

## **2019 Minutes of Waynesboro EB Meeting on Tuesday October 1, 2019**

The Waynesboro Electoral Board Meeting was called to order at 10:38a on Tuesday, October 1, 2019. In attendance: Elizabeth Bouldin-Clopton, Chair; Frank Lucente, Vice-Chair; Robert Horowitz, Secretary and intermittently, Lisa Jeffers, Director of Elections/Registrar.

Minutes from the September 23, 2019 Electoral Board (EB) Meeting were approved and signed.

There had been a misunderstanding by the News Virginian about placing in their Calendar of Events section about a free notice/announcement of the 10/2/19 EB Meeting. The News Virginian did permit that type of notice for our prior 9/23/19 EB Meeting. This time, without consulting us, they placed Ads instead. Once they realized the error, they did not charge for them. Mr. Horowitz will readdress the placement of free public service announcements for the EB Meetings, just at the News Virginian has done for us before and does for the City Council.

Schedule of EB Ward Visits on Election Day:

The Board determined their Election Day Schedule of visits to the Wards. Ms. Bouldin-Clopton will start the day at Ward B, Mr. Lucente will begin with Ward D, and Mr. Horowitz will go to Ward A and then Ward C before the Wards open for voting. Except for the starting visit which will be 1 ¾ hours long, each Board member will stay ¾ hour at each Ward before moving on to the next Ward following alphabetically. The Electoral Board will meet at The EB Office around 12p to review and again will report to the office around 6p to await voting results and the ballots and envelopes from each Ward.

Ward Setup Schedule:

Mr. Horowitz and Mr. Lucente will go to each ward to observe and help each Ward setup for the next day's election. The tentative schedule on Monday, November 4<sup>th</sup> will be Ward D 2p, Ward A 3p, Ward C 5p and Ward B 7p.

Pages:

Mr. Horowitz has been in communication with the Mr. Lacey of the Fishburne Academy and Mr. Leonard of the Waynesboro High School to garner Pages and set training meetings. Ms. Bouldin-Clopton will prepare the Certificates of Achievement that will be presented to each Page. Mr. Horowitz will prepare a Public Service letter of verification of times worked for each Page that will be signed by the WARD Chief and Assistant chief.

The Page responsibilities and tasks will be presented to the Chiefs and Assistant Chiefs at the October 24<sup>th</sup> training. One Officer of Election member at each Ward will be in charge of the Pages.

The Pages will assist with Outside Voter Contact, Informing incoming Voters of the new Poll Book ID Procedures, Assisting an OE with Guiding Voters at Voting Machines, handing out I Voted stickers, etc.

Update on Security Audit:

Will peruse the need and scheduling of the Security Audit after the November General Election. Mr. Horowitz is still garnering information regarding this procedure.

The Board approved Officer of Election Ward postings for the November 5<sup>th</sup> General Election.

# 2019 Minutes of Waynesboro EB Meeting on Tuesday October 1, 2019

## Officer of Election (OE) Training:

All training will be on Thursday, October 24, 2019. At 9a training and review for Chiefs and Assistant Chiefs. At 2p all Officers of Election will be trained by Chiefs and Assistant Chiefs with the Director of Elections and EB supervising. Training will include review of Voting Equipment and Pollbooks (2 OEs for each Pollbook), as well as reviewing procedures for guiding voters in use of new Pollbooks, write in voting, Pages, etc.

## Western District VEBA Meeting:

Mr. Horowitz described VEBA Western District Meeting to be held in Waynesboro on Saturday, November 16, 2019 at 11a at Basic City Brewery. Commissioner of the Department of Elections Chris piper will be the keynote speaker. Chair Elizabeth Bouldin-Clopton will welcome guests to Waynesboro. M. Lisa Jeffers. Director of Elections/Registrar will speak on the need for cooperation and teamwork among Registrars and Electoral Board Members to ensure fair, secure and successful elections. Mr. Horowitz as Western District Director will introduce Mr. Piper.

A discussion of the potential of redistricting for 2021 was held. Any action will require more information. It was agreed that the Electoral Board and Registrar should be consulted and involved in any decisions pertaining to Waynesboro Ward redistricting after the 2020 census results are in.

Future concerns that the Board will address at coming meetings will include Security updates, No Excuse Absentee Voting for the 2020 General Election, the 2020 Census and Possible Redistricting in 2021 to comply with Commonwealth District registered voter size regulations, the 2020 slate of elections, etc.

At the Wednesday, December 4, 2019 meeting of the EB, the Board will review the 2020 EB/Registrar's budget.

The EB's next meeting will be on Election Day and continued at the Canvass on November 6, 2019.

The meeting was adjourned at 11:30a.

Elizabeth Bouldin-Clopton, Chair \_\_\_\_\_ Date \_\_\_\_\_

Frank Lucente, Vice Chair \_\_\_\_\_ Date \_\_\_\_\_

Robert Horowitz, Secretary \_\_\_\_\_ Date \_\_\_\_\_