

# WAYNESBORO, VIRGINIA

## CITY COUNCIL REGULAR BUSINESS MEETING MINUTES



Council for the City of Waynesboro, Virginia held a Regular Business Meeting on Monday, July 27, 2020, at 7:00 p.m. via “Zoom” with staff and Council members participating remotely due to the Coronavirus COVID-19 pandemic and the Governor’s limitation of social distancing:

- PARTICIPANTS: Council Members: Bobby Henderson, Mayor  
 Lana Williams, Vice Mayor  
 Bruce Allen, Council member  
 Terry Short, Jr., Council member  
 Sam Hostetter, Council member
- City Staff: D. James Shaw, Deputy City Manager  
 Julia Bortle, Clerk of the Council  
 Cameron McCormick, Finance Director
- City Attorney: Melisa Michelsen, Litton & Sipe, LLC.

ABSENT: Michael Hamp, City Manager

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### **INTRODUCTION BY THE MAYOR:**

The Mayor opened the meeting and reviewed the process for citizens to comment during the public hearing and the citizen comment period.

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### **BUSINESS MEETING AGENDA:**

Council member Hostetter moved to adopt the Business Meeting Agenda. Having been seconded and with no objections, **the Business Meeting Agenda was adopted 5:0:**

<b>Mayor Henderson</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Williams</b>	<b>Aye</b>	<b>Council member Short</b>	<b>Aye</b>
		<b>Council member Hostetter</b>	<b>Aye</b>

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### **CONSENT AGENDA:**

Council member Allen moved to adopt the Consent Agenda as presented. Having been seconded and with no objections, **the Consent Agenda was adopted 5:0:**

<b>Mayor Henderson</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Williams</b>	<b>Aye</b>	<b>Council member Short</b>	<b>Aye</b>
		<b>Council member Hostetter</b>	<b>Aye</b>

- a) Consider approval of the July 13, 2020 Organization Meeting and Regular Business Meeting Minutes.
- b) Fiscal Year 2021 City Council Meeting Calendar: Consider adopting the fiscal year 2021 Council meeting calendar.
- c) Appropriation Ordinance – CAPSAW: Second consideration/adoption of an ordinance appropriating \$800,707 of funds for the CAPSAW Operating Budget. **(2020-44)**

Regular Business Meeting  
Monday, July 27, 2020  
Adopted August 10, 2020

- d) Appropriation Ordinance – Valley Community Services Board: Second consideration/adoption of an ordinance appropriating \$50,000 of funds to the VCSB to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions. (2020-45)

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**COMMENTS FROM CITY COUNCIL:**

**Council member Hostetter** will hold his next open meeting on Tuesday, August 4, 2020 beginning at 8:30 a.m. at the Constitution Park Pavilion and invited everyone who wanted to speak with him and encouraged them to bring their own chairs for social distancing.

**Council member Short** participated in his first GO Virginia Region meeting and voted to reopen the SAW Tourism Grant. He participated in the virtual Augusta Health Symposium. He also serves as Vice Chair for the Virginia Municipal League Human Development Education Committee and participated in their meeting regarding important legislative agenda items, and he asked City Council to consider their upcoming legislative agenda. Lastly, he acknowledged the School Board, administrators and teachers as they adapt to the pandemic environment.

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**EMERGENCY ORDINANCE REGARDING UNPAID UTILITY PAYMENTS DURING THE COVID-19 PANDEMIC:**

In June 2020, Council adopted the second emergency ordinance related to maintaining the 0% interest on penalty and non-payment of utility bills through the end of July, 2020. Unless the ordinance is extended, on August 1, 2020 any unpaid balance on a bill will have interest and penalty applied to it. Council was asked to consider adopting a third emergency ordinance that extends the 0% on penalty and interest on late and non-payment of utilities until September 14, 2020, and in the interim, the City would send out late notices and disconnect notices. Staff may direct any families impacted by COVID-19 and in need of assistance to pay their utility bills to make payment arrangements with the Treasurer’s Office or to contact Social Services. Council member Hostetter suggested information on financial assistance be included in the late and disconnect notices.

Council member Allen moved to adopt a **THIRD EMERGENCY ORDINANCE EXTENDING PROVISIONS FOREGOING PENALTY AND INTEREST ON UNPAID UTILITY PAYMENTS UNTIL SEPTEMBER 14, 2020 AND ALLOWING THE MORATORIUM ON SERVICE CUTOFFS FOR NONPAYMENT TO EXPIRE. Having been seconded and with no objections, the ordinance was adopted 5:0 (2020-46)**

<b>Mayor Henderson</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Williams</b>	<b>Aye</b>	<b>Council member Short</b>	<b>Aye</b>
		<b>Council member Hostetter</b>	<b>Aye</b>

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**APPROPRIATION ORDINANCE – DEPARTMENT OF SOCIAL SERVICES:**

This appropriation would allow the Social Service Department to utilize some of the City’s CARES funds to aid citizens with basic financial assistance for City or non-City purposes. Council member Hostetter clarified that Council may revisit this amount if the need becomes apparent. Council member Short moved to introduce an ordinance **APPROPRIATING \$75,000 OF FUNDS TO THE DEPARTMENT OF SOCIAL SERVICES TO MITIGATE COVID-19 EFFECTS ON THE CITY OF WAYNESBORO BY ALLOWING CITIZENS IMPACTED BY COVID-19 TO APPLY FOR GRANTS FOR ESSENTIAL SERVICES, RENT OR MORTGAGE PAYMENTS.** Having been seconded, this ordinance will be considered for adoption at the August 10, 2020 Regular Business Meeting.

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**CULTURAL COMMISSION APPOINTMENT:**

Council member Allen moved to appoint Mr. Dwight Williams to the Cultural Commission for a four-year term of September 1, 2020 and ending on August 31, 2024. Having been seconded, the appointment was adopted 5:1:

<b>Mayor Henderson</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Williams</b>	<b>Aye</b>	<b>Council member Short</b>	<b>Aye</b>
		<b>Council member Hostetter</b>	<b>Nay</b>

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**COMMUNICATION, CORRESPONDENCE, AND CALENDAR:**

The next Council meeting is scheduled for Monday, August 10, 2020. It has not yet been determined if the meeting will be held in person or will be held electronically. Council will consider the matter.

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**CITIZEN COMMENT PERIOD:**

With no one signed up to speak and no one submitting comments, the meeting continued.

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**ADJOURN:** Having no further business to discuss, Council member Allen moved to adjourn the meeting. Having been seconded and with no objections, the meeting was adjourned 5:0 at 7:28 p.m.:

<b>Mayor Henderson</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Aye</b>
<b>Vice Mayor Williams</b>	<b>Aye</b>	<b>Council member Short</b>	<b>Aye</b>
		<b>Council member Hostetter</b>	<b>Aye</b>

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Julia Bortle, MMC, Clerk of Council

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Bobby Henderson, Mayor