

Electoral Board Minutes April 3, 2023

Board members attending:

Curt Lilly, chair

Scott Mares, vice chair

Elizabeth Bouldin-Clopton, secretary

Staff present:

Lisa Jeffers, registrar

A. Call to order

The meeting was called to order at 9:05am.

B. Invocation

C. Pledge of Allegiance

D. Roll Call of Members, Quorum Declaration

E. Adoption of Agenda

On a unanimous vote the agenda was adopted.

F. Approval of Minutes from the February Meeting

The February and March minutes were approved. The April minutes will be presented at the May meeting.

G. Chairman's Report

Curt discussed the VEBA meeting.

H. Old Business

The board reviewed the list of officers of election and will be appointing them during the May meeting.

Registrar's monthly reporting

- a. Number of voters added to rolls and reasons
- b. Number of voters removed from rolls and reasons (moving, death, etc.)
- c. Officer of Election list maintenance
- d. Calendar update

2. Polling location accessibility

3. Schedule meeting with IT, City Manager, EB, and Registrar to discuss and sign the state's ELECT security assessment

I. New Business

J. Public Input

K. The board met in closed session to discuss security and personnel issues (Registrar re-appointment). Having met, Elizabeth made a motion to re-appoint Lisa Jeffers as registrar and the meeting ended.

Elizabeth made a motion to go into executive session, and Curt seconded it:

Whereas, the City of Waynesboro Electoral Board has convened a closed meeting on April 3, 2023, pursuant to an affirmation vote in accordance with the provisions of the Virginia Freedom of Information Act, specifically Section 2.2-3711, Subsection A, Paragraph 1 of the Code of Virginia, a closed session to discuss personnel matters and procurement.

After the closed meeting:

Whereas, Section 2.2-3711 of the Code of Virginia requires a certification by this board that such meeting was conducted in conformity with Virginia law; NOW, BE IT RESOLVED by the members of the City of Waynesboro Electoral Board hereby certify that, to the best of each member's knowledge, (1) only public matters lawfully exempted from open meeting requirements were discussed in the closed meeting to which this certification applies, and (2) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the City of Waynesboro Electoral Board.

All members of the electoral board certified that only business pursuant to closed meetings was discussed.

The secretary will sign the registrar's re-appointment notice with the state.

L. Adjourn