

WAYNESBORO, VIRGINIA

CITY COUNCIL REGULAR BUSINESS MEETING MINUTES



Council for the City of Waynesboro, Virginia held a Regular Business Meeting on Monday, November 14, 2022 beginning at 7:00 p.m. in the Council Chambers, 503 W. Main Street, Waynesboro, Virginia, Mayor Henderson presiding and calling the meeting to order. This meeting was also viewable by accessing the City’s YouTube Channel and Government Access Channel.

PRESENT: Council Members: Bobby Henderson, Mayor
 Lana Williams, Vice Mayor
 Bruce Allen, Council member
 Sam Hostetter, Council member
 Terry Short, Jr., Council member

 City Staff: Michael Hamp, City Manager
 Todd Wood, Assistant City Manager - Operations
 Michael Wilhelm Assistant City Manager – Public Safety
 Julia Bortle, Clerk of the Council
 David Shaw, Police Chief
 Leslie Tate, Community Development Director
 Trafford McRae, Public Works Director

 Counsel: Melisa Michelsen, Esq., Litten & Sipe, LLC

ABSENT: Cameron McCormick, Assistant City Manager – Finance

CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Mayor Henderson called the meeting to order and asked Vice Mayor Williams to lead everyone in the Pledge of Allegiance to the Flag of the United States of America. The procedure for the public hearing and the citizen comment period was explained.

BUSINESS MEETING AGENDA

Council member Hostetter moved to adopt the meeting agenda. Having been seconded and with no objections, the meeting agenda was adopted 5:0:

Mayor Henderson	Aye	Council member Allen	Aye
Vice Mayor Williams	Aye	Council member Hostetter	Aye
		Council member Short	Aye

MATTERS FROM THE MAYOR

The mayor announced that the A Steet project is complete and the road has been reopened.

MATTERS FROM COUNCIL MEMBERS

Council member Hostetter stated that the CDC has placed Waynesboro in the yellow so he is again wearing a mask due to COVID. He also noted that certain areas of the state are experiencing many cases of the flu and he encouraged everyone to get a flu shot.

He complimented the General Registrar and the office for a professionally run election. Mayor Henderson welcomed the two council-elect members Mr. Kenneth Lee and Mr. Jim Wood.

CONSENT AGENDA

Vice Mayor Williams moved to adopt the Consent Agenda as presented. Having been seconded and with no objections, the consent agenda was adopted 5:0:

Mayor Henderson	Aye	Council member Allen	Aye
Vice Mayor Williams	Aye	Council member Hostetter	Aye
		Council member Short	Aye

- a) Consider adopting the minutes from the October 24, 2022 Regular Business Meeting.
- b) Consider adopting an ordinance appropriating sales, meals, and personal property taxes to the General Fund to support operations. (2022-56)

CERTIFICATE OF RECOGNITION TO MR. CHRISTOPHER WILMOTT

The City Council presented a Certificate of Recognition to Mr. Christopher “Chris” Wilmott in thanks and recognition for his many years of philanthropic contributions to the City of Waynesboro, its citizens and its visitors.

**CERTIFICATE OF RECOGNITION (P22-20)
TO
MR. CHRISTOPHER E. WILMOTT**

WHEREAS, Mr. Christopher E. Wilmott, (known fondly as Chris) an outstanding native citizen of Waynesboro, is being recognized for his unmatched historical knowledge, contributions, dedication, love and warmth that he freely and enthusiastically extends to the City of Waynesboro, its citizens and its visitors; and

WHEREAS, Chris has been a productive ambassador and long-time community volunteer and advocate, he has been an untiring supporter for numerous programs, projects and committees dedicated to enhancing the offerings of Waynesboro to its citizens and visitors alike; and

WHEREAS, Chris has produced a myriad of videos and photos posted on public media platforms branding the City of Waynesboro as a destination to visit or creating nostalgia for the place some call "home"; and

WHEREAS, this branding, marketing and promotion of the City of Waynesboro, local businesses, schools and projects is vital support for economic development and historic preservation; and

WHEREAS, Chris served four years in the United States Navy as a signalman E4, being honorably discharged in 1975; and

WHEREAS, he has distinguished himself as a stellar employee of the United States Postal Service for 28 years; three years in Charlottesville, Virginia and twenty-five years in Waynesboro, retiring in 2003; and

WHEREAS, in addition, Chris has served on several historic preservation committees in Augusta County. Chris is the current president of the Rosenwald High School family Reunion Association; and

WHEREAS, sharing his broad scope of local history with wholehearted enjoyment has enabled people interested in learning more about their own family history to connect with their past.

