

# WAYNESBORO, VIRGINIA CITY COUNCIL REGULAR BUSINESS MEETING MINUTES



Council for the City of Waynesboro, Virginia held a Regular Business Meeting on Monday, March 28, 2022 at 7:00 p.m. in the Council Chambers, 503 W. Main Street, Waynesboro, Virginia, with Mayor Henderson presiding and calling the meeting to order. This meeting was also viewable by accessing the City’s YouTube Channel and Government Access Channel.

PRESENT: Council Members: Bobby Henderson, Mayor  
Lana Williams, Vice Mayor  
Bruce Allen, Council member  
Terry Short, Jr., Council member  
Sam Hostetter, Council member

City Staff: Michael Hamp, City Manager  
Cameron McCormick, Assistant City Manager - Finance  
Todd Wood, Assistant City Manager - Operations  
Michael Wilhelm Assistant City Manager – Public Safety  
Julia Bortle, Clerk of the Council  
Luke Juday, Community Development Director  
David Shaw, Police Chief  
Sabrina vonSchilling, Commissioner of the Revenue

Counsel: Melisa Michelsen, Esq., Litten & Sipe, LLC

ABSENT: None

## CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

The mayor opened the meeting and Council member Hostetter led everyone in the Pledge of Allegiance to the Flag of the United States of America. The mayor welcomed everyone and invited those who wished to speak at the public hearing or the citizen comment period to sign the sheet in the rear of the Chambers.

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## BUSINESS MEETING AGENDA AMENDMENT

Council member Hostetter moved that the Business Meeting Agenda be adopted as presented. **Having been seconded and with no objections, the Business Meeting Agenda was adopted 5:0:**

<b>Mayor Henderson</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Williams</b>	<b>Aye</b>	<b>Council member Short</b>	<b>Aye</b>
		<b>Council member Hostetter</b>	<b>Aye</b>

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Regular Business Meeting  
Monday, March 28, 2022  
Adopted April 11, 2022

**MATTERS FROM THE MAYOR**

On Wednesday, March 30 from 4:00-8:00 p.m., Waynesboro.org is conducting a “Tour of the Town” for participants to eat, drink, and play. The cost is \$35 per ticket. There are twelve participating merchants culminating a performance outside the Wayne Theatre.

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**MATTERS FROM COUNCIL MEMBERS**

Council member Hostetter stated the city is shown green in the CDC map, Everyone is encouraged to continue wearing masks if they are comfortable doing so. He noted that numbers could increase and asked residents to keep abreast of news. He repeated that vaccines are safe and effective.

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**CONSENT AGENDA**

Council member Hostetter moved to adopt the Consent Agenda as presented. **Having been seconded and with no objections, the Consent Agenda was adopted 5:0:**

<b>Mayor Henderson</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Williams</b>	<b>Aye</b>	<b>Council member Short</b>	<b>Aye</b>
		<b>Council member Hostetter</b>	<b>Aye</b>

- a. Consider adopting the minutes from the March 14, 2022 Work Session and Regular Business Meeting.
- b. Consider approving a request from the Commissioner of the Revenue to refund \$6,659.95 plus interest for 2022 business license taxes for a City of Waynesboro based business.
- c. Acknowledge submittal of the School Board’s recommended Fiscal Year 2023 budget.

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**PROCLAMATIONS**

The City Manager announced the following proclamations acknowledged by the City Council:  
Proclaiming March as Social Service Workers Month (P22-03);  
Proclaiming April 10-16, 2022 as National Public Safety Telecommunications Week (P22-04);  
Proclaiming April 10-16, 2022 as National Animal Control Officer Appreciation Week (P22-05);  
Proclaiming April 4-10, 2022 as National Public Health Week (P22-06).

