WAYNESBORO, VIRGINIA
CITY COUNCIL BUSINESS MEETING MINUTES

Council for the City of Waynesboro, Virginia held a Regular Business Meeting on Monday, January 28, 2019, at 7:00 p.m. in the Council Chambers of the Charles T. Yancey Municipal Building, 503 West Main Street, Waynesboro, Virginia, with Mayor Short presiding and calling the meeting to order:

PRESENT: Council Members: Terry Short, Jr., Mayor
Bobby Henderson, Vice Mayor
Bruce Allen, Councilman
Sam Hostetter, Councilman

City Staff: Mike Hamp, City Manager
Jim Shaw, Deputy City Manager
Julia Bortle, Clerk of Council
Cameron McCormick, Finance Director
Luke Juday, Planning Director
Michael Wilhelm, Police Chief

Outside Counsel: Melisa Michelsen, Esq., Litten & Sipe LLC

Guests: Ms. Estelle Randolph, Black History Museum
Ms. Ann Cundy, Shenandoah Valley Planning District Commission
Mr. Grant Sanders, Virginia Department of Transportation
Mr. Andrew Kelly, Planning Commission Chairman

ABSENT: Elzena Anderson, Councilwoman

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA:

Mayor Short opened the meeting and asked Councilman Allen to lead everyone in the Pledge of Allegiance to the Flag of the United States of America. He announced that the public hearing for the draft transportation plan would be held tonight and again at a subsequent council meeting to allow everyone time to review the plan in depth.

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CONSENT AGENDA:

Councilman Hostetter moved to adopt the consent agenda as presented. Having been seconded, the consent agenda was adopted 4:0 with affirmative votes from Council members Short, Henderson, Allen and Hostetter, with Councilwoman Anderson being absent.

a) Council Meeting Minutes: Consider approving the January 14, 2019 Council Meeting minutes and dispense with the reading of the minutes.

Second consideration/adoption of the following previously-introduced appropriation ordinances:

b) Solid Waste and Recycling System Evaluation (852,000). (2019-06)

c) A Street Bridge Replacement Project (8292,393). (2019-07)

d) Florence Avenue Bridge Project (847,819). (2019-08)
Regular Business Meeting  
Monday, January 28, 2019  
Adopted February 11, 2019

e) Community Development Block Grant Refinanced ($14,180). (2019-09)  
f) Downtown Restaurant Trash Receptacles ($7,000). (2019-10)  
g) School Debt Service Payment ($576,040). (2019-11)  
h) Ridgeview Park Tree Clean Up ($30,748). (2019-12)  
i) Plumb House Maintenance ($13,000). (2019-13)

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COMMENTS FROM COUNCIL MEMBERS:

Councilman Hostetter reminded everyone he will be at the French Press on Tuesday, February 5, at 9:00 a.m. to meet with constituents who would like to talk about local government and matters important to them.

Mayor Short and Vice Mayor Henderson visited with local businesses and had productive and informative meetings with Virginia Panel as part of their business visitation program. He and the City Manager were in Richmond last week for Legislative Day, meeting with delegates from across Virginia to advocate for the Waynesboro branch of the Virginia Museum of Natural History and K-12 investments.

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PROCLAMATION – BLACK HISTORY MONTH:

Mayor Short read a proclamation proclaiming February, 2019 as Black History Month in the City of Waynesboro, and presented the proclamation to Ms. Estello Randolph from the Black History Museum.

PROCLAMATION (2019-01)

WHEREAS, Dr. Carter Godwin Woodson, distinguished African American author, editor, scholar and historian, who is known as the "Father of Black History," founded the Association for the Study of African American Life and History in September 1915, and Black History Month in 1976; and

WHEREAS, the theme of this year's celebration is "Black Migrations" focusing on the continuous movement of African Americans to new destinations and subsequently to new social realities; and

WHEREAS, beginning in the 20th century south, African American migration included relocation from farms to cities, and from the South to the Northeast and Midwest. The period quickly gave rise to a growing number of black industrial leaders and black entrepreneurs. In Europe, African American performers and musicians also emigrated to Paris and other European capitals where American jazz became an instant hit.