NOW, THEREFORE, I, Bobby Henderson, Mayor, along with the City Council of Waynesboro, do hereby deem it an honor and pleasure to extend thanks and appreciation with this Certificate of Recognition to

MR. CHRISTOPHER E. WILMOTT

for all of his achievements and unflinching love and advocacy for the City of Waynesboro, with sincere congratulations and best wishes for many more happy, productive years.

IN WITNESS WHEREOF, I do hereby set my hand, and cause the seal of Waynesboro to be affixed, this 14th day of November, 2022.

PROCLAMATION - NATIONAL AMERICAN INDIAN HERITAGE MONTH

The City Council announced a proclamation naming November 2022 as National American Indian Heritage Month in the City of Waynesboro, as read by Council member Sam Hostetter. The proclamation was presented to Dr. Sandra Curry from the Daughters of the American Revolution (DAR) on Thursday, November 18.

National American Indian Heritage Month (P22-19)

WHEREAS, the history and culture of our great nation have been significantly influenced by American Indians and indigenous peoples; and

WHEREAS, the contributions of American Indians have enhanced the freedom, prosperity, and greatness of America today; and

WHEREAS, their customs and traditions are respected and celebrated as part of a rich legacy throughout the United States; and

WHEREAS, Native American Awareness Week began in 1976 and recognition was expanded by Congress and approved by President George Bush in August 1990, designating the month of November as National American Indian Heritage Month; and

WHEREAS, IN HONOR OF National American Indian Heritage Month, community celebrations as well as numerous cultural, artistic, educational, and historical activities have been planned;

NOW, THEREFORE, I, Bobby Henderson, by virtue of the authority vested in me as mayor of the City of

Waynesboro, Virginia, do hereby proclaim November, 2022 as the National American Indian Heritage Month, and urge all our citizens to observe this month with appropriate programs, ceremonies and activities.

IN WITNESS WHEREOF I have hereunto set my hand and caused the seal of the City of Waynesboro to be affixed this the 14th day of November, the year of our Lord two thousand and twenty-two.

PUBLIC HEARING - CONDITIONAL USE PERMIT FOR AN ACCESSORY DWELLING UNIT (ADU) AT 1527 RED TOP ORCHARD ROAD, WAYNESBORO

The Community Development Director made a presentation regarding a request for a conditional use permit for 1527 Red Top Orchard Road, to allow for a 1,000 square foot accessory dwelling unit (*attachment 47-52*). The reason for the conditional use permit is to allow for a dwelling unit larger than permitted. The Planning Commission was agreeable to a 1,000 square foot interior livable area whereas the current ordinance permits 600 square feet, with conditions:

1. Accessory apartment will be limited to 1,000 square feet or less of interior living area and 200 square feet or less of exterior, attached area for a front porch and rear entry;
2. Vegetative plantings to provide a buffer between the accessory apartment and adjacent property to be determined during site plan review.

The public hearing was opened at 7:33 p.m.

Ms. Lauren Sandercock, applicant: thanked City Council for considering the request.

Glenn Slack, Waynesboro: complimented the Planning Department for helping with the application process.

With no one else wishing to address the topic, the public hearing was closed at 7:35 p.m. Council member Allen moved to introduce an ordinance **GRANTING A CONDITIONAL USE PERMIT TO ALLOW A DETACHED ACCESSORY APARTMENT AT 1527 RED TOP ORCHARD ROAD, TAX MAP NO. 40-1-12, WAYNESBORO, VIRGINIA**. Having been seconded, the ordinance will be considered for adoption at the November 28, 2022 regular business meeting.

RESOLUTION IN SUPPORT OF HIGHWAY SAFETY IMPROVEMENT PROGRAM (VHSIP) APPLICATIONS

The Community Development Director reviewed the projects available for VHSIP funding including high-visibility signal backplates (HVSBs), pedestrian crossings, and unsignalized intersections (*attachment 47-53*). Council was asked to adopt a resolution of support for the applications. If approved, the resolution will be sent as supporting documentation. If funded, the projects will begin in spring 2023.

Council member Hostetter moved to adopt the resolution of support. Having been seconded and with no further discussion, the resolution was adopted 4-0 with Council member Short abstaining as he is an employee with the Virginia Department of Transportation (VDOT).

