

WAYNESBORO, VIRGINIA

CITY COUNCIL BUSINESS MEETING MINUTES



Council for the City of Waynesboro, Virginia held a Regular Business Meeting on Monday, September 23, 2019, at 7:00 p.m. in the Council Chambers of the Charles T. Yancey Municipal Building, 503 West Main Street, Waynesboro, Virginia, with Mayor Short presiding and calling the meeting to order:

- PRESENT: Council Members: Terry Short, Jr., Mayor
 Bobby Henderson, Vice Mayor
 Bruce Allen, Councilman
 Elzena Anderson, Councilwoman
 Sam Hostetter, Councilman
- City Staff: Mike Hamp, City Manager
 Jim Shaw, Deputy City Manager
 Julia Bortle, Clerk of Council
 Cameron McCormick, Finance Director
 Luke Juday, Planning Director
- Guest: Ms. Roseanne Vrugtman, US Census Bureau
- Counsel: Melisa Michelsen, Esq., Litten & Sipe LLC
- ABSENT: None

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA:

Mayor Short opened the meeting, and Councilwoman Anderson lead everyone in the Pledge of Allegiance to the Flag of the United States of America.

ADOPTION OF BUSINESS MEETING AGENDA:

Councilman Hostetter moved to adopt the Business Meeting Agenda as presented. Having been seconded and with no objections, **the Business Meeting Agenda was adopted 5:0:**

Mayor Short	Aye	Councilwoman Anderson	Aye
Vice Mayor Henderson	Aye	Councilman Hostetter	Aye
Councilman Allen	Aye		

CONSENT AGENDA:

Councilman Allen moved to adopt the consent agenda as presented. Having been seconded and with no objections, **the consent agenda was adopted 5:0:**

Mayor Short	Aye	Councilwoman Anderson	Aye
Vice Mayor Henderson	Aye	Councilman Hostetter	Aye
Councilman Allen	Aye		

Regular Business Meeting
Monday, September 23, 2019
Adopted October 28, 2019

- a. Council Meeting Minutes: Consider approving the September 9, 2019 Work Session and Regular Business Meeting minutes, and dispense with the reading of the minutes.

Second consideration/adoption of the following appropriation ordinances:

- b. Replenishment of City Manager's Contingency Account (\$4,250); (2019-70)
- c. Police vehicle Replacement (\$51,000); (2019-71)
- d. Stormwater Dump Truck (\$86,000); (2019-72)
- e. Landscaping Architecture and Engineering Services (\$401,250); (2019-73)
- f. Office on Youth Grants and Donations (\$44,00). (2019-74)

MATTERS FROM COUNCIL MEMBERS:

Councilman Hostetter's next constituent meeting will be on Tuesday, October 1, 2019 at 9:00 a.m. at the French Press, and he invited anyone who would like to meet with him for a casual discussion.

Vice Mayor Henderson attended the citizenship swearing-in event at the Frontier Culture Museum, stating it was a great event.

Mayor Short spoke with the third-grade classes at William Perry Elementary School, stating it is one of his favorite things to do as mayor.

PRESENTATION – UNITED STATES 2020 CENSUS:

Ms. Roseanne Vrugtman from the U.S. Census Bureau spoke concerning the 2020 Census, explaining the importance of having citizens complete the census. She suggested methods to gain a higher return rate and how accounting for the hardest to reach citizens is necessary for adequate federal funding. Council will be asked to consider adopting a resolution promoting participation in the Census and creating a regional Complete Count Committee with Staunton and Augusta County at a future meeting.

RESOLUTION (REVISED) – VDOT REVENUE SHARING APPLICATION FOR DELPHINE AND EAST MAIN ROUNDABOUT:

Council was asked to consider adopting a resolution amending a previously adopted resolution endorsing the application to the Revenue Sharing Program to construct a roundabout at East Main Street and Delphine Avenue, to include the cost of lighting and landscaping. Previously \$862,000 was endorsed for the project with the City's share being \$431,000. The additional lighting and landscaping could add \$172,400. The City's share of the total cost would be \$517,200.

Councilwoman Anderson moved to adopt a resolution supporting the application for an allocation through the Virginia Department of Transportation Revenue Sharing Program as described. Having been seconded and with no objections, the **resolution was adopted 4:0 with Mayor Short abstaining** as he is an employee of the Virginia Department of Transportation:

Mayor Short	Abstain	Councilwoman Anderson	Aye
Vice Mayor Henderson	Aye	Councilman Hostetter	Aye
Councilman Allen	Aye		

RESOLUTION (R19-23)
VIRGINIA DEPARTMENT OF TRANSPORTATION
FISCAL YEAR 2021-2022 REVENUE SHARING PROGRAM
FOR THE DELPHINE & MAIN ROUNDABOUT, WAYNESBORO, VA

