

2019 February 8, 2019, Friday, Electoral Board Meeting Minutes

Elizabeth Bouldin-Clopton called the Electoral Board meeting to order at 8:31a. In attendance: Elizabeth Bouldin-Clopton, Chair, Richard Burcaw, Vice Chair, Robert Horowitz, Secretary and Lisa Jeffers, Director of Elections.

Minutes from November 29th, 2018 Electoral Board Meeting were approved and signed by Richard Burcaw and Robert Horowitz who were in attendance.

Agenda of this meeting has two main topics: Approval of Officers of Election and review of budget meeting with City manager et.al.

47 potential Officer of Elections (OE) candidates were approved. 10 new names were on the list. All were sent signup materials signed by Secretary. As of the meeting, 18 OE had signed in and taken the oath of office. Once current list of candidates who sign and take oath is completed, the roll of Officers of Election will be available in EB/Director of Elections (Registrar's) Office.

In 2019 we will conduct local elections for Clerk of Court and Headwater District Soil and Water Conservation Directors, as well as, Commonwealth elections for Assembly District 20th and Senate 24th seats. Primary approved by Republicans for Assembly and Senate seats, if necessary. Democrats had yet to report format if multiple candidates come forward.

Reviewed Budget meeting held in City Manager's office. In attendance were Michael Hamp II, City Manager, James Shaw II, Deputy City Manager, Cameron McCormick, Director of Finance, Alisa King, Assistant Director of Finance, Lisa Jeffers, Director of Elections and Robert Horowitz, Secretary of the Waynesboro Electoral Board.

Reported that we discussed budget issues including funding for 2020 election year (at least 4 election events), likelihood of no excuse absentee voting and need of space, OE as well as Registrar and EB members, need for Full Time Assistant Registrar, security issues including wheels for cages (money for pin lock and sign in for equipment storage left over from last year's budget), upgrade office phones and get city cell for Director of Elections, training for Registrar, annual programming and service costs for pollbooks and voting machines, etc. They had carried one-time expense from new poll books as new expense and therefore found money. Provided data on Registrar/Director of Elections compensation in Commonwealth to support recommended increase for Ms. Jeffers salary. Reminded them that Director of Elections and Electoral Board Member compensation receives Commonwealth subsidies.

It was agreed that attending sessions and gathering information on new ELECT regulations to be passed by legislators, especially on Early Voting and cybersecurity issues should be attended by Robert Horowitz and Lisa Jeffers who are going to annual VEBA/VRAV Homestead meetings in March.

Since Ms. Bouldin-Clopton cannot attend 46th Annual VEBA Homestead meetings and since replacement for Mr. Burcaw has not been announce, postponed reorganization meeting until March 12, 2018 at 8:30a.

Mr. Horowitz moved, and Mr. Burcaw seconded closing the meeting. Meeting ended at 10:12a.

Elizabeth Bouldin-Clopton, Chair _____ Date_____

Richard Burcaw, Vice-Chair _____ Date_____

Robert Horowitz, Secretary _____ Date_____