

WAYNESBORO, VIRGINIA

CITY COUNCIL BUSINESS MEETING MINUTES



Council for the City of Waynesboro, Virginia held a Regular Business Meeting on Monday, June 24, 2019, at 7:00 p.m. in the Council Chambers of the Charles T. Yancey Municipal Building, 503 West Main Street, Waynesboro, Virginia, with Vice Mayor Henderson presiding and calling the meeting to order:

PRESENT: Council Members: Bobby Henderson, Vice Mayor
Bruce Allen, Councilman
Elzena Anderson, Councilwoman
Sam Hostetter, Councilman

City Staff: Mike Hamp, City Manager
Julia Bortle, Clerk of Council
Luke Juday, Planning Director
Greg Hitchin, Economic Development Director
Cameron McCormick, Finance Director
Michael Wilhelm, Police Chief
Dwayne Jones, Parks and Recreation Director
Kirsten Johnson, Associate Planner

Outside Counsel: Melisa Michelsen, Esq., Litten & Sipe LLC

ABSENT: Terry Short, Jr., Mayor
Jim Shaw, Deputy City Manager

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA:

Vice Mayor Henderson opened the meeting, and Councilman Allen lead everyone in the Pledge of Allegiance to the Flag of the United States of America.

ADOPTION OF BUSINESS MEETING AGENDA:

Councilman Allen moved to adopt the Business Meeting Agenda as presented. Having been seconded, the **Business Meeting Agenda was adopted 4:0:**

Mayor Short	Absent	Councilwoman Anderson	Aye
Vice Mayor Henderson	Aye	Councilman Hostetter	Aye
Councilman Allen	Aye		

CONSENT AGENDA:

Councilwoman Anderson moved to adopt the consent agenda as presented. Having been seconded, the **consent agenda was adopted 4:0:**

Regular Business Meeting
Monday, June 24, 2019
Adopted July 8, 2019

Mayor Short	Absent	Councilwoman Anderson	Aye
Vice Mayor Henderson	Aye	Councilman Hostetter	Aye
Councilman Allen	Aye		

- a) Council Meeting Minutes: Consider approving the June 10, 2019 Regular Business Meeting minutes and dispense with the reading of the minutes.
- b) Code Amendment – Second consideration/adoption of an ordinance amending Chapter 98, Articles 2, 4, and 10, Zoning, short-term residential rentals and homestay operators. (2019-49)
- c) Schools – Update Intercom System: Second consideration/adoption of ordinance (\$49,213). (2019-50)
- d) Application - Chili, Blues and Brews Festival: Consider approving an application from the Waynesboro Arts and Culture Initiative to close a portion of Lumos Plaza, allow amplified sound, and to serve and consume alcoholic beverages on city property during the Virginia Chili, Blues N’ Brews Festival on Saturday, September 28, 2019.
- e) Appointments – Transportation Advisory Committee (SAWMPO TAC) and BRITE Transportation Advisory Committee: Consider adopting a resolution appointing Kira Johnson, Associate Planner, to the Staunton Augusta Waynesboro Metropolitan Planning Organization Transportation Advisory Committee (SAWMPO TAC) as an alternate replacing Ross Morland, and to the BRITE Transportation Advisory Committee (R19-08).

MATTERS FROM COUNCIL MEMBERS:

Councilman Hostetter’s monthly constituent meeting will begin at 2:00 p.m. on Tuesday, July 2, 2019 at the French Press on N. Wayne Avenue.

Vice Mayor Henderson thanked the City Manager for expediting his return from business in Washington, DC to be present for the Council meeting.

PUBLIC HEARING – CONDITIONAL USE PERMIT – 1734 B STREET:

The Planning Director reviewed an application by Ms. Nancy Johnson, owner, for a conditional use permit to install a manufactured home at 1734 B Street, City tax Map 48-1-187-6 through 8. The Planning Commission, by a vote of 4-0, recommended the request be approved, in accordance with the application and staff report dated May 21, 2019. Planning Commission recommends one condition: the widest façade of the proposed manufactured home shall be positioned parallel to the street.