WHEREAS, along with the emergence of new music genres like ragtime, blues, and jazz, the Harlem Renaissance in New York signaled a blossoming of the visual and literary arts.

WHEREAS, the history of the United States is rich with inspirational stories of great men and noble women whose actions, words, and achievements have united Americans and contributed to the success and prosperity of the United States.

BE IT RESOLVED by the Mayor of Waynesboro, Virginia, on behalf of the City Council,
takes great pleasure in recognizing February, 2019 as

**Black History Month**

and urges all citizens to join in celebrating the accomplishments of African Americans during Black History Month, and encourages the people of Waynesboro to recognize the many talents, achievements, and contributions that African Americans make to their communities; and

**BE IT FURTHER RESOLVED**, that the Clerk of the Council transmit copies of this resolution to the curator of the African American History Museum, Waynesboro, VA for appropriate distribution.

Ms. Randolph accepted the proclamation and thanked Council and citizens for their recognition of Black History Month.

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**PRESENTATION: ROSSER AVENUE TRAFFIC STUDY**

Ms. Ann Cundy and Mr. Grant Sanders presented an overview of the results and recommendations of the Rosser Avenue (Route 340) Corridor Study, a copy of which is attached to the official transcript of these minutes (*attachment 46-42*). Because of the retail and commercial growth in the area, the traffic signals owned and operated by VDOT and Waynesboro, between Town Center Drive and Tiffany Drive, were the focus of the study. The purpose and need for the study were to increase safety, operations, communications, and lessen environmental impact, travel time, and congestion.

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**PRESENTATION – PLANNING COMMISSION ANNUAL REPORT:**

Planning Commission Chair Andrew Kelly presented a review of the Planning Commission’s 2018 Annual Report as provided to Council. Council and citizens were reminded there will be a Neighborhood Input Meeting on Wednesday, January 30, 2019 beginning at 7:00 p.m. at Wenonah Elementary School and everyone is invited to come and present their opinions and suggestions for the Basic City area.

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**PUBLIC HEARING - REZONE 588 NORTH BAYARD AVENUE:**

The Planning Director reviewed a request from Mr. Darrell Cole to rezone 588 North Bayard Avenue, City Tax Map No. 37-1-4-1 through 37-1-4-9 from I-1 Light Industrial to RG-5 General Residential, (*attachment 46-43*). It included an aerial view of the property, neighboring zoning (the director suggested Council and staff have discussions regarding the current zoning in the area), a site plan to build two duplexes on the property, and the proffers recommended by the Planning Commission.

The Planning Commission voted 7-0 for approval of the rezoning with two proffered conditions:

**RESOLUTION AND RECOMMENDATION TO THE CITY COUNCIL FROM THE WAYNESBORO PLANNING COMMISSION REGULAR MEETING OF DECEMBER 4, 2018 PER REZONING 18-316 FOR DARREL COLE**

WHEREAS, upon application of Darrel Cole, applicant, the Waynesboro Planning Commission finds that the aforementioned rezoning will meet or exceed all the requirements of state and local law,
and further, that the request is consistent with good planning and zoning practice; is justified by the public necessity, convenience, and general welfare; and is in accord with the general goals and objectives of the comprehensive plan of this City;

NOW, THEREFORE, BE IT RESOLVED by the Waynesboro Planning Commission, by a vote of 7-0, that a recommendation be forwarded to City Council that the request of Darrel Cole, applicant, for rezoning from L-I (Light Industrial) District to RG-5 (General Residential) District a 0.648 acre site, located at 588 North Bayard Avenue, owned by Russell A. Sours, Waynesboro, Virginia, Tax Map # 37-1-4-1,2,3,4,5,6,7,8, & 9, be approved, in accordance with the application (#18-316), and the staff report dated December 4, 2018, incorporated herein by reference and made a part herof, and further conditioned that the use will be in compliance with the following voluntary proffers for rezoning:

1. A landscaping buffer equivalent to a Class C Buffer, according to the Zoning Ordinance Section 5.4.7.4, shall be installed along the south side of the property where it abuts the L-I District.
2. One street tree shall be planted along North Bayard Avenue for each dwelling unit constructed.

