

WAYNESBORO, VIRGINIA

CITY COUNCIL REGULAR BUSINESS MEETING MINUTES



Council for the City of Waynesboro, Virginia held a Regular Business Meeting on Monday, August 24, 2020 at 7:00 p.m. in the Council Chambers of the Charles T. Yancey Municipal Building, 503 West Main Street, Waynesboro, Virginia, with Mayor Henderson presiding and calling the meeting to order:

- PRESENT: Council Members: Bobby Henderson, Mayor
 Lana Williams, Vice Mayor
 Terry Short, Jr., Council member
 Sam Hostetter, Council member
- City Staff: Mike Hamp, City Manager
 Jim Shaw, Deputy City Manager
 Julia Bortle, Clerk of Council
 Cameron McCormick, Finance Director
- Counsel: Melisa Michelsen, Esq., Litten & Sipe LLC
- ABSENT: Bruce Allen, Council member

CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA:

The Mayor opened the meeting and Vice Mayor Williams lead in the Pledge of Allegiance to the Flag of the United States of America. Mayor Henderson then reviewed the process for citizens to comment in person or via telephone during the citizen comment period.

BUSINESS MEETING AGENDA AMENDED:

Council member Short moved to amend the Business Meeting Agenda by removing item 3f from the Consent Agenda referring to the rezoning for 0 Tiffany Drive per the request of the applicant. Having been seconded and with no objections, **the Business Meeting Agenda was amended 4:0:**

Mayor Henderson	Aye	Council member Allen	Absent
Vice Mayor Williams	Aye	Council member Short	Aye
		Council member Hostetter	Aye

BUSINESS MEETING AGENDA:

Council member Hostetter moved to adopt the amended Business Meeting Agenda after removing item 3f from the Consent Agenda. Having been seconded and with no objections, **the amended Business Meeting Agenda was adopted 4:0:**

Mayor Henderson	Aye	Council member Allen	Absent
Vice Mayor Williams	Aye	Council member Short	Aye
		Council member Hostetter	Aye

Regular Business Meeting
Monday, August 24, 2020
Adopted September 14, 2020

CONSENT AGENDA:

Council member Short moved to adopt the amended Consent Agenda. Having been seconded and with no objections, **the amended Consent Agenda was adopted 4:0:**

Mayor Henderson	Aye	Council member Allen	Absent
Vice Mayor Williams	Aye	Council member Short	Aye
		Council member Hostetter	Aye

- a. Council Meeting Minutes: Consider approving the minutes from the following meetings:
 - i. August 6, 2020 Special Called Meeting;
 - ii. August 10, 2020 Regular Business Meeting;
- b. Code Amendment: Chapter 18 Article XI: Buildings and Building Regulations **(2020-49)**
- c. Code Amendment: Chapter 78 Taxation. **(2020-50)**
- d. Appropriation Ordinance – Valley Community Services Board - \$200,000. **(2020-51)**
- e. Appropriation Ordinance – Economic Development Authority Grants to Non-Profits - \$150,000. **(2020-52)**
- f. Rezoning Ordinance-0 Tiffany Drive **(PULLED FROM CONSENT AGENDA 4-0)**

MATTERS FROM COUNCIL MEMBERS:

Council member Hostetter will hold his monthly constituent meeting on Tuesday, September 1, 2020 at 8:30 a.m. and again on Tuesday, September 8, 2020 at 6:30 p.m., both at the Constitution Park Pavilion. He asked that people bring their own chairs to encourage social distancing.

Council member Short stated the Central Shenandoah Planning District Commission was the recipient of a \$400,000 CARES Act grant to support economic recovery. The Shenandoah Valley Regional Airport received their grant for \$2 million federal grant to support the building of a new hanger. Also, the corporate jet community is using the airport which will help the local economies.

AMENDMENT OF CITY CODE CHAPTER 86, SECTIONS 26, 31, AND 33; UTILITIES

The City Code ordinance presented to Council serves to eliminate a contradiction in City Code Section 86-31, titled “Deposits Required Before Beginning Service to Tenants” regarding a full deposit being required before service is provided in the first paragraph and the two billing cycles noted in the second paragraph. It also serves to correct the heading in Sections 86-26 and 86-33, both referencing deposits but as neither section relates to deposits, that reference will be deleted.

Council member Short moved to introduce an ordinance **AMENDING THE CITY CODE, CHAPTER 86, UTILITIES, SECTIONS 26, 31, AND 33 EACH PERTAINING TO DEPOSITS FOR SERVICE**. Having been seconded and with no objections, the ordinance will receive final consideration at the September 14, 2020 Regular Business Meeting.

STAFF PRESENTATION ON THE USE OF CARES ACT FUNDS:

The City of Waynesboro received \$3,948,760 of federal CARES Act funds. The Deputy City Manager provided a report of expenditures of CARES Act funds to date. He reviewed the rules for its use and eligible expenditures, noting the funds cannot be used to replace lost revenue to supplement the adopted budget.

