the director responded that trails and shared use paths need to be provided in accordance with adopted plans.

Council member Short moved to adopt the ordinance to rezone a portion of the properties at 2712 W. Main Street and 0 Lew DeWitt Blvd, currently zoned H-B, to R-MF. Having been seconded, Vice Mayor Williams stated her opposition based on the unknown impact on the city school system and public utilities. Council member Short noted that those developments were by-right, affording an opportunity to capitalize on accessible and entry points into the apartment market. **With no additional comments, the ordinance to rezone was adopted 4-1: (2022-47)**

<b>Mayor Henderson</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Williams</b>	<b>Nay</b>	<b>Council member Hostetter</b>	<b>Aye</b>

Council member Short

Aye

**PUBLIC HEARING - AMENDING THE FISCAL YEAR 2023 BUDGET IN THE AMOUNT OF \$2,232,218**

The Assistant City Manager-Finance reviewed the ordinance amending the fiscal year 2023 budget including the impacted funds. This ordinance was discussed, introduced, and seconded at the previous council meeting.

The public hearing was opened at 7:18 p.m. **With no one signed up to speak, the public hearing was closed. Having been introduced and seconded, and with no further discussion, the ordinance was adopted 5:0: (2022-48)**

Mayor Henderson           Aye  
Vice Mayor Williams       Aye

Council member Allen       Aye  
Council member Hostetter   Aye  
Council member Short       Aye

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**APPOINT VIEWERS - APPLICATION TO CLOSE AND VACATE APPROXIMATELY 0.069 ACRES OF UNIMPROVED STREETS AND ALLEYS TO THE EAST OF THE INTERSECTION OF ELKIN CIRCLE AND 11<sup>TH</sup> STREET BETWEEN BLOCK 9 AND 10**

The Community Development Director reviewed the application to close and vacate approximately 0.069 acres of unimproved streets and alleys to the east of the intersection of Elkin Circle and 11<sup>th</sup> Street in Winchester Heights (*attachment 47-47*). The applicant would like to vacate those in order to reconfigure and reduce the previously proposed 32 lots due to terrain issues. The area concerns a portion of Hunter Street, unnamed alley, and a portion of Gun Avenue, ending at a cul-de-sac.

Mark Stephens was appointed as chair, with Greg Bruno, Edith Eckman, and Doris Hulvey as alternate were appointed by unanimous consent of council.

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**PRESENTATION - PORT REPUBLIC ROAD NEIGHBORHOOD ACTION PLAN**

The Community Development Director reviewed the Port Republic Road Neighborhood Action Plan. The plan's creation included a community walking tour, working with the neighborhood steering committee and a multi-day workshop in June, 2022 (*attachment 47-48*). Council was encouraged to review the plan and they may be asked to consider it for future adoption. Council member Short stated he would like to have discussions on keeping the momentum moving on the plan and putting items into action.

Dr. Tillerson-Brown spoke as a member of the Port Republic Road Historical and Community Association, thanking council for investing in the plan thus far, and the association wants to continue working with council on the plan.

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**RESOLUTION – AGREEMENT FOR WATER SERVICE OUTSIDE THE CITY LIMITS ON SUMAC AVENUE**

The property is located immediately outside the city limits in Augusta County with legal access to city roads on Sumac Avenue. Waynesboro water and sewer service to the one residential dwelling is available and in line with the current zoning requirement. Both parties have already signed an agreement that must now be ratified by City Council. **Council member Hostetter moved to adopt the resolution. Having been seconded and with no objections, the resolution was adopted 5:0:**

<b>Mayor Henderson</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Williams</b>	<b>Aye</b>	<b>Council member Hostetter</b>	<b>Aye</b>
		<b>Council member Short</b>	<b>Aye</b>

**RESOLUTION RATIFYING THE EXECUTION BY THE CITY OF WAYNESBORO  
OF AN CONTRACT FOR UTILITY CONNECTION WITH AN OUTSIDE CUSTOMER  
(R22-23)**

**WHEREAS**, an owner of property (the “Owner”) located immediately outside the limits of the City of Waynesboro, Virginia (the “City”) in Augusta County with access to a City road, Sumac Avenue, has requested access to City water and sewer utilities;

**WHEREAS**, the current request for water and sewer service to the one residential dwelling located on the property can be supported by current City utility capacity and is in line with Augusta County zoning requirements;

**WHEREAS**, City Code Sec. 86-34 requires that a proposed outside water customer execute a contract with the City and be approved by City Council;

**WHEREAS**, the Owner and the City Manager have signed a contract (the “Contract”), and the Owner is working with the City to finalize payment and logistics for utility service; and

**WHEREAS**, the City desires the City Council to ratify and approve the Contract in accordance with City Code Sec. 86-34.