The public hearing was opened at 7:51 p.m. The applicant did not have any comments, and with no citizens wishing to speak on the matter, the public hearing was closed. Vice Mayor Henderson moved to introduce an ordinance REZONING, WITH PROFFERS, A 0.648 ACRE SITE LOCATED AT 588 NORTH BAYARD AVENUE, WAYNESBORO, VIRGINIA FROM L-I (LIGHT INDUSTRIAL) DISTRICT TO RG-5 (GENERAL RESIDENTIAL) DISTRICT. Having been properly introduced, this ordinance will be considered again at the February 11, 2019 Regular Business Meeting.

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PUBLIC HEARING - DRAFT TRANSPORTATION PLAN:

The Planning Director reviewed the draft Transportation Plan that serves as a supplement to the City’s Comprehensive Plan, as attached to the official transcript of these minutes (attachment 46-44). The plan compiles all existing initiatives and plans into one document and will enable Council to propose changes to the City’s transportation plans in the future. Mayor Short commented that a widening from Ivy Street toward William Perry School along Hopeeman Parkway would facilitate access to travelers heading east and enable a shared use path, and there is a need for increased Brite Bus shelters, particularly in front of Kate Collins Middle School.

The public hearing was opened at 8:29 p.m. With no one signed up to speak, the public hearing was closed. As stated at the beginning of the meeting, a second public hearing will be held to provide citizens time to review the draft Transportation Plan before Council considers any action on the Plan.

Councilman Hostetter moved to introduce an ordinance adopting the 2018 CITY OF WAYNESBORO TRANSPORTATION PLAN and hold a second public hearing at the February 25, 2019 Regular Business Meeting. Having been seconded, and Councilman Hostetter encouraging everyone to review the plan and provide Council with their comments, the motion was adopted 4-0 with affirmative votes from Council members Short, Henderson, Allen, and Hostetter, with Councilwoman Anderson being absent.

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APPLICATION - SOUTH RIVER FLY FISHING EXPO:

Councilman Allen moved to approve the application by Destination Downtown Waynesboro to allow the sale and consumption of alcohol in association with the South River Fly Fishing Expo from Saturday, April 27, 2019 to Sunday, April 28, 2019. Having been seconded and with no objections, the application was approved 4-0 with affirmative votes from Council members Short, Henderson, Allen, and Hostetter, with Councilwoman Anderson being absent.
APPROPRIATION ORDINANCES:

**Virginia Tourism Corporation Grant:** Vice Mayor Henderson moved to introduce an ordinance appropriating a VIRGINIA TOURISM CORPORATION GRANT IN THE AMOUNT OF $14,047 TO THE GENERAL FUND, TO REIMBURSE FOR ADVERTISING EXPENDITURES IN THE TOURISM DEPARTMENT. Having been properly introduced, this ordinance will be considered again at the February 11, 2019 Regular Business Meeting.

**Schools – Unspent Appropriation Reserve:** Councilman Allen moved to introduce an ordinance APPROPRIATING THE GENERAL FUND SCHOOL UNSPENT APPROPRIATION RESERVE, IN THE AMOUNT OF $507,768 FOR TRANSFER TO THE SCHOOL OPERATING FUND, FOR THE FISCAL YEAR ENDING JUNE 30, 2019. Having been properly introduced, this ordinance will be considered again at the February 11, 2019 Regular Business Meeting.

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COMMUNICATIONS, CORRESPONDENCE, AND CALENDAR: With no comments from staff, the meeting continued.

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CITIZEN COMMENT PERIOD:

**Ms. Jennifer Lewis, 113 Iris Drive:** requested that the Waynesboro City Council adopt a resolution in support of the Equal Rights Amendment. She stated she was not familiar with the process the City has for adoption of resolutions, and Mayor Short said he would speak with her after the meeting.

