

ORDINANCE NUMBER 2016-25
ANNUAL APPROPRIATION BILL
OF THE
CITY OF WAYNESBORO, VIRGINIA
FOR THE YEAR ENDING JUNE 30, 2017

AN ORDINANCE MAKING APPROPRIATIONS OF SUMS OF MONEY FOR ALL NECESSARY EXPENDITURES OF THE CITY OF WAYNESBORO, VIRGINIA, FOR THE FISCAL YEAR ENDING JUNE 30, 2017, TO PRESCRIBE THE TERMS, CONDITIONS, AND PROVISIONS WITH RESPECT TO THE EXPENDITURE CATEGORIES OF APPROPRIATION AND THEIR PAYMENT, AND TO REPEAL ORDINANCES WHOLLY IN CONFLICT WITH THIS ORDINANCE, AND ALL ORDINANCES INCONSISTENT WITH THIS ORDINANCE TO THE EXTENT OF SUCH INCONSISTENCY.

BE IT ORDAINED, by the Council of the City of Waynesboro, Virginia:

SECTION I – GENERAL FUND

That the following sums of money shall be and the same are hereby appropriated as herein specified for the fiscal year ending June 30, 2017.

For General Fund operating and capital outlay expenses, the sum of \$46,951,410 is appropriated to be apportioned as follows:

Expenditure Category	Amount in \$
Legislative	151,785
Executive	401,131
General Administration	495,684
Revenue Administration	590,333
Financial Administration	1,029,517
Internal Services	1,311,285
Board of Elections	134,118
Courts	1,540,557
Police Department	4,671,983
Fire Department	2,595,064
Correction & Detention	1,546,090
Building & Zoning	389,018
Emergency Management	1,210,174
Public Works	4,762,783
Health, Welfare & Social Services	492,676
Parks & Recreation	2,452,494
Library	927,322
Economic Development & Tourism	955,014
Planning	421,643
Transfers to Other Funds	3,452,998
Local School Support	14,171,161
Transfers to Fund Balance	685,447
Debt Service	2,533,133
Miscellaneous & Non-Departmental	30,000
Total General Fund Expenditures	46,951,410

Total General Fund appropriation for the fiscal year ending June 30, 2017, is \$46,951,410, to be provided for as follows:

Revenue Category	Amount in \$
General Property Taxes	19,676,766
Other Local Taxes	14,499,356
Other Local Revenues	1,809,638
State Revenues	8,818,012
Inter-fund Transfer from other Funds	1,201,104
Use of Fund Balance	946,534
Total General Fund Revenue	46,951,410

SECTION II – VIRGINIA PUBLIC ASSISTANCE FUND

For the expenses of the Virginia Public Assistance Fund, the sum of \$2,411,727 is appropriated for fiscal year ending June 30, 2017.

Expenditure Category	Amount in \$
VPA Payments	2,411,727

Total VPA Fund appropriations for the fiscal year ending June 30, 2017 are \$2,411,727, to be provided for as follows:

Revenue Category	Amount in \$
Inter-fund Transfer from General Fund	745,548
State Sources	933,060
Federal Sources	733,119
Total VPA Fund Revenue	2,411,727

SECTION III – COMPREHENSIVE SERVICES ACT FUND

For the expenses of the Comprehensive Services Act Fund, the sum of \$2,420,000 is appropriated for fiscal year ending June 30, 2017.

Expenditure Category	Amount in \$
CSA Payments	2,420,000

Total CSA Fund appropriations for the fiscal year ending June 30, 2017 are \$2,420,000, to be provided for as follows:

Revenue Category	Amount in \$
Inter-fund Transfer from General Fund	1,015,400
State Sources	1,404,600
Total CSA Fund Revenue	2,420,000

SECTION IV – YOUTH EMPLOYMENT FUND

For the expenses of the Youth Employment Fund, the sum of \$9,643 is appropriated for fiscal year ending June 30, 2017.

Expenditure Category	Amount in \$
Youth Corp. Employment Payments	9,643

Total Youth Employment Fund appropriations for the fiscal year ending June 30, 2017 are \$9,643 to be provided for as follows:

Revenue Category	Amount in \$
Use of Fund Balance	9,643

SECTION V – YOUTH & FAMILY SERVICE FUND

For the expenses of the Youth and Family Service Fund, the sum of \$754,961 is appropriated for the fiscal year ending June 30, 2017.

