

# WAYNESBORO, VIRGINIA

## CITY COUNCIL REGULAR BUSINESS MEETING MINUTES



Council for the City of Waynesboro, Virginia held a Regular Business Meeting on Monday, June 8, 2020 at 7:00 p.m. via “Zoom” with staff and Council members participating remotely due to the Coronavirus COVID-19 pandemic and the Governor’s limitation of social distancing:

PARTICIPANTS: Council Members: Terry Short, Jr., Mayor  
Bobby Henderson, Vice Mayor  
Bruce Allen, Council member  
Sam Hostetter, Council member  
Jeanie McCutcheon, Council member

City Staff: Mike Hamp, City Manager  
Jim Shaw, Deputy City Manager  
Julia Bortle, Clerk of the Council  
Cameron McCormick, Finance Director  
Greg Hitchin, Economic Development Director

City Attorney: Melisa Michelsen, Litton & Sipe, LLC

ABSENT: None

\*\*\*\*\*

### **INTRODUCTION BY MAYOR:**

The Mayor opened the meeting and reviewed the process for citizens to comment during the public hearings and the citizen comment period.

\*\*\*\*\*

### **BUSINESS MEETING AGENDA:**

Council member Allen moved to adopt the Business Meeting Agenda as presented. Having been seconded and with no objections, **the Business Meeting Agenda was adopted 5:0:**

<b>Mayor Short</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Henderson</b>	<b>Aye</b>	<b>Council member Hostetter</b>	<b>Aye</b>
		<b>Council member McCutcheon</b>	<b>Aye</b>

\*\*\*\*\*

### **CONSENT AGENDA:**

Council member McCutcheon moved to adopt the Consent Agenda as provided. Having been seconded and with no objections, **the motion to adopt the Consent Agenda was adopted 5:0:**

<b>Mayor Short</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Henderson</b>	<b>Aye</b>	<b>Council member Hostetter</b>	<b>Aye</b>
		<b>Council member McCutcheon</b>	<b>Aye</b>

- a. Approval of May 27, 2020 Regular Business Meeting Minutes.
- b. Fiscal Year 2020 Budget Amendment No. 2: Second consideration/adoption of the ordinance. (2020-36)

Regular Business Meeting  
Monday, June 8, 2020  
Adopted June 22, 2020

\*\*\*\*\*

**MATTERS FROM COUNCIL MEMBERS:**

*Council member McCutcheon* reviewed the meetings she took part in during the previous week, particularly the Planning Commission’s plans for the Port Republic Road area and the Basic City neighborhood plan.

Mayor Short made a statement on behalf of the City Council:

*The City Council, with our nation and community are deeply hurt and disturbed by the murder of George Floyd. We join calls for swift justice for those individuals responsible.*

*The Council thanks those individuals and groups who have protested and demonstrated peacefully in Waynesboro and in the surrounding area. The City remains committed to supporting events like unity marches and celebrations, increasing participation in local government through open processes, neighborhood meetings and other vehicles for communication between citizens and the local government, participation in decision making, transparency in decision making, and accountability for all individuals. These opportunities strengthen local governance through trust and confidence.*

*Events such as those in Minneapolis undermine confidence in law enforcement and in the government generally. The record of performance of the WPD is an excellent example of professional policing and reflective of the humility, respect, compassion the officers of the WPD demonstrate in service to this community.*

*Nonetheless, the Council is willing to, and wishes to explore vehicles of improved communication and transparency that fortify trust in the WPD and local government. This can be successfully accomplished in an environment where concerns can be enumerated, heard and considered with strengths and opportunities for improvement.*

\*\*\*\*\*

**PUBLIC HEARING – COURTHOUSE SECURITY FEE INCREASE:**

Council was asked to consider increasing the Courthouse Security fee used to fund part-time personnel in the Sheriff’s Department from \$10 to \$20. The fee assesses the expense of furnishing court services to those individuals who are required to use the service. Council member Allen asked that staff investigate what other jurisdictions charge compared to Waynesboro, and Council member Hostetter asked about the collection of the fee. The City Manager stated he would return that information to Council prior to voting on the proposed ordinance.

The public hearing was opened at 7:41 p.m. With no callers or written comments, the public hearing was closed. Vice Mayor Henderson moved to introduce an ordinance **ASSESSING COSTS IN EACH CRIMINAL OR TRAFFIC CASE FOR FUNDING OF COURTHOUSE SECURITY PURSUANT TO VIRGINIA CODE SECTION 53.1-120**. Having been properly introduced and seconded, the ordinance will receive final consideration at the June 22, 2020 Regular Business Meeting.

\*\*\*\*\*

**CITY OF WAYNESBORO CARES ACT SMALL BUSINESS RELIEF GRANT:**

Mr. Gregory Hitchin, Director of Economic Development and Tourism, made a presentation regarding a proposed CARES Act-funded small business relief grant program (Renaissance Fund) for Waynesboro businesses negatively impacted by the COVID-19 pandemic. The program is open to all for-profit Waynesboro businesses in good standing with twenty or less full-time equivalent W-2 employees.

Those businesses who received an SBA-backed Paycheck Protection Program (PPP) loan or an Economic Injury Disaster Loan (EIDL) are ineligible. The Economic Development Authority will administer the grant and review the applications as they are submitted. With Council's approval, the application process would open on Wednesday, June 10 with a deadline for submittal of Monday, June 22. Disbursement of fund would begin on Wednesday, July 1, 2020.

The mayor suggested including in the application who is ineligible for the grant and the maximum grant amount per business. The maximum grant is \$10,000 per business, a line by line itemized list, and gross revenues from the previous year will be required.

To disburse grant funds in fiscal year 2020, the ordinance was amended to be effective for the year ending June 30, 2020 and be effective immediately upon adoption by Council. Any funds not disbursed by that date will require a new appropriation ordinance to disburse funds before June 30, 2021.

Council member Hostetter moved to introduce an ordinance **APPROPRIATING FUNDS FROM THE CARES ACT IN THE AMOUNT OF \$100,000 TO THE GENERAL FUND FOR AN ECONOMIC DEVELOPMENT BUSINESS GRANT PROGRAM FOR THE FISCAL YEAR ENDING JUNE 30, 2020**. Having been seconded, it will be considered again at the June 22, 2020 Regular Business Meeting. Having been seconded and with no further discussion, the ordinance will receive final vote at the June 22, 2020 Regular Business Meeting.

\*\*\*\*\*

**COMMUNICATION, CORRESPONDENCE, AND CALENDAR:** With no comments by staff or Council, the meeting continued.

\*\*\*\*\*

**CITIZEN COMMENT PERIOD:** With no comments submitted or callers, the meeting continued.

\*\*\*\*\*

**UPDATE REGARDING GOVERNOR'S EXECUTIVE ORDERS AND CITY FACILITIES:**

The City Manager provided a status of employees returning to work and reopening government buildings to the public. Prior to that occurring, the accommodations must be made to facilitate employees and elected officials returning to the buildings and managing attendance at meetings. The buildings are not physically ready at this time per the Governor's Executive Orders.

\*\*\*\*\*

**ADJOURN:** Having no further business to discuss, Council member McCutcheon moved to adjourn the meeting. Having been seconded and with no objections, the meeting was adjourned 5:00 at 7:36 p.m.:

<b>Mayor Short</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Henderson</b>	<b>Aye</b>	<b>Council member Hostetter</b>	<b>Aye</b>
		<b>Council member McCutcheon</b>	<b>Aye</b>

\*\*\*\*\*

\*\*\*\*\*

---

Julia Bortle, MMC, Clerk of Council

---

Terry R. Short, Jr., Mayor