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With no further business to discuss, the meeting was adjourned at 8:47 p.m. on a motion Councilman Allen.

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Julia Bortle, MMC, Clerk of Council

Terry Short, Jr., Mayor
Rosser Avenue (US 340) Corridor Study
Presentation Outline

- Overview: the Staunton-Augusta-Waynesboro MPO
- Rosser Avenue (US 340) Study and Recommendations
- Signal Coordination 101
Overview: Staunton-Augusta-Waynesboro MPO (SAWMPO)

Regional Transportation Planning and Coordination
SAWMPO
Regional Transportation Planning and Coordination

- Transportation planning in urbanized areas of 50,000 or more in population
- Based on a coordinated, continuous, comprehensive (3C), urban transportation planning process
- Undertaken cooperatively by the states and local governments.
SAWMPO
Regional Transportation Planning and Coordination

Small Area Studies

- Identify regional transportation issues
- Develop fundable solutions
- Advance the goals of local Comprehensive and Economic Development Plans and the MPO’s Long Range Transportation Plan
Rosser Avenue (US 340) Study and Recommendations
Purpose and Need

- Commercial and Retail Growth
- Nine Closely Spaced Intersections
- Separate Managing Entities
- Incident Management

Goals

- Safety
- Operations
- Communications
- Environment
- Travel Time & Delay
- Congestion
Corridor Improvements
Rosser Avenue and Tiffany Drive
U.S. 340/Rosser Avenue Small Area Study

Planning Level Cost Estimate:
$87,900

Existing Rosser Avenue/Tiffany Drive Intersection

Conceptual Design Layout
Rosser Avenue and Lennox Place
U.S. 340/Rosser Avenue Small Area Study

Planning Level Cost Estimate:
$123,500

Existing Rosser Avenue/Lennox Place Intersection

Conceptual Design Layout

sawmpo  Kimley-Horn
Rosser Avenue and Lew Dewitt Boulevard
U.S. 340/Rosser Avenue Small Area Study

Planning Level Cost Estimate:
$104,800
Rosser Avenue and I-64 Ramps
U.S. 340/Rosser Avenue Small Area Study

Planning Level Cost Estimate—EB Ramp $38,550

Planning Level Cost Estimate—WB Ramp $59,400

Note: Cost estimates reported in 2019 dollars
Rosser Avenue and Town Center Drive
U.S. 340/Rosser Avenue Small Area Study

Planning Level Cost Estimate:
$49,800

Conceptual Design Layout

Existing Rosser Avenue/Town Center Drive Intersection
Funding Options

- CIP
- SMART SCALE
- Revenue Sharing
- Highway Safety Improvement Program (HSIP)
Signal Coordination 101
Signal Timing Basics

Field Observations → Data Collection → Analysis Tools → Timing Plan Development

Develop Improvements → Coding → Field Implementation → Post Implementation
Next Steps

- Field Observations
- Data Collection
- Analysis Tools
- Timing Plan Development
- Develop Improvements
- Coding
- Field Implementation
- Post Implementation
Next Steps

Early 2019: Implement Timing Plans

Fall 2019: Grant Applications

Ongoing: City/VDOT Coordination of Signals
Thank You

Contact Information

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Central Shenandoah Planning District Commission
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Grant Sanders, PE, PTOE
Regional Signal and Freeway Operations Engineer
VDOT — NWRO
grant.sanders@vdot.virginia.gov  (540) 332-9144
Planning Commission Annual Report 2018
## Development Review

<table>
<thead>
<tr>
<th>Rezonings</th>
<th>Conditional Use Permits</th>
</tr>
</thead>
<tbody>
<tr>
<td>412 Cedar Avenue  R-MX to L-B</td>
<td>Village Drive Townhouse CUP</td>
</tr>
<tr>
<td>588 N. Bayard Avenue  L-I to RG-5</td>
<td>Impulse Club CUP</td>
</tr>
<tr>
<td>201 Short Street  L-I to C-B (pending review)</td>
<td>WARM CUP Amendment</td>
</tr>
<tr>
<td></td>
<td>Overnight lodging CUP (withdrawn)</td>
</tr>
</tbody>
</table>
Ordinance Update

