

WAYNESBORO, VIRGINIA CITY COUNCIL REGULAR BUSINESS MEETING MINUTES



Council for the City of Waynesboro, Virginia held a Regular Business Meeting on Monday, July 25, 2022 beginning at 7:00 p.m. in the Council Chambers, 503 W. Main Street, Waynesboro, Virginia, with Council member Short presiding and calling the meeting to order. This meeting was also viewable by accessing the City’s YouTube Channel and Government Access Channel.

PRESENT: Council Members: Lana Williams, Vice Mayor (Participated electronically from home due to illness)
Bruce Allen, Council member
Sam Hostetter, Council member
Terry Short, Jr., Council member

City Staff: Michael Hamp, City Manager
Cameron McCormick, Assistant City Manager - Finance
Todd Wood, Assistant City Manager - Operations
Michael Wilhelm Assistant City Manager – Public Safety
Julia Bortle, Clerk of the Council
David Shaw, Police Chief
Leslie Tate, Community Development Director
Alisande Tombarge, Associate City Planner
Lisa Jeffers, General Registrar

Counsel: Melisa Michelsen, Esq., Litten & Sipe, LLC

ABSENT: Bobby Henderson, Mayor

CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Council member Short called the meeting to order and asked Council member Allen to lead everyone in the Pledge of Allegiance to the Flag of the United States of America. The procedure for citizen comment period was explained. It was noted that Vice Mayor Williams was participating in the meeting via Zoom.

BUSINESS MEETING AGENDA

Council member Allen moved to adopt the meeting agenda. Having been seconded and with no objections, the meeting agenda was adopted 4:0:

Mayor Henderson	Absent	Council member Allen	Aye
Vice Mayor Williams	Aye	Council member Hostetter	Aye
		Council member Short	Aye

MATTERS FROM COUNCIL MEMBERS

Council member Hostetter provided a COVID update with most of the Commonwealth being classified in the red via the CDC map. However, hospitalization rates remain low as the cases appear less severe. Also, the percent of the city’s population who have been vaccinated rose about 75%. He encouraged people to continue to get vaccinated.

Council member Short stated that the first of two back-to-school bashes was held at Kate Collins School, and he encouraged folks to attend the second one scheduled for next Sunday. Anyone interested should visit the city school website to sign up and receive more information.

CONSENT AGENDA

Council member Hostetter moved to adopt the Consent Agenda as presented. Having been seconded and with no objections, the Consent Agenda was adopted 4:0:

Mayor Henderson	Absent	Council member Allen	Aye
Vice Mayor Williams	Aye	Council member Hostetter	Aye
		Council member Short	Aye

a. Consider adopting the minutes from the July 11, 2022 Work Session and Regular Business Meeting.

Second consideration/adoption of the following ordinances:

- b. Amending City Code Chapter 50 – Noise **(2022-46)**
- c. Amending City Code Chapter 6 – Alcoholic Beverages **(2022-44)**
- d. Relocation of the Office of the General Registrar **(2022-45)**

RESOLUTION APPROVING THE FISCAL YEAR 2022 COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL ACTION PLAN

The new Community Development Director, Leslie Tate, introduced herself and reviewed the Community Development Block Grant entitlement funds for the 2022 Annual Action Plan as provided previously and posted on the city’s website. The three main goals are neighborhood revitalization, affordable housing development and business district revitalization.

Council member Hostetter moved to adopt a resolution approving the Fiscal Year 2022 Annual Action Plan for the Community Development Block Grant Program (CDBG). Having been seconded and with no objections, the resolution was adopted 4:0:

Mayor Henderson	Absent	Council member Allen	Aye
Vice Mayor Williams	Aye	Council member Hostetter	Aye
		Council member Short	Aye

RESOLUTION ^(R22-13) APPROVING THE FY 2022 ANNUAL ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

A RESOLUTION, of the City Council of Waynesboro, Virginia, approving the FY 2022 Annual Action Plan to the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG) Program.

WHEREAS, under Title I of the Housing and Community Development Act of 1974, as Amended, the Secretary of the U.S. Department of Housing and Urban Development is authorized to extend financial assistance to communities in the elimination or prevention of slums or urban blight, or activities which will benefit low and moderate income persons, or other urgent community development needs; and

WHEREAS, the U.S. Department of Housing and Urban Development has advised the City that the FY 2022 Entitlement amount for CDBG funds will be \$187,537; and

WHEREAS, the City of Waynesboro has prepared a CDBG Annual Action Plan for the FY 2022 funding year, which assesses the housing and community development needs in Waynesboro; and

WHEREAS, the draft Annual Action Plan for FY 2022 was on public display and the City held two Public Hearings on CDBG eligible activities and said Annual Action Plan, and the comments of various agencies, groups and citizens were taken into consideration in the preparation of the final documents.

NOW, THEREFORE, be it resolved by the City Council of Waynesboro, Virginia, as follows:

SECTION 1. That the FY 2022 Annual Action Plan for the CDBG Program is approved upon certification by the City Manager that all Citizen Participation Plan (CPP) requirements have been met.

SECTION 2. That the City Council is cognizant of the conditions that are imposed in the undertaking and carrying out of community development, affordable housing and emergency homeless activities with federal financial assistance, including those relating to (a) the relocation of site occupants, (b) the prohibition of discrimination because of race, color, age, religion, sex, disability, familial status, or national origin and other assurances as set forth under the certifications.