The public hearing was opened at 7:07 p.m. With no one signed up to speak and with no additional comments from the applicant, the public hearing was closed. Councilman Hostetter moved to introduce an ordinance **GRANTING A CONDITIONAL USE PERMIT TO ALLOW A MANUFACTURED HOME IN THE RG-5 (GENERAL RESIDENTIAL) DISTRICT AT 1734 B STREET (TAX MAP NO. 48-1-187-7), WAYNESBORO, VIRGINIA.** Having been properly introduced, this ordinance will be considered again at the July 8, 2019 Regular Business Meeting.

PUBLIC NEEDS HEARING – COMMUNITY DEVELOPMENT BLOCK GRANT:

The Planning Director made a presentation regarding the Community Development Block Grant (CDBG) requirements, goals, how they can and cannot be used, and how the City has benefited from the grants in the past.

The total FY19 grant for the City is \$182,768. Staff recommends that the City submit a five-year entitlement grant vs. a competitive program.

The public needs hearing was opened at 7:26 p.m.

Karen Orlando, 428 Maple Ave: spoke about the Children’s Museum and the positive impact it will have in the downtown area.

Jeanie McCutcheon, Port Republic Road Community Association, 267 Port Republic Road: spoke about the repeated requests for repairing of sidewalks in the Port Republic Road area.

With no more speakers, the public hearing was closed at 7:33 p.m.

ORDINANCE - FISCAL YEAR 2019 BUDGET AMENDMENT:

The Finance Director explained the budget amendment of \$24,687,894 is to consolidate reserves and appropriate funds for the CIP fund and the debt fund and to create a bond fund to appropriately track the bonds issued for the school last year. The ordinance amending the fiscal year 2019 budget for the City of Waynesboro was introduced by Councilwoman Anderson and seconded at the June 10, 2019 Regular Business Meeting. The **FISCAL YEAR 2019 BUDGET ORDINANCE FOR THE CITY OF WAYNESBORO BY ADDING BUDGET AMENDMENT NUMBER ONE (2019-51)** was adopted 4:0:

Mayor Short	Absent	Councilwoman Anderson	Aye
Vice Mayor Henderson	Aye	Councilman Hostetter	Aye
Councilman Allen	Aye		

CHICUREL LANE PERFORMANCE AGREEMENT AMENDMENT:

The Economic Development Director explained the requested amendment to the 2016 Performance Agreement between the City of Waynesboro, Virginia, KM Hotels LLC, and the Waynesboro Economic Development Authority changing the date in Section 2.C by which a certificate of occupancy must be issued from January 1, 2020 to January 1, 2022. Councilwoman Anderson moved to authorize the City Manager to execute an amendment to the 2016 Performance Agreement between the City of Waynesboro, Virginia, KM Hotels LLC, and the Waynesboro Economic Development Authority. Having been seconded, the City Manager was authorized to sign the Agreement Amendment by a vote of 4:0:

Mayor Short	Absent	Councilwoman Anderson	Aye
Vice Mayor Henderson	Aye	Councilman Hostetter	Aye
Councilman Allen	Aye		

APPROPRIATION ORDINANCES:

SOCCER ORGANIZATION CHARLOTTESVILLE AREA (SOCA): Councilman Allen moved to introduce an ordinance **APPROPRIATING A PORTION OF UNASSIGNED FUND BALANCE IN THE GENERAL FUND, IN THE AMOUNT OF \$20,900, TO TRANSFER TO THE CAPITAL PROJECTS FUND, AS WELL AS A MATCHING CONTRIBUTION IN THE AMOUNT OF \$29,900 FOR ENGINEERING WORK RELATED TO THE BASIC PARK SOCCER COMPLEX.** Having been properly introduced, this ordinance will be considered again at the July 8, 2019 Regular Business Meeting.

ROSENWALD BUILDING IMPROVEMENTS: Councilman Hostetter moved to introduce an ordinance **APPROPRIATING A PORTION OF UNASSIGNED FUND BALANCE IN THE GENERAL FUND, IN THE AMOUNT OF \$68,000, TO TRANSFER TO THE CAPITAL PROJECTS FUND, FOR BUILDING**