Council member Hostetter asked for clarification that those businesses who received the personal protection equipment (PPE) grant fund earlier in the year are eligible for additional funding, and staff stated that businesses may be eligible for CARES Act grant money but it cannot be used for the same expenses for which they had already received grants.

Council member Short recommended the City broadly broadcast the additional grant funding and conduct a second survey of local businesses similar to the one administered for the PPE Grant to gauge their needs as some businesses didn't apply for the original grant for various reasons. He also suggested grants with a higher dollar amount.

APPROPRIATION OF CARES ACT FUNDS – ECONOMIC DEVELOPMENT BUSINESS GRANT PROGRAM:

Council was asked to consider introducing an ordinance appropriating funds from the CARES Act in the amount of \$150,000 to the General Fund, for an Economic Development Business Grant Program, for the fiscal year ending June 30, 2021. This is a cash grant for businesses suffering COVID-19 related losses. It consists of a max of \$15,000 per business with specific qualifications, and the grant cannot cover previously covered reimbursements. Council member Hostetter confirmed that any funds remaining after all grants are distributed would revert back into the CARES Act fund for future distribution.

Upon a recommendation from Council member Short to increase the grant amounts, he moved to introduce an ordinance **APPROPRIATING FUNDS FROM THE CARES ACT IN THE AMOUNT OF \$300,000 TO THE GENERAL FUND FOR THE ECONOMIC DEVELOPMENT BUSINESS GRANT PROGRAM, PHASE 2 RENAISSANCE GRANT**, and increase the cap at \$25,000 per business and also to add clarification that the grant cannot be used to supplement previously received personal protection equipment grant funds. The motion was seconded, and because this would increase the fiscal year 2021 Budget, a public hearing will be held on Monday, September 14, 2020 to receive public comment on the ordinance.

SCHOOL APPROPRIATION ORDINANCE - CARES ACT FUNDS:

This ordinance is necessary for the Schools to receive their CARES Act funds separate and distinct from the City's appropriation to the schools. Council member Hostetter moved to introduce and adopt an ordinance appropriating Coronavirus Aid, Relief and Economic Security (CARES) Act funding in the amount of \$862,914 to the School Funds to be used to support staff and provide PPE and cleaning supplies in accordance with the equity to private schools regulations. The motion was seconded, and because this would increase the fiscal year 2021 Budget, a public hearing will be held on Monday, September 14, 2020 to receive public comment on the ordinance.

APPROPRIATION ORDINANCE - VALLEY ACADEMY FUND:

Waynesboro Public School is the fiscal agent for the Valley Academy, formerly known as the Genesis Program. This ordinance appropriates the funds from Staunton, Augusta County and Waynesboro to the Waynesboro Schools. Council member Hostetter moved to adopt an ordinance transferring a portion of assigned fund balance in the Valley Academy Fund for the School Board to the Reserve Fund for the School Board in the amount of \$66,175 to support future capital needs of the Valley Academy. Having been seconded, this will be considered for adoption at the September 14, 2020 Regular Business Meeting.

Regular Business Meeting
Monday, August 24, 2020
Adopted September 14, 2020

BOARDS AND COMMISSIONS APPOINTMENTS AND REAPPOINTMENTS:

Council member Short moved to adopt the following appointments and reappointments to Boards and Commissions. Having been seconded, the motion was adopted 4:0:

Mayor Henderson	Aye	Council member Allen	Absent
Vice Mayor Williams	Aye	Council member Short	Aye
		Council member Hostetter	Aye

Shenandoah Valley Regional Airport Commission:

Mr. Jeffrey Ward reappointed to three-year term ending August 31, 2023.

Economic Development Authority Board:

Mr. George Reed – reappointed to four-year term ending August 31, 2024.

Ms. Tami Radecke – reappointed to four-year term ending August 31, 2024.

Library Board of Trustees Appointment:

Ms. Kanise Marshall appointed to a four-year term ending August 31, 2024.

Redevelopment and Housing Authority Board:

Mr. David Bullock reappointed to a four-year term ending August 31, 2024.

Parks and Recreation Commission:

Ms. Donna Ownby reappointed to a four-year term ending August 31, 2024.

Historical Commission:

Mr. Herman Wells reappointed to a four-year term ending August 31, 2024.

Disability and Aging Board for Independence:

Ms. Stephanie Painter appointed as a representative for the elderly, to an unexpired four-year term ending June 30, 2021.

Cultural Commission:

Mr. Adolph AJ Young, Jr. appointed to an unexpired four-year term ending August 31, 2021.

COMMUNICATION, CORRESPONDENCE, AND CALENDAR: With no comments from staff or Council, the meeting continued.

CITIZEN COMMENT PERIOD: With no one signed up to speak and no callers, the meeting continued.

ADJOURN: Having no further business to discuss, Council member Short moved to adjourn the meeting. Having been seconded and with no objections, the meeting was adjourned 4:0 at 7:44 p.m.:

Mayor Henderson	Aye	Council member Allen	Absent
Vice Mayor Williams	Aye	Council member Short	Aye
		Council member Hostetter	Aye

Julia Bortle, MMC, Clerk of Council

Bobby Henderson, Mayor