Expenditure Category	Amount in \$
Youth and Family Services	754,961

Total Youth and Family Service Fund appropriations for the fiscal year ending June 30, 2017 are \$754,961, to be provided for as follows:

Revenue Category	Amount in \$
Local Sources	315,212
State Sources	117,385
Federal Sources	125,000
Inter-fund Transfer from General Fund	120,000
Use of Fund Balance	77,364
Total Youth & Family Services Fund Revenue	754,961

SECTION VI – TEEN PREGNANCY PREVENTION FUND

For the expenses of the Teen Pregnancy Prevention Fund, the sum of \$87,204 is appropriated for the fiscal year ending June 30, 2017:

Expenditure Category	Amount in \$
Pregnancy Prevention and Outreach	87,204

Total Teen Pregnancy Prevention Fund appropriations for the fiscal year ending June 30, 2017 are \$87,204 to be provided for as follows:

Revenue Category	Amount in \$
Local Sources	10,400
Inter-fund Transfer from General Fund	15,000
Use of Fund Balance	61,804
Total Pregnancy Prevention Fund Revenue	87,204

SECTION VII – WATER FUND

For the expenses of the Water Fund, the sum of \$3,796,026 is appropriated for the fiscal year ending June 30, 2017.

Expenditure Category	Amount in \$
Customer Service	148,329
Utility Locating	65,475
Administration	989,172
Backflow Prevention	65,878
Source Maintenance	801,281
Line Maintenance	8,501
Pump Station & Tank Maintenance	129,015
New Lines	403,155
Transfers to other Funds	387,350

Debt Related	797,870
Total Water Fund Expenditures	3,796,026

Total Water Fund appropriations for the fiscal year ending June 30, 2017 are \$3,796,026, to be provided for as follows:

Revenue Category	Amount in \$
Charges for Services	3,761,806
Other Local Sources	16,412
Transfers from other Funds	17,808
Total Water Fund Revenue	3,796,026

SECTION VIII – SEWER FUND

For the expenses of the Sewer Fund, the sum of \$5,936,855 is appropriated for the fiscal year ending June 30, 2017.

Expenditure Category	Amount in \$
Administration	1,100,087
WWTP	1,330,536
Line Maint.	20,718
I&I Remediation	200,269
Pump Station Maint.	202,240
New Lines	322,500
Transfers to other Funds	434,748
Debt Related	2,325,757
Total Sewer Fund Expenditures	5,936,855

Total Sewer Fund appropriations for the fiscal year ending June 30, 2017 are \$5,936,855 to be provided for as follows:

Revenue Category	Amount in \$
Charges for Services	5,694,322
Other Local Sources	23,815
Use of Retained Earnings	218,718
Total Sewer Fund Revenue	5,936,855

SECTION IX – REFUSE FUND

For the expenses of the Refuse Fund, the sum of \$1,339,796 is appropriated for the fiscal year ending June 30, 2017.

Expenditure Category	Amount in \$
Refuse Collection	827,313
Boom Truck Pick Ups	86,411
Building & Grounds	14,310
Administration	231,710
Transfers to other Funds	180,052
Total Garbage Fund Expenditures	1,339,796

Total Refuse Fund appropriations for the fiscal year ending June 30, 2017 are \$1,339,796 to be provided for as follows:

Revenue Category	Amount in \$
Charges for Service	1,190,192
Other Local Sources	5,177
State Sources	6,427
Use of Retained Earnings	138,000
Total Garbage Fund Revenue	1,339,796

SECTION X – STORMWATER FUND

For the expenses of the Stormwater Fund, the sum of \$1,268,538 is appropriated for the fiscal year ending June 30, 2017.

Expenditure Category	Amount in \$
Stormwater Management	306,322
Stormwater Maintenance	749,361
Transfers to Other Funds	212,855
Total Stormwater Fund Expenditures	1,268,538

Total Refuse Fund appropriations for the fiscal year ending June 30, 2017 are \$1,268,538 to be provided for as follows:

Revenue Category	Amount in \$
Charges for Service	1,153,926
Other Local Sources	4,612
Use of Retained Earnings	110,000
Total Stormwater Fund Revenue	1,268,538

SECTION XI – KCMS DEBT SERVICE FUND

For expenses related to the KCMS Debt Service, the sum of \$1,256,775 is appropriated for the fiscal year ending June 30, 2017.

