

WAYNESBORO, VIRGINIA

CITY COUNCIL BUDGET WORK SESSION MINUTES



Council for the City of Waynesboro, Virginia held a Budget Work Session on Monday, March 18, 2019, at 9:00 a.m. in the Council Chambers of the Charles T. Yancey Municipal Building, 503 West Main Street, Waynesboro, Virginia, with Mayor Short presiding and calling the meeting to order:

PRESENT: Council Members: Terry Short, Jr., Mayor
Bruce Allen, Councilman
Bobby Henderson, Vice Mayor
Elzena Anderson, Councilwoman

City Staff: Mike Hamp, City Manager
Jim Shaw, Deputy City Manager
Cameron McCormick, Finance Director

ABSENT: Sam Hostetter, Councilman
Julia Bortle, Clerk of Council

DISCUSSION OF FISCAL YEAR 2020 BUDGET PREPARATION:

The Mayor opened the meeting, stating that due to scheduling conflicts, not all Council members were able to attend the meeting; therefore, Councilman Allen moved to recess this meeting and continue it to 6:30 p.m. on Monday, March 18, 2019. The City Manager will present the recommended Fiscal Year 2020 Budget on April 1, 2019 at 6:00 p.m. Having been seconded, the motion was adopted as follows:

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|----------------------|-----|-----------------------|--------|
| Mayor Short | Aye | Councilwoman Anderson | Aye |
| Vice Mayor Henderson | Aye | Councilman Hostetter | Absent |
| Councilman Allen | Aye | | |

The meeting concluded at 9:02 a.m.

Julia Bortle, MMC, Clerk of Council

Terry Short, Jr., Mayor

Budget Work Session
Monday, March 18, 2019 PM
Adopted April 8, 2019

CITY COUNCIL CONTINUED BUDGET WORK SESSION MINUTES

Council for the City of Waynesboro, Virginia continued a Budget Work Session on Monday, March 18, 2019, at 6:30 p.m. in the Council Chambers of the Charles T. Yancey Municipal Building, 503 West Main Street, Waynesboro, Virginia, with Mayor Short presiding and calling the meeting to order:

PRESENT: Council Members: Terry Short, Jr., Mayor
Bobby Henderson, Vice Mayor
Bruce Allen, Councilman
Elzena Anderson, Councilwoman
Sam Hostetter, Councilman

City Staff: Mike Hamp, City Manager
Jim Shaw, Deputy City Manager
Cameron McCormick, Finance Director
Alisa King, Assistant Finance Director

ABSENT: Julia Bortle, Clerk of Council

DISCUSSION OF FISCAL YEAR 2020 BUDGET PREPARATION:

Staff provided a status of the budget preparation with a focus on capital improvements and revenue generation, based on Council Retreat priorities, noting that the proposed budget attempts to provide funding toward a capital improvement program:

Real Estate Tax Rate to remain at \$.90/\$100 of valuation
Personal Property Tax Rate to increase from \$2.50 to \$2.90/\$100 of valuation
Stormwater Utility Fee to increase from \$3.42/ERU by 15% to \$3.93/ERU
Water and Sewer Usage and Facility Fees to increase 1.1%

The General Fund can be balanced with a \$.90 tax rate and provide a 10% pay scale improvement and 3% merit wage increase beginning in October. The Enterprise Funds are balanced with a 1.1% increase in both usage and facility fees in accordance with the rate study adopted by Council.

The proposed budget increases \$278,000 for a total General Fund budget of \$51,677,000.

The Finance Director provided a review of the capital improvement process, the CIP Team responsibilities, and a plan that provides the funding for capital improvement projects.

At the conclusion of the presentation, discussion involved a review of appropriations, grant funding and revenue sharing for various projects and preparations for replenishing reserve funding.

The City Manager's budget presentation will take place on Monday, April 1, 2019 at 5:00 p.m. in Council Chambers. With the consensus of Council, the public hearing for the proposed tax rate of \$.90 will be held during the April 22, 2019 Regular Business Meeting.

The meeting concluded at 8:02 p.m.

Julia Bortle, MMC, Clerk of Council

Terry Short, Jr., Mayor