



PLANNING DEPARTMENT

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November 21, 2018
Debra Freeman-Belle
Waynesboro Area Refuge Ministry (WARM)
1035 Fairfax Avenue
Waynesboro, VA 22980

Dear Ms. Freeman-Belle,

Per your request, the City is amending the WARM Program Operational Guidelines issued by the City of Waynesboro Fire Department. Guideline #6 states:

6. A minimum of 3 staff persons (volunteers) are required for each host facility during operation of the WARM program, with a minimum of 2 staff persons (volunteers) to remain awake and alert, and in complete control of the overnight occupancy.

This provision is amended to read:

6. A minimum of two staff persons are required for each host facility during operation of the WARM program. One of these must be a trained staff member carrying requisite certifications from the WARM agency. Additional staff requirements may be filled by volunteers. Staff persons are to remain awake and alert, and in complete control of the overnight occupancy.

Please contact me if you have any questions.

Luke Juday
Director of Planning
City of Waynesboro
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