Mayor Henderson	Aye	Council member Allen	Aye
Vice Mayor Williams	Aye	Council member Hostetter	Aye
		Council member Short	Abstain

RESOLUTION (R22-28)

A RESOLUTION OF SUPPORT FOR A VIRGINIA HIGHWAY SAFETY IMPROVEMENT PROGRAM (VHSIP) APPLICATION FOR INTERSECTION SAFETY IMPROVEMENTS IN WAYNESBORO, VIRGINIA

WHEREAS, the City of Waynesboro submitted two Virginia Highway Safety Improvement Program (VHSIP) Applications for intersection safety improvements; and

WHEREAS, the following six local systemic safety initiatives have been identified as part of Virginia’s Highway Safety Investment Strategy: high visibility signal backplates, flashing yellow arrow, pedestrian crossings, road diets, unsignalized intersections, and curve delineation; and

WHEREAS, the City of Waynesboro’s VHSIP applications include high visibility signal backplates, flashing yellow arrows, and pedestrian crossing treatments; and

WHEREAS, the application for the high visibility backplate signal treatment addresses twenty intersections including: Hopeman Pkwy and Ivy, Lucy Ln and Lew Dewitt Blvd, Rosser Ave and Northgate Ave, Rosser Ave and W Main St, W Broad St and Arch Ave, W Broad St and N Magnolia Ave, W Broad St and N Wayne Ave, E Broad St and N Charlotte Ave, W Main St and N Magnolia Ave, W Main St and N Wayne Ave, W Main St and Arch Ave, W Main St and Hopeman Pkwy, W Main St and Bookerdale Rd, W Main St and Vedette Ave, W Main St and Shopping Center Entryway, W Main St and Lew Dewitt Blvd, Delphine Ave and E Main St, Delphine Ave and 4th St, Delphine Ave and 2nd St, and Delphine Ave and Hopeman Pkwy; and

WHEREAS, the application for the flashing yellow arrow treatment will address nine intersections including: Rosser Avenue and W Main St, W Main St and Bookerdale Rd, W Broad St and N Wayne Ave, Rosser Ave and Northgate Ave, W Main St and Arch Ave, W Main St and Hopeman Pkwy, Lucy Ln and Lew Dewitt Blvd, W Broad St and N Magnolia Ave, W Main St and N Magnolia Ave; and

WHEREAS, the application for pedestrian crossing improvements will address fifteen intersections including: Delphine Ave and 7th St, Faber St (parallel to Delphine Ave.), Delphine Ave and 10th St, Jefferson Ave and Windsor Rd, Hopeman Pkwy and Ivy St, N. Bath Ave. and 4th St., Ohio St. and N. Poplar Ave., E. Main and S. Bayard, E. Main and N. Charlotte, Delphine and Windsor, Hopeman Pkwy and King Avenue, Delphine and 2nd, King Avenue at William Perry Elementary School, Rosser Avenue at Westwood Hills Elementary School, and Delphine and 6th Street;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Waynesboro hereby fully supports the HSIP applications, as described.

Mayor, City of Waynesboro

PORT REPUBLIC ROAD NEIGHBORHOOD PLAN PRESENTED ON SEPTEMBER 12, 2022

The Community Development Director asked Council to adopt the Port Republic Road Neighborhood Plan as presented at the September 12, 2022 regular business meeting. The main goals of the Plan are to preserve Port Republic historic resources and reinvest in the future and improve overall quality of life. Council

member Short moved to adopt the Port Republic Road Action Plan as presented. Having been seconded and with no further discussion, the resolution was adopted 5:0:

Mayor Henderson	Aye	Council member Allen	Aye
Vice Mayor Williams	Aye	Council member Hostetter	Aye
		Council member Short	Aye

RESOLUTION (R22-29)
APPROVING THE PORT REPUBLIC ROAD ACTION PLAN

WHEREAS, beginning in 2019, the City of Waynesboro (the “City”) began the development of a Port Republic Action Plan (the “Plan”) to encourage the continued growth and vibrancy of the 35 acres north of downtown known as the Port Republic Road neighborhood;

WHEREAS, the City began working closely with the Port Republic Road community residents and stakeholders (the “Community”) to develop the Plan;

WHEREAS, COVID delayed the development of the Plan until the spring of 2022, when the City and the Community re-initiated efforts to create and complete the Plan.

WHEREAS, a consultant was retained by the City to work with the City and the Community in development of the Plan;

WHEREAS, after a lot of hard work, meetings, workshops, sessions, resident engagement, and a walking tour of the neighborhood, the Plan was created;

WHEREAS, the Plan was presented to City Council at its September 12, 2022 regular meeting;

WHEREAS, three goals guide the Plan:

- 1) Preservation. Documenting, preserving, and communicating Port Republic Community’s history to foster pride, appreciation, a continuation of its values into the future;
- 2) Reinvestment. Pursuing efforts to spur reinvestment and economic development; and
- 3) Quality of Life. Investing in Port Republic residents to improve the quality of life for all;

WHEREAS, several members of the Community spoke in favor the Plan at the Council meeting and urged City Council to build on the momentum gained from the creation of the Plan;

WHEREAS, now that City Council has had time to fully review and digest the Plan, it desires to lend its support to the Plan and its goals; and

WHEREAS, the City Council encourages the City to continue working with the Community and to develop projects, improvements, and opportunities that the City Council can implement in furtherance of the Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WAYNESBORO, VIRGINIA AS FOLLOWS:

1. The City Council hereby lends its support and approval of the Port Republic Road Action Plan; and
 2. The City Manager, or his designee, is hereby authorized to take any other actions that are reasonable and necessary for the development of projects, improvements, and opportunities that the City Council can consider in furtherance of the Plan and that will effectuate the purpose of this Resolution.
- Resolved this 14th day of November 2022.