Expenditure Category	Amount in \$
Total KCMS Debt Service Fund Expenditures	1,256,775

Total KCMS Debt Service appropriations for the fiscal year ending June 30, 2017 are \$1,256,775, to be provided for as follows:

Revenue Category	Amount in \$
Inter-Fund Transfer from General Fund	1,256,775

SECTION XII – EQUIPMENT (FLEET) FUND

For the expenses of the Equipment (Fleet) Fund, the sum of \$1,350,291 is appropriated for the fiscal year ending June 30, 2017.

Expenditure Category	Amount in \$
Equipment Replacement & Maintenance	972,146
Equipment Administration	378,145
Total Equipment Fund Expenditures	1,350,291

Total Equipment (Fleet) Fund appropriations for the fiscal year ending June 30, 2017 are \$1,350,291 to be provided for as follows:

Revenue Category	Amount in \$
Inter-fund Service Charges	1,105,132
Transfers from General Fund	245,159
Total Equipment Fund Revenue	1,350,291

SECTION XIII – PERPETUAL CARE FUND

For expenses of the Perpetual Care Fund, the sum of \$3,907 is appropriated for the fiscal year ending June 30, 2017.

Expenditure Category	Amount in \$
Transfer to General Fund	3,907

Total Perpetual Care Fund appropriations for the fiscal year ending June 30, 2017 are \$3,907, to be provided for as follows:

Revenue Category	Amount in \$
Revenue from Use of Money	3,907

SECTION XIV – SCHOOL OPERATING FUNDS

For the expenses of the School Operating Funds, the sum of \$34,731,411 is appropriated for the fiscal year ending June 30, 2017.

Expenditure Category	Amount in \$
School Operations	34,731,411

Total School Operating Funds appropriations for the fiscal year ending June 30, 2017 are \$34,731,411 to be provided for as follows:

Revenue Category	Amount in \$
State Sources	17,651,792
Federal Sources	2,410,919
Local School Support (Transfer from General Fund)	14,171,161
Other	497,539
Total School Operating Funds Revenue	34,731,411

SECTION XV – SCHOOL TEXTBOOK FUND

For the expenses of the School Textbook Fund, the sum of \$335,927 is appropriated for the fiscal year ending June 30, 2017.

Expenditure Category	Amount in \$
Text Book Fund Expenditures	290,000
Transfer to Fund Balance	45,927
Total School Textbook Fund Expenditures	335,927

Total School Textbook Fund appropriations for the fiscal year ending June 30, 2017 are \$335,927 to be provided for as follows:

Revenue Category	Amount in \$
State Sources	216,471
Local Match	119,456
Total School Textbook Fund Revenue	335,927

SECTION XVI – SCHOOL FOOD SERVICE FUND

For the expenses of the School Food Service Fund, the sum of \$1,432,564 is appropriated for the fiscal year ending June 30, 2017.

Expenditure Category	Amount in \$
Food Service Fund Expenditures	1,432,564

Total School Food Service Fund appropriations for the fiscal year ending June 30, 2017 are \$1,432,564 to be provided for as follows:

Revenue Category	Amount in \$
State Sources	28,671
Federal Sources	1,051,028
Local Sources	352,865
Total School Food Service Fund Revenue	1,432,564

XVII – RECAPITULATION

General Fund	46,951,410
Virginia Public Assistance Fund	2,411,727
Comprehensive Services Act Fund	2,420,000
Office on Youth Funds	851,808
Water Fund	3,796,026
Sewer Fund	5,936,855
Refuse Fund	1,339,796
Stormwater Fund	1,268,538
KCMS Debt Service Fund	1,256,775
Equipment (Fleet) Fund	1,350,291
Perpetual Care Fund	3,907
School Operating Funds	34,731,411
School Textbook Fund	335,927
School Food Service Fund	1,432,564
TOTAL City Budget	104,087,035
Less portions funded by inter-fund transfers or other activity that is accounted for as an expenditure in one fund and revenue in another	(19,893,087)
NET City Budget	84,193,948
Of Which Funded by Local Sources	49,135,401
Of Which Funded by State Sources	29,176,418
Of Which Funded by Federal Sources	4,320,066
Of Which Funded by use of Surplus (Fund Balance/Retained Earnings)	1,562,063

Paragraph 1. Subject to the qualifications in this ordinance, all appropriations made out of the General Fund and the School Fund are declared to be maximum, conditional and proportionate appropriations. The purpose is to make the appropriations payable in full in the amounts named herein, if necessary, and then only in the event the aggregate revenues collected and other resources available during the fiscal year ending June 30, 2017, are sufficient to pay all the appropriations in full. Otherwise, the said appropriations shall be deemed to be payable in such proportions as the total sum of all realized revenue of the aforementioned funds is to the total amount of revenues estimated to be available in the fiscal year ending June 30, 2017, by the City Council and the School.

