

June 16, 2020 Minutes of the Electoral Board Meeting

Tuesday, June 16, 2020 Electoral Board Meeting:

Mr. Horowitz called Electoral Board Meeting to order at 10 AM. Due to schedule changes, the meeting as agreed by all Board member and since no guests we in attendance was postponed until approximately 12:30 PM this afternoon.

Electoral Board Meeting was reconvened at 12:30 PM in the Registrar's/ Electoral Board office in the Gorsuch Building. In attendance was Elizabeth Bouldin-Clopton, Chair; Frank Lucente, Vice Chair, Robert Horowitz Secretary and intermittently Lisa Jeffers, Director of Elections/Registrar.

Mr. Lucente moved to approve Minutes from the February 12, 2020 Electoral Board Meeting prepared by Ms. Bouldin-Clopton since Mr. Horowitz was unable to take notes that day and The May 27, 2020 Electoral Board Meeting Minutes. Ms. Bouldin-Clopton seconded the motion to accept. All approved.

The Board discussed processes for the Republican Primary on Tuesday, June 23, 2020. Officers of Election (OE) Training for the Primary was reviewed. Ms. Bouldin-Clopton will make introduction. Any paperwork will be distributed and filled in by OE. Mr. Horowitz will discuss issues of pertinence: PPE including wearing of masks, hand washing, gloves and sanitizing of the Polls; reminder that a primary has no write in votes; new procedure providing information to assist and remind witnesses of code behavior requirements and guidelines; CAP reminder on opening "0" tape and closing result tape printing and signing. Ms. Bouldin-Clopton will address proper use of masks and gloves. Ms. Jeffers will supervise use of Pollbooks: opening, dealing with issues and closing. Mr. Horowitz and Ms. Bouldin-Clopton will rehearse use of Voting Machines especially disability use.

Mr. Horowitz will print signs for original Ward locations informing voters of move for Primary to Kate Collin Middle School and Mr. Lucente on Friday or Monday will post signs on door of former Wards. Mr. Horowitz will review procedures with Chiefs and Assistant Chiefs. Mr. Horowitz and/or Ms. Jeffers will review paperwork and closing procedures with CAP OE.

Electoral Board Members will treat each ward as by code as a separate and defined location. They will move about visiting each Ward during the day. At 5 AM Mr. Horowitz will start at Ward A, Mr. Lucente at Ward B and Ms. Bouldin-Clopton at Ward C. Each going to the next Ward in alphabetical order 45 minutes later.

It was determined that the Board would meet, on Election Day, at Noon in the Gym on the same level as the Cafeteria. Ms. Jeffers, Registrar may attend as well.

Due to Schedule conflicts of Ms. Bouldin-Clopton and Mr. Lucente, the Canvass will be split into two sessions, if possible. The Provisional Meeting will be held at 8 Am on Wednesday, June 24, 2020, and the remainder of the Canvass to begin at 12 Noon on Thursday, June 25, 2020 both at the Registrar's/Electoral Board Office in the Gorsuch Building.

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The Board will request the use of the third floor Conference Room as a holding area for PPE, Absentee Voting Envelopes, stanchions, and Plexiglass Partitions through at least the November 2020 Election and Canvass Cycle.

Dr. Cassel requested borrowing some or all the Plexiglass Partitions until no later than Sept 18, 2020. The Board and Ms. Jeffers discussed this. Mr. Lucente moved that we shouldn't loan the partitions. Ms. Bouldin Clopton seconded the motion. The vote was 2 to 1 against loaning the partitions. Mr. Horowitz was the opposition vote. Mr. Horowitz will inform Mr. Martin, the KCMS custodian to inform Dr. Cassel of the decision.

It was suggested that pizza be considered as lunch provided to the OE instead of sandwiches. Keeping the pizza warm would be difficult since lunches would be stretched over two or more hours due to the problem of keeping the Polls staffed because few OE who would be manning the Polls.

Request for Plexiglass partitions for Registrar's Office will be made to City Council and City Manager to be in place no later than September 18, 2020 when Early Voting will begin, as per new code 45 days before the November 3, 2020 Presidential Election.

The next scheduled Electoral Board Meeting would be Wednesday, July1, 2020 at Noon in order to perform the annual Registrar Evaluation that must be submitted to ELECT by August 1, 2020. Time to be confirmed at the Canvass Meeting after the Primary Election.

Mr. Lucente moved, and Mr. Horowitz seconded that meeting be adjourned. The Meeting was adjourned at 1:15 PM.

June 26, 2020

Submitted by
Robert Horowitz, Secretary of the Waynesboro Electoral Board

Elizabeth Bouldin-Clopton, Chair _____ Date _____

Frank Lucente, Vice Chair _____ Date _____

Robert Horowitz, Secretary _____ Date _____