

CENTRAL SHENANDOAH VALLEY YOUTH COMMISSION
MEETING AGENDA
Wednesday, May 16, 2018

Location: United Way of Greater Augusta - 29 Idlewood Boulevard, Staunton

Commissioners Present: Peter VanAcker, Jennifer Lewis, , Michelle Nadeem, Affan Syed, Jeff Long, Lori Nicholson, Doug Davis, Carolyn Alderman, Amber Martino, and Walt Obenschain, Staunton City Council Liaison

Commissioners Absent or Excused: Hannah Hensley, Lisa Craig, Katherine Johnson

Others in Attendance: Ginny Newman OOO Director

The meeting was called to order at 5:34 p.m. by Jennifer Lewis.

The November 2017 minutes were reviewed and approved by Peter and second by Michelle. The January and March 2018 meeting were cancelled due to snow.

Announcements/Reports and Updates:

1) Meet the Commissioners: With 5 new commissioners present each person introduced themselves: Name and appointing locality, anything about themselves they wanted to share and the reason they were interested in being on the Youth Commission. There was also an opportunity to ask a question to be answered by the group at large. Discussion followed as to the role of the Youth Commission and questions about eh OOO programs and services.

2) The 3rd Quarter financial update was shared by Ginny Newman. Kelsey Karr the Finance Manager has resigned her position. The position will be advertised as an Office Manager. With the new finance and time keeping system upgraded and fewer grants the need for a dedicated finance manager is not as necessary. Returning the position to an office a manger allows for most of the finance piece being met, the remaining (mostly budgeting) falling to the director. The Office Manager position will start out 40% administrative and 60% programmatic with the expectation of it moving toward a 50 -50 split with in the year.

3) There was a quick review of Article VI section 1:a. of the By Laws pertaining to a nominating committee to fill board vacancies. The Chair, Vice Chair and Secretary position will all be vacant by September. Ms. Jennifer Lewis and Mr. Jeff Long agreed to be the acting nominating committee and work to secure commissioners for those office positions.

Other Business:

Following a brief discussion of what will be vacant seat on the commission – all 3 youth and adult form each locality effective August/September of this year; a suggestion by Taylor Flavin was to ad the links to the 3 locality commission applications to the OOO web site. This idea was well received and supported by everyone. Ginny will look in to adding this to the OOO site.

2018 scheduled meeting dates: July 18; September 19; November meeting needs to be moved due to the unavailability of the room and the Thanksgiving Day holiday – Nov. 28th is available.

Mr. Walt Obenschain, Staunton Council liaison stated this would be his last meeting, he enjoyed working with the Youth Commission and supports the OOO efforts in the community. Mr. Obenschain wished us all the best in future he has been an asset tot the commission and a s a volunteer.

6:56 pm - Adjournment by Ms. Lori Nicholson and second by Mrs. Amber Martıno