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**SECOND CONSIDERATION/ADOPTION OF AN ORDINANCE TO REZONE 0 IVY STREET, WAYNESBORO, VA FROM RS-12 (SINGLE-FAMILY RESIDENTIAL LARGE LOT) TO RS-7 (SINGLE-FAMILY RESIDENTIAL SMALL LOT)**

The ordinance was introduced, seconded, and tabled at Council’s March 14 meeting. The Community Development Director provided Council with the response to their concerns that generated the tabling. Council member Short moved to remove the ordinance from the table. Having been seconded by Council member Hostetter, the ordinance was taken from the table on a vote of 5:0:

Regular Business Meeting  
Monday, March 28, 2022  
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<b>Mayor Henderson</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Williams</b>	<b>Aye</b>	<b>Council member Short</b>	<b>Aye</b>
		<b>Council member Hostetter</b>	<b>Aye</b>

Council member Short moved to adopt the ordinance rezoning 0 Ivy Street, Waynesboro, from RS-12 (Single Family Residential Large Lot) to RS-7 (Single-Family Residential Small Lot). Having been seconded, the ordinance was adopted 4:1 with Vice Mayor Williams objecting (2022-11):

<b>Mayor Henderson</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Williams</b>	<b>Nay</b>	<b>Council member Short</b>	<b>Aye</b>
		<b>Council member Hostetter</b>	<b>Aye</b>

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**PUBLIC HEARING - AMENDING CITY CODE, CHAPTER 1, SECTION 1-12, WARD BOUNDARIES OF THE CITY OF WAYNESBORO VIRGINIA VOTING WARDS**

The City Manager reminded everyone the Council held a public hearing and discussed this matter at the previous Council meeting.

The second public hearing was opened at 7:19 p.m. With no one signed up to speak, the public hearing was closed. Council member Short moved to adopt the ordinance amending City Code Chapter 1, Section 1-12, Ward Boundaries of the City of Waynesboro, Virginia Voting Wards. Having been seconded and with no further discussion, the ordinance was adopted 5:0 (2022-12):

<b>Mayor Henderson</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Williams</b>	<b>Aye</b>	<b>Council member Short</b>	<b>Aye</b>
		<b>Council member Hostetter</b>	<b>Aye</b>

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**ORDINANCES – FOUR-FOR-LIFE FUNDS AND COMPENSATION BOARD FUNDS**

Council member Allen moved to introduce two ordinances appropriating a total of \$31,641 as shown. Having been seconded and with no further discussion, the ordinances were introduced and will be considered for adoption at the April 11, 2022 meeting:

\$21,543 of restricted fund balance from the Four for Life funds to the General Fund for distribution to the Waynesboro First Aid Crew.

\$10,098 of restricted fund balance from the Sheriff's restricted fund balance account and additional funds from the Compensation Board to the General Fund.

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**ORDINANCES – MISCELLANEOUS APPROPRIATION ORDINANCES TOTALING \$57,658**

Council member Hostetter moved to introduce and adopt appropriation ordinances totaling \$57,658 as shown. Having been seconded and with no further discussion, the ordinances were introduced and adopted 5:0:

- \$47,857 in Coronavirus Emergency Supplement funding to the General Fund (2022-13)
- \$4,855 from the sale of scrap materials to the Water Fund (2022-14).
- \$2,600 of miscellaneous donations for the Police Department to the General Fund (2022-15).
- \$1,939 of losses reimbursed by insurance to the General Fund (2022-16).
- \$407 in state Supreme Court reimbursements and restitution to the General Fund (2022-17).

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**ORDINANCES – FUNDING CONSTRUCTION OF “SUNSET PARK” LOCATED AT THE FORMER LANDFILL OFF OF 6<sup>TH</sup> STREET**

The City Manager stated that it has been requested that the funding of the Sunset Park project be pulled from the Capital Improvement Plan in the City Manager’s recommended budget and considered separately. The following three ordinances begin that process. Because the total appropriation of these ordinances exceeds \$2 million and therefore exceeds 1% of the budget, Council will hold a public hearing on Monday, April 25. After that hearing, Council could then give final consideration on adopting the ordinances. If adopted, they would furnish sufficient funds to construct the park and bidding may begin on construction.