ATTEST: _____
Clerk, City Council

Mayor, City Council

CODE AMENDMENT - AMENDING SECTION 66-4 OF THE CITY CODE - BULK PICKUP (KNUCKLEBOOM) PROGRAM

The City Manager made a presentation reviewing the City’s bulk refuse program, including the state of the current program and how it may be improved (*attachment 47-54*). The proposal included eliminating the free pickups and instead instituting a pay-for-pickup model and the requirements surrounding that. The program change is due to the system not functioning satisfactorily for staff or residents. He reminded everyone that residents are allowed to take their household waste and yard waste to the Augusta Regional Landfill (Jollivue) on Christians Creek Road in Augusta County at no charge.

Council member Hostetter asked that citizens receive clarification as to what material is permitted and how it is prepared for pickup and what materials are not permitted for pickup. He also asked about staffing under the new program and was told a private hauler would be used during the catch-up phase and then use existing staff and equipment afterward. He supported the one fee schedule of and determine if a gradation of pickups is needed.

Council member Short was concerned with the \$75 fee per pickup regardless of commercial or residential waste pickup. He noted Charlottesville’s tier pricing and noted a “claw” pricing, i.e., one claw pickup is once price, two claw pickup and another, etc.

Council member Allen was opposed to charging all customers the same pickup price regardless of the amount of debris to be picked up, noting one customer may have a few items while a contractor may have the contents of a house to be picked up.

Mayor Henderson favored the Charlottesville model where charges are based on the number of pickups done per customer.

It was the consensus of Council for staff to develop several pricing options. Council member Short moved to table this motion pending further information from the City Manager. Having been seconded and with no objections, the motion was tabled 5:0:

Mayor Henderson	Aye	Council member Allen	Aye
Vice Mayor Williams	Aye	Council member Hostetter	Aye
		Council member Short	Aye

COMMUNICATION, CORRESPONDENCE, CALENDAR

The City Manager asked Council to consider if they want to cancel the December 26, 2022 regular business meeting.

Mayor Henderson and Vice Mayor Williams entertained Wilson Elementary School students by having them hold a mock council meeting in Chambers. The City Manager distributed thank you cards made by the students for delivery to the council.

CITIZEN COMMENT PERIOD

Evelyn Cotton, Waynesboro: asked that the schedule of bulk pickups be worked so customers know when they can expect the debris to be picked up. Also had a suggestion on improving the high-visibility traffic signals.

CLOSED MEETING

Vice Mayor Williams moved that Council go into Closed Meeting to discuss:

Discuss the acquisition of real property for a public purpose, as authorized by section 2.2-3711(A)(3) of the Virginia Code. The subject matter is the possible acquisition of real property for a fire station and City operations.

Having been seconded and with no objections, the motion was adopted on a roll-call vote 5:0 at 7:45 p.m.:

Mayor Henderson	Aye	Council member Allen	Aye
Vice Mayor Williams	Aye	Council member Short	Aye
		Council member Hostetter	Aye

Council came out of the closed meeting at 9:04 p.m. **Vice Mayor Williams moved to adopt the following certification resolution as read in its entirety:**

CERTIFICATION RESOLUTION (R22-30)

WHEREAS, the City Council of Waynesboro has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this City Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Waynesboro hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the City Council of Waynesboro, namely the possible acquisition of real property for a fire station and City operations.

Having been seconded and with no objections, the certification resolution was adopted 5-0 on the unanimous affirmative roll call vote as follows:

Mayor Henderson	Aye	Council member Allen	Aye
Vice Mayor Williams	Aye	Council member Short	Aye
		Council member Hostetter	Aye

ADJOURN

Council member Allen moved to adjourn the meeting. Having been seconded and with no objections, the meeting was adjourned at 9:05 p.m. on an affirmative 5:0 vote:

Mayor Henderson	Aye	Council member Allen	Aye
Vice Mayor Williams	Aye	Council member Hostetter	Aye
		Council member Short	Aye

Julia Bortle, MMC, Clerk of Council

Bobby Henderson, Mayor