**NOW, THEREFORE, BE RESOLVED** by the City Council of the City of Waynesboro, Virginia as follows:

1. The Contract for Utility Connection entered into by the City Manager and Wanda Espada, a copy of which is attached here to as Exhibit 1, is hereby ratified, approved, and adopted by City Council in accordance with City Code Sec. 86-34.

2. The City Manager is here by authorized to take any other actions that are deemed reasonable and necessary to effectuate the terms of the Contract and or this Resolution.

ATTEST: \_\_\_\_\_  
Clerk, City Council  
City of Waynesboro, Virginia

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Mayor, City Council  
City of Waynesboro, Virginia

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**RESOLUTION - BLANKET PROJECT FUNDING COMMITMENT UNDER AGREEMENT WITH THE VIRGINIA DEPARTMENT OF TRANSPORTATION**

The resolution was requested by VDOT and intended to streamline the process by which the city works with VDOT on projects funded by VDOT. The City Manager clarified that projects that fall under the scope of the resolution are presented to Council before they are identified and funded in partnership with VDOT.

Council member Allen moved to adopt the resolution as presented. **Having been seconded and with no objections, the resolution was adopted 5:0:**

<b>Mayor Henderson</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Williams</b>	<b>Aye</b>	<b>Council member Hostetter</b>	<b>Aye</b>
		<b>Council member Short</b>	<b>Aye</b>

**RESOLUTION (R22-24)**

**A RESOLUTION PROVIDING A BLANKET PROJECT FUNDING COMMITMENT AND AUTHORIZING THE CITY MANAGER WITH BLANKET SIGNATURE AUTHORITY RELATING TO TRANSPORTION PROJECTS UNDER AGREEMENT WITH THE VIRGINIA DEPARTMENT OF TRANSPORTATION**

**WHEREAS**, the City of Waynesboro (the “City”) administers transportation projects under agreements with the Virginia Department of Transportation (“VDOT”); and

**WHEREAS**, the City desires to provide clear communication to VDOT for the funding of these transportation projects and clear signature authority for the execution of agreements and supporting documents related to these transportation projects.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of Waynesboro that:

1. The City is committed to fund its local share of preliminary engineering, right-of-way, and construction costs, as applicable, relating to transportation projects under agreement with the Virginia Department of Transportation in accordance with the project financial documents(s); and
2. The City Manager is authorized to execute any and all agreements and documents relating to any approved project with the Virginia Department of Transportation.

Adopted this 12<sup>th</sup> day of September, 2022.

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Mayor, City of Waynesboro

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**COMMUNICATION, CORRESPONDENCE, CALENDAR**

With no comments from staff or council, the meeting continued.

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**CITIZEN COMMENT PERIOD**

*Mike Jones, Waynesboro*: complained about barking dogs.

Regular Business Meeting  
Monday, September 12, 2022  
Unapproved Draft

**Craig Scott, Waynesboro:** spoke about the on-going liability and maintenance issues relating to the industrial park, causing the city to increase liabilities and lower assets. He recommended making neighborhoods separate enterprise zones as neighborhoods know what is best for their own areas.

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**ADJOURN**

Council member Allen moved to adjourn the meeting. Having been seconded and with no objections, the meeting was adjourned at 7:52 p.m. 5:0:

<b>Mayor Henderson</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Williams</b>	<b>Aye</b>	<b>Council member Hostetter</b>	<b>Aye</b>
		<b>Council member Short</b>	<b>Aye</b>

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Julia Bortle, MMC, Clerk of Council

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Bobby Henderson, Mayor