- Zoning Ordinance/Subdivision Ordinance Text Amendments
  - Adopted June 25, 2018

Comprehensive Plan

- 2018 Comprehensive Plan Adoption
  - Adopted March 26, 2018

- 2018 City of Waynesboro Transportation Plan
  - Public meetings, online survey
  - VDOT Comments
  - Planning Commission Recommendation
Other Planning Efforts

- VDOT Smart Scale Application
  - East Main Streetscape Improvement Project
  - 13th/Rosser Roundabout
    - Broad Streetscape Improvement Project
    - Lew/Dewitt Connector Road

- Planning Commission Tours
  - April, Greenway Phase III Tour
  - November, Crozet Tunnel, city landfill, DuPont streambank remediation site, Coyner Spring water treatment plant
Looking Forward

1. Entrance corridor design guidelines
2. Neighborhood plans
3. Small area plan for the exit 94 area
4. Zoning ordinance text amendments
588 N. Bayard Avenue Rezoning

ZMA 18-316
December 4, 2018
Application

- Currently zoned L-I
  - Allows various light industrial uses and some more noxious commercial uses

- Proposed zoning: RG-5
  - Allows a range of low and medium density residential uses: single-family homes, duplexes, townhomes, and multiplexes
  - Also allows some very light commercial uses
Conceptual Site Plan

- Property comprised of 1 existing structure on 1 parcel and 8 vacant lots;
- Proposed use: Duplexes
- Existing building could be converted into storage or apartment
Analysis

- “Downzoning”:
  - Reduced entitlement
  - Reduced impact on neighbors

- Consistent with the Comprehensive Plan Designation
  - “Mixed Use D: civic spaces, public parks, restaurants, convenience retail and a variety of residential housing types”

- Consistent with trend in the area
- Neighboring industrial uses remain
- Buffer recommended
- No site plan likely to be required
Planning Commission Recommendation

Planning commission recommends approval on a 7-0 vote with two proffered conditions:

- A landscaping buffer equivalent to a class C buffer to be installed along the south side of the property where it abuts the L-I district.
- One street tree to be planted along North Bayard Avenue for each dwelling unit constructed.
Transportation Plan
Comprehensive Plan Supplement
Why did we produce a Transportation Plan?

- Required by state code

§ 15.2-2223. Comprehensive plan to be prepared and adopted; scope and purpose.

B. 1. As part of the comprehensive plan, each locality shall develop a transportation plan that designates a system of transportation infrastructure needs and recommendations that include the designation of new and expanded transportation facilities and that support the planned development of the territory covered by the plan and shall include, as appropriate, but not be limited to, roadways, bicycle accommodations, pedestrian accommodations, railways, bridges, waterways, airports, ports, and public transportation facilities...

- Establishes a direction for transportation improvements in the City

- Important in applying for state and federal transportation grants
Approach

- Work performed in-house, no consultants were hired
- Primarily a consolidation of existing plans and projects
- Divided into sections:
  - Road network: consolidates all projects currently being discussed
  - Sidewalk: establishes a sidewalk plan and priority network
  - Bike: references existing bicycle plan
  - Greenway: reaffirms existing Greenway Master Plan
  - Transit: BRITE bus
Process

- Public kick-off meeting at the library in March
- Public comment map
- Planning Commission work session and public hearing
- VDOT Review
Planning Assumptions

- Steady, but not overwhelming population growth
  - Population growth across the state is slowing, but cities continue to grow
Planning Assumptions

- Growth concentrated in the northern and western edges of the City
- Increasing number of eastbound commuters
Transportation Priorities from the 2018 Comprehensive Plan