Council member Short moved to introduce the following ordinances. Having been seconded, Council member Allen asked about the issues presented previously regarding security. The City Manager stated that Council will receive information at the April 5 budget work session regarding those public safety concerns previously discussed. Having been introduced and seconded, these ordinances will be considered again at the April 25 regular business meeting:

- Appropriating \$125,690 in General Fund Assigned Fund Balance to the CIP Fund.
- Appropriating \$350,000 in Categorical Aid-VDOT to the CIP Fund.
- Appropriating \$2,014,600 in American Rescue Plan Act funds (ARPA) to the CIP Fund.

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**CENTRAL SHENANDOAH PLANNING DISTRICT COMMISSION APPOINTMENT**

Council member Allen moved to appoint Mr. D. James Shaw to the Central Shenandoah Planning District Commission as a Waynesboro representative, for an unexpired three-year term ending June 30, 2024. Having been seconded and with no objections, the motion was adopted 5:0:

<b>Mayor Henderson</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Williams</b>	<b>Aye</b>	<b>Council member Short</b>	<b>Aye</b>
		<b>Council member Hostetter</b>	<b>Aye</b>

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Council member Allen moved to nominate Mr. Terry Short, Jr. to the Executive Board for the Central Shenandoah Planning District Commission for a three-year term ending June 30, 2025. Having been seconded and with no objections, the motion was adopted 5:0:

<b>Mayor Henderson</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Williams</b>	<b>Aye</b>	<b>Council member Short</b>	<b>Aye</b>
		<b>Council member Hostetter</b>	<b>Aye</b>

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**COMMUNICATION, CORRESPONDENCE, AND CALENDAR**

Council was reminded there will be a budget work session on Tuesday, April 5, 2022 beginning at 6:30 p.m.

The City Manager acknowledged April 5-9, 2022 is National Library Week, and the Waynesboro Public Library staff was acknowledged for their hard work to support the community.

Regular Business Meeting  
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The School Superintendent's recommended school budget was provided to Council as noted in the Consent Agenda, and Dr. Cassell will make a presentation to Council at the April 11, 2022 regular business meeting.

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**CITIZEN COMMENT PERIOD**

*Evelyn Cotton*: declined to speak.

*Craig Scott, Waynesboro*: suggested better use of ARPA funds than building Sunset Park.

*Dwight Williams, Waynesboro*: suggested better use of ARPA funds than building Sunset Park.

*Julia Houchins, Waynesboro*: asked that the noise ordinance be enforced and strengthened.

*Adrian Young, Waynesboro*: spoke on behalf of Waynesboro Chapter of Virginia Organizing with the goal of improving housing equity in Waynesboro. Asked that the city create a complaint line for tenants to report poor living conditions and report landlords and to create a rental inspection program.

*Nora Scott*: stated her experience with substandard living and asked for help in closing the gap with landlords.

*Philip Sorrells, Waynesboro*: spoke of his experiences in poor living conditions and asked for more protection for renters and oversight on landlords.

*Emily Smart, Waynesboro*: requested a rental inspection program requiring landlords to put their apartments up to code.

*Chanda McGuffin, Waynesboro*: objected to using funds for Sunset Park when the Port Republic area and lower-income areas of Ward C are in need of repair and an updated elementary school.

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**ADJOURN**

With no further business to discuss, Council member Allen moved to adjourn the meeting. Having been seconded and with no objections, the meeting was adjourned 5:0 at 7:54 p.m.:

**Mayor Henderson**      **Aye**  
**Vice Mayor Williams**      **Aye**

**Council member Allen**      **Aye**  
**Council member Short**      **Aye**  
**Council member Hostetter**      **Aye**

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Clerk of the Council

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Bobby Henderson, Mayor