Paragraph 2. No fund, agency, or individual receiving appropriations under the provisions of this ordinance shall exceed the amount of its or his appropriation, as to salaries, other expenses, and capital outlays except with the consent and approval of the City Council.

Paragraph 3. No obligations may be incurred by any fund, bureau, agency, or individual for which appropriations have been made in this ordinance except under the provisions of the Charter.

Paragraph 4. Nothing in this Section shall be construed as authorizing any reduction to be made in the amounts appropriated in this ordinance for payment of interest on, or retirement of, the bonded debt of the City Government.

Paragraph 5. None of the funds mentioned in this ordinance shall be expended for any other purposes than those for which they are appropriated, and it shall be the duty of the City Manager to see that this provision is observed and report to the City Council any irregularities.

Paragraph 6. The City Manager is provided the administrative authority by the City Council to increase appropriations for the receipt of any individual unbudgeted revenue items during the fiscal year of \$2,500 or less, to include, but not be limited to, insurance recoveries, donations, and recovery of city expenditures.

Paragraph 7. All traveling expense accounts shall be submitted on forms and according to regulations prescribed or approved by the City Manager.

Paragraph 8. All funds collected by any fund, bureau, agency or individual of the City government shall be paid into the City Treasury not later than the day immediately following the day of collection.

Paragraph 9. All revenues of the Equipment and Stores Fund during the fiscal year ending June 30, 2017, from the sales of services, commodities and other properties, for the rental of equipment are hereby appropriated to this activity to be used for the purpose of meeting the necessary operating expenses and replacing the merchandise, materials or supplies sold. These funds may also be used for the replacement or purchase of equipment, provided a specific appropriation is approved by City Council.

Paragraph 10. All revenues of the School Textbook Fund during the fiscal year ending June 30, 2017, from the rental of books, the receipts of books lost, free textbook receipts from the State, and any other receipts, are hereby appropriated to this activity to be used for the purpose of meeting the necessary operating expenses and repairing and replacing of books. Any surplus in the fund may be transferred for other use upon the recommendation of the School Board and the approval of City Council.

Paragraph 11. All revenues of the School Food Service Fund during the fiscal year ending June 30, 2017, from the sale of lunches, Federal Food Program payments, State Food Program payments and any other receipts, are hereby appropriated to be used for the purpose of meeting the necessary expenses of this activity. Any interest earned from the use of funds from the Food Service Fund shall accrue to this fund. Any surplus in this fund shall remain in this fund at the completion of the fiscal year.

Paragraph 12. The fund budgets as hereinbefore set forth are hereby adopted and made the official budget of the City of Waynesboro, Virginia, for the fiscal year ending June 30, 2017, but it is expressly provided that the restriction with respect to the expenditure of the funds appropriated shall apply only to the lump sum amounts for classes of expenditures which have been included in this ordinance.

Paragraph 13. All ordinances and parts of ordinances inconsistent with the provisions of this ordinance be and the same are hereby repealed.

Paragraph 14. This ordinance shall become effective July 1, 2016.

INTRODUCED: MAY 9, 2016
INTRODUCED AS AMENDED: MAY 23, 2016
ADOPTED: MAY 23, 2016
EFFECTIVE: JULY 1, 2016

/s/ Julia Bortle

CLERK

/s/ Bruce Allen

BRUCE ALLEN, MAYOR



Waynesboro City Council Agenda Briefing

Meeting Date:	May 23, 2016	Staff/Council Member(s): City Manager
Agenda Item #	4 (b)	
Resolution#		
Department:	City Manager	
Subject:	Adoption of FY 2017 Annual Appropriation (FY 2017)	

Background: The annual appropriation ordinance for 2017 is presented for second consideration. Prior to that consideration or vote, *I request that City Council consider amending the introduced budget to reflect the changes identified in the add/delete list, attached hereto.*

This year's list reflects primarily, updated information related to State revenues from the Compensation Board and State grant funds related to the Victim Witness Coordinator.

Overall, the General Fund Budget increases by \$24,010. *That increase is supported entirely by new State Revenues, communicated subsequent to the General Assembly's budget work.*

City Manager's Recommendation: Amend the introduced appropriation ordinance according to the add/delete list, and adopt FY 2017 annual appropriation ordinance as amended.

Suggested Motion(s): Move to amend the Appropriation ordinance according to the