SECTION 3. That the City Manager, on behalf of the City of Waynesboro, is authorized to file the Annual Action Plan for FY 2022, and any amendments thereof with the U.S. Department of Housing and Urban Development, which has indicated its willingness to make available a grant to carry out the CDBG Program in the amount of \$187,537, and is further authorized to act as an authorized representative of the City to sign any and all documents in regard to these programs.

SECTION 4. That the City Manager, on behalf of the City of Waynesboro, is hereby authorized to provide assurances and/or certifications as required by the Housing and Community Development Act of 1974, as Amended, the National Affordable Housing Act of 1990, as Amended, and the Stewart B. McKinney Homeless Assistance Act, as Amended, and also any supplemental or revised data which the U.S. Department of Housing and Urban Development may request in connection with the review of this Application.

ADOPTED this 25th day of July, 2022

ATTEST

CITY OF WAYNESBORO

Clerk of Council

Mayor

WAYNESBORO CULTURAL COMMISSION APPOINTMENT

Council member Allen moved to appoint Ms. Kelly Maggi to the Cultural Commission for an unexpired four-year term ending August 31, 2024. Having been seconded and with no objections, the appointment was adopted 4:0:

Mayor Henderson	Absent	Council member Allen	Aye
Vice Mayor Williams	Aye	Council member Hostetter	Aye
		Council member Short	Aye

WAYNESBORO LIBRARY BOARD OF TRUSTEES REAPPOINTMENT

Council member Hostetter moved to reappoint Ms. Edith Eckman to the Waynesboro Library Board of Trustees for a four-year term ending August 31, 2026. Having been seconded and with no objections, the appointment was adopted 4:0:

Mayor Henderson	Absent	Council member Allen	Aye
Vice Mayor Williams	Aye	Council member Hostetter	Aye
		Council member Short	Aye

HISTORICAL COMMISSION RE-APPOINTMENT AND APPOINTMENT

Council member Hostetter moved to re-appoint Mr. Tom Carlsson to the Historical Commission for a four-year term ending August 31, 2026. Having been seconded and with no objections, the appointment was adopted 4:0:

Mayor Henderson	Absent	Council member Allen	Aye
Vice Mayor Williams	Aye	Council member Hostetter	Aye
		Council member Short	Aye

Council member Hostetter moved to appoint Ms. Judith Walden to the Historical Commission for an unexpired four-year term ending August 31, 2024. Having been seconded and with no objections, the appointment was adopted 4:0:

Mayor Henderson	Absent	Council member Allen	Aye
Vice Mayor Williams	Aye	Council member Hostetter	Aye
		Council member Short	Aye

COMMUNICATIONS, CORRESPONDENCE, AND CALENDAR

With no matters from the city manager or council, the meeting continued.

CITIZEN COMMENT PERIOD

Evelyn Cotton, Waynesboro: in favor of the new traffic pattern on Rosser Avenue near Windigrove and asked Council to consider installing a crosswalk and lowering the speed limit in the same area. Asked more intersections have “no right on red” signs be installed along with the red arrow signals as many citizens don’t realize a red arrow means no right on red. Also, supports the upcoming roundabouts and suggested using public service announcements as gas station pumps.

CITIZEN COMMENT PERIOD (CONTINUED)

Jan and Dave Smith, Waynesboro: as new owners of 611 S. Wayne Avenue (former JB Yount home), the location is now a bed and breakfast, named the Bowman House, and appreciated the support they've received.

Julia Houchens, Waynesboro: thanked Council for working so quickly on updating the City Code unnecessary noise ordinance to include daylight noise restrictions, and she asked Council for their help in supporting enforcement of it.

Vice Mayor Williams left the meeting at 7:22 p.m.

CLOSED MEETING

Council member Hostetter moved that Council go into Closed Meeting:

to discuss the acquisition of real property for a public purpose, as authorized by Va. Code § 2.2-3711(A)(3); and to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by our attorney relating to a real property, as authorized by Va. Code §§ 2.2-3711(A)(8), and

to consult with legal counsel regarding legal matters requiring the provision of legal advice by our attorney, as authorized by section 2.2-3711(A)(8) of the VA Code. The subject matters of the meeting are outside connections to the City water system and landfill issues.

Having been seconded and with no objections, the motion was adopted on a roll-call vote 3:0 at 7:22 p.m.:

Mayor Henderson	Absent	Council member Allen	Aye
Vice Mayor Williams	Absent	Council member Short	Aye
		Council member Hostetter	Aye

Council came out of the closed meeting at 7:52 p.m. Council member Hostetter moved to adopt the following certification resolution as read in its entirety:

CERTIFICATION RESOLUTION ^(R22-14)

WHEREAS, the City Council of Waynesboro has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this City Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Waynesboro hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the City Council of Waynesboro, namely the subject of the Shenandoah Animal Services Center.

Regular Business Meeting
Monday, July 25, 2022
Adopted August 8, 2022

CLOSED MEETING (CONTINUED)

Having been seconded and with no objections, the certification resolution was adopted 3-0 on the unanimous affirmative roll call vote as follows:

Mayor Henderson	Absent	Council member Allen	Aye
Vice Mayor Williams	Absent	Council member Short	Aye
		Council member Hostetter	Aye

ADJOURN

Having no further business to discuss, Council member Allen moved to adjourn the meeting. Having been seconded and with no objections, the meeting was adjourned 3:0 at 7:55 p.m.:

Mayor Henderson	Absent	Council member Allen	Aye
Vice Mayor Williams	Absent	Council member Hostetter	Aye
		Council member Short	Aye

Julia Bortle, MMC, Clerk of Council

Terry R. Short, Jr., Council member