1. Expand the South River Greenway Trail
2. Construct a trail connecting East Main Street to the Crozet Tunnel
3. Redevelop aging commercial corridors to a higher aesthetic standard
4. Monitor funding gaps in VDOT maintenance money
5. Adopt and implement a sidewalk plan
Road Network
**Broad Street Access Management**

- Mentioned in multiple comp plans and downtown plans
- Safety need and would help extend downtown north
West Main Street Access Management

- Access management project will be more difficult, has less buy-in
- Identified by VDOT as a safety priority
Figure 7
Illustrative Concept Plan
South River Bridge Downtown Gateway Zone
Blue Ridge Parkway Corridor Gateway Planning Study
Central Shenandoah Planning District Commission
Figure 5
Illustrative Concept Plan
Old East Main Street Loop Gateway Zone
Blue Ridge Parkway Corridor Gateway Planning Study
Central Shenandoah Planning District Commission
Jones Hollow Trail to the Crozet Tunnel

Connecting the dots from downtown to Sunset Park to our entrance to the Blue Ridge Parkway and Skyline Drive
City of Waynesboro

East Main Streetscape Improvement

Kirby Avenue to Schmitt's Property 1 inch = 100 feet

Legend:
- Shrub
- Street Tree
- Concrete Median
- Landscaping Strip
- Gravel Shoulder
- Landscaped Median
- Multi-use Path
Kirby/4th Street Connection

- Currently over 130 homes on one intersection, not built to current city standards
- Public safety hazard
- Less than 200 feet of street would create a second access point
- No priority or funding mechanism yet, requires public outreach
Northern Connector

- Would extend King Avenue to 254
- Extend Cheshire Lane
- Relieves projected congestion at intersection of 254 Ivy Street and Hopeman Parkway, reduces travel times for residents heading west to Staunton or north to Harrisonburg
- Low priority, to be built as property is platted
Sidewalk Plan

- Downtown Waynesboro is walkable: walk score of 80+
- From 2012-2017, 36 pedestrian/vehicle collisions – 4 of them fatal
Sidewalk Plan Themes

- Establish consistent sidewalk construction capacity or reliable sidewalk contract
- Ensure adequate pedestrian infrastructure is provided in all major new developments
- Improve crosswalks, pedestrian refuges, and pedestrian signals on major roads
  - Access management projects will help significantly
- Prioritize access to walkable amenity-rich areas like downtown, as well as access to schools
- Prioritize projects that provide the highest marginal safety improvement
  - Most accidents occur on major arterials like Main Street, Delphine, and Rosser
- Look at multi-use asphalt paths as an alternative to sidewalks
Figure 3-3
City of Waynesboro Sidewalk Plan
IMPLEMENTATION
Bicycle Plan

- Brief summary and reaffirmation of the City’s existing Bicycle Plan
- 8.2 miles of bike lanes installed over the last 5 years, installation will continue in line with the City’s repaving schedule
Greenway Plan

- Reaffirms 2001 Greenway Master Plan
- Summarizes existing projects and lays out next priorities
City of Waynesboro Greenway Plan

- Built, South River Greenway Phase 1
- Built, South River Greenway Phase 2A
- To be Constructed, South River Greenway Phase 2B
- To be Constructed, South River Greenway Phase 3
- To be Constructed, Southern Corridor Multi-use Path
- Plan Proposed, South River Greenway Phase 4
- Plan Proposed, Crozet Tunnel Trail
- Constructed Greenway
- Proposed Greenway
- Greenway To be built
- Streets
- Parks
- Floodplain

[Map of the City of Waynesboro Greenway Plan with various greenways and parks marked on it]
Public Transportation

- Affirms commitment to the BRITE bus
- Transit-related improvements
  - Bus stop signs
  - Bus shelters
- Continue to participate in the interregional bus pilot project if other localities are willing to do so
- Support construction of park and ride lots where appropriate
Summary

- Compiles all existing initiatives and plans into one easily accessible document
- Will make it easy for Council or Planning Commission to propose changes to the City’s transportation plans in the future
- Doesn’t mean that everything (or anything) in the plan will happen without projects being funded and initiated
  - But everything that happens will be in the plan