

WAYNESBORO, VIRGINIA

CITY COUNCIL BUSINESS MEETING MINUTES



Council for the City of Waynesboro, Virginia held a Regular Business Meeting on Monday, February 26, 2018, at 7:00 p.m. in the Council Chambers of the Charles T. Yancey Municipal Building, 503 West Main Street, Waynesboro, Virginia, with Mayor Allen presiding and calling the meeting to order:

PRESENT: Council Members: Bruce Allen, Mayor
Terry Short, Jr., Vice Mayor
Jeff Freeman, Councilman
Pete Marks, Councilman
Elzena Anderson, Councilwoman

City Staff: Mike Hamp, City Manager
James Shaw, Deputy City Manager
Julia Bortle, Clerk of Council
Dwayne Jones, Parks and Recreation Director
Gary Critzer, Emergency Operations Director
Luke Juday, Planning Director
Brian McReynolds, Public Works Director
Greg Hitchin, Economic Development Director
Lisa Jeffers, General Registrar
Gerry Choate, Information Technology Director
Terri Marks, Finance Director
James Bradley, Fire Chief

Outside Counsel: Ms. Melisa Michelsen, Esq., Litten & Sipe

Guest: Charles Buki, czb, LLC.

ABSENT: None

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA:

Mayor Allen opened the meeting and asked the City Manager to lead everyone in the Pledge of Allegiance to the Flag of the United States of America. He then welcomed and acknowledged Scout Troop 84 members who were present, working toward earning their Citizenship in Community merit badges.

CONSENT AGENDA:

Vice Mayor Short moved to remove item 2c, ordinance relocating the General Registrar's Office, from the Consent Agenda. Having been seconded and with no objections, item 2c was withdrawn from the Consent Agenda with affirmative votes from Council members Allen, Short, Freeman, Marks, and Anderson. Councilman Freeman moved to adopt the Consent Agenda minus item

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Adopted March 12, 2018

2c. Having been seconded, the motion was adopted 5:0 with affirmative votes from Council members Allen, Short, Freeman, Marks and Anderson.

- a) **Approval of Minutes:** Consider adopting the minutes for the December 8 and 9, 2017 Council Retreat and the February 12, 2018 Regular Business Meeting, and dispense with the reading of the minutes.
- b) **Commissioner of the Revenue Refund Request:** Consider approving a request from the Commissioner of the Revenue to issue a refund of \$297.80 plus interest to a taxpayer for 2017 personal property taxes paid in error.
- c) **General Registrar's Office Relocation:** Second consideration/adoption of an ordinance relocating the General Registrar's Office from 250 S. Wayne Avenue to 503 West Main Street, Suite 103, Waynesboro. (REMOVED FROM CONSENT AGENDA)

MATTERS FROM CITY COUNCIL MEMBERS:

Councilman Freeman reminded everyone that the next opportunity for citizens to meet with him and discuss issues or concerns is on Monday, March 5, 2018 at 8:00 a.m. at Panera Bread Restaurant and at 7:00 p.m. at the Public Library.

Councilwoman Anderson stated that the SAW Citizen Action Network hosted a table talk on Saturday, February 23, 2018, talking about social change and diversity, also attended by the Vice Mayor. The discussions occur on the second and fourth Saturdays at 10:00 a.m. at the Waynesboro Public Library.

PRESENTATION – 2018 WAYNESBORO COMPREHENSIVE PLAN DRAFT:

The Deputy City Manager recognized those members of the Comprehensive Plan Steering Committee and the Technical Advisory Committee who oversaw the Comprehensive Plan project. A draft of the plan was provided to the Planning Commission in the fall of 2017, and they recently recommended adoption of the plan to the City Council. A public hearing will be scheduled for public comments and for Council to officially receive the plan. It was noted that the Comprehensive Plan is a guide, not a regulation, and Council should make staff aware if it contains information that they cannot support so that it can be revised to their perspective.

Mr. Charles Buki, czb, LLC, made a presentation to Council regarding the 2018 City of Waynesboro Draft Comprehensive Plan, a copy of which is attached to the official transcript of these minutes (*attachment 46-29*). He encouraged Council to pass a tandem consistence policy or rider that confirms what is being proposed is consistent with the Comprehensive Plan. By passing a tandem consistency policy, Council holds itself accountable to implement what they adopt. Council was encouraged to review and if necessary amend the plan regularly. They were also encouraged to impanel the Steering Committee as an advisory body.

Mr. Buki strongly recommended three areas: that Council follows through with plans for Sunset Park, Constitution Park, and pre-existing plans for development of the trail network to extend it toward the Crozet Tunnel; that code enforcement be increased; and to put more money into the downtown area. It is critical to address renovation of the high school, but he suggested the City save for three to six years and then aggressively address the project in conjunction with the other on-going projects.

PARKS AND RECREATION SUNSET PARK ACCESS ROAD FUNDING - RESOLUTION:

Council was asked to consider adopting a resolution for Sunset Park Recreational Access Road funding from the Department of Transportation to build the road from North Delphine Avenue to the overlook. The VDOT program will provide up to \$250,000 of unmatched funds and then an additional \$100,000 with a dollar-for-dollar match. The road cost estimate is \$350,000, and the City's obligation under the program would be approximately \$50,000. **Councilman Marks moved to adopt the Recreational Access Road Funding Resolution:**

**RESOLUTION ^(R18-04)
RECREATIONAL ACCESS ROAD FUNDING**

WHEREAS, Sunset Park is owned and is to be developed by the City of Waynesboro, Virginia, recreational facility serving the residents of Waynesboro, Virginia and adjoining localities; and

WHEREAS, the existing public road network does not provide for adequate access to this facility and it is deemed necessary that improvements be made to North Winchester Avenue

WHEREAS, the procedure governing the allocation of recreational access funds as set forth in section 33.2-1510 of the Code of Virginia requires action by the Director of the Department of Conservation and Recreation and the Commonwealth Transportation Board; and

WHEREAS, a statement of policy agreed upon between the said Director and Board approves the use of such funds for the construction of access roads to publicly-owned recreational or historic areas; and

WHEREAS, the City Council for the City of Waynesboro, Virginia has duly adopted a zoning ordinance pursuant to Article 7 (Section 15.2-2280 et seq), Chapter 22, Title 15.2 of the Code of Virginia; and

WHEREAS, it appears to the City Council that all requirements of the law have been met to permit the Director of the Department of Conservation and Recreation to designate Sunset Park as a public recreational facility and further permit the Commonwealth Transportation Board to provide funds for appropriate access to this public recreational area in accordance with section 33.2-1510 of the Code of Virginia; and

WHEREAS, the City Council for the City of Waynesboro, Virginia agrees, in keeping with the intent of section 33.2-406 of the Code of Virginia to use its good offices to reasonably protect the aesthetic or cultural value of this access leading to or within areas of historical, natural or recreational significance; and

WHEREAS, the City Council of the City of Waynesboro, Virginia acknowledges that no land disturbance activities may occur within the limits of the proposed access project without the consent of the Department of Transportation as a condition of the use of the Recreational Access Fund.

WHEREAS, the City Council for the City of Waynesboro hereby guarantees that the necessary environmental analysis, mitigation, and fee simple right of way for this improvement, and utility relocations or adjustments, if necessary, will be provided at no cost to the Virginia Department of Transportation; and