At a regularly scheduled meeting of the City Council of the City of Waynesboro, Virginia held on September 23, 2019 on a motion by Councilwoman Anderson and seconded, the following resolution was adopted by a vote of 4:0 with Mayor Short abstaining:

WHEREAS, the City Council of the City of Waynesboro, Virginia desires to submit an application for an allocation of funds through the Virginia Department of Transportation Fiscal Year 2021-22, Revenue Sharing Program; and,

WHEREAS, these funds are requested to fund the construction of new Roundabout at the intersection of Delphine Avenue and East Main Street,

WHEREAS, it is understood that the City Council must appropriate fifty percent of the project cost in order to meet the required match for Revenue Sharing Program; and,

NOW, THEREFORE, BE IT RESOLVED THAT: The City Council of the City of Waynesboro, Virginia hereby supports this application for an allocation through the Virginia Department of Transportation Fiscal Year 2021-22 Revenue Sharing Program.

RESOLUTION - PERSONAL PROPERTY TAX RELIEF ACT (PPTRA) FOR 2019:

Council was asked to consider adopting a resolution establishing the Personal Property Tax Relief Act (PPTRA) rate of relief of 33% for the tax year 2019. The reduction of relief from last year's 49% is attributed to the tax rate increase and the increase in the tax base. Councilman Hostetter moved to adopt a resolution establishing the PPTRA Relief at 33%. **Having been seconded and with no objections, the resolution was adopted 5:0:**

Mayor Short	Aye	Councilwoman Anderson	Aye
Vice Mayor Henderson	Aye	Councilman Hostetter	Aye
Councilman Allen	Aye		

RESOLUTION ^(R19-24)
SETTING PPTRA RATE OF RELIEF
FOR TAX YEAR 2019

WHEREAS the Personal Property Tax Relief Act of 1998, Va. Code §§ 58.1-3523 *et seq.* ("PPTRA"), provides for the appropriation to the City a fixed sum to be used exclusively for the provision of tax relief to owners of qualifying personal use vehicles that are subject to the personal property tax ("PPT") on such vehicles, and provide the opportunity for the City to fashion a program of tax relief that serves the best interests of its citizenry; and

WHEREAS these legislative enactments require the City of Waynesboro to take affirmative steps to implement and to provide for the computation and allocation of relief provided pursuant to the PPTRA as revised;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Waynesboro, Virginia in accordance with the requirements set forth in Section 58.1-3524(C) (2) and Section 58.1-3912(E) of the Code of Virginia, as amended by Chapter 1 of the Acts of the General Assembly (2004 Special Session 1) and as set forth in item 503.E (Personal Property Tax Relief Program) of Chapter 951 of the 2005 Acts of the General Assembly, any qualifying vehicle situated within the City of Waynesboro commencing January 1, 2019 shall receive personal property tax relief in the following manner:

Regular Business Meeting
Monday, September 23, 2019
Adopted October 28, 2019

- (1) Personal use vehicles valued at \$1,000 or less will be eligible for 100% tax relief;
- (2) Personal vehicles valued at \$1,001 to \$20,000 will be eligible for 33% tax relief;
- (3) Personal vehicles valued at \$20,001 or more shall only receive 33% tax relief on the first \$20,000 of value; and
- (4) All other vehicles which do not meet the definition of qualifying vehicle (business use vehicles, farm use vehicles, motor homes, etc.) shall not be eligible for any form of tax relief under this program.

COMMUNICATION, CORRESPONDENCE, AND CALENDAR: With no comments from Council or staff, the meeting continued.

CITIZEN COMMENT PERIOD: With no one signed up to speak, the meeting continued.

CLOSED MEETING:

Vice Mayor Henderson moved to recess into a closed meeting to consider personnel matters regarding the assignment, appointment, promotion, performance, benefits, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the City, as permitted by Virginia Code section 2.2-3711(A)(1). The subject matter of the meeting was the discussion of salaries for charter employees. **Having been seconded, the motion was adopted on a roll call vote as follows**

Mayor Short	Aye	Councilwoman Anderson	Aye
Vice Mayor Henderson	Aye	Councilman Hostetter	Aye
Councilman Allen	Aye		

Council recessed into Closed Meeting at 7:22 p.m.

Council came out of the closed meeting and convened into an open meeting at 7:56 p.m.

Vice Mayor Henderson moved to adopt the following resolution as read in its entirety:

CERTIFICATION RESOLUTION (R19-22)

With respect to the just-concluded closed session, and to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under The Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Council. **Having been seconded, the resolution was adopted on a roll call vote as follows**

Mayor Short	Aye	Councilwoman Anderson	Aye
Vice Mayor Henderson	Aye	Councilman Hostetter	Aye
Councilman Allen	Aye		

With no further business to discuss, the meeting was adjourned at 7:57 p.m. on a motion by Councilman Allen.

Julia Bortle, MMC, Clerk of Council

Terry R. Short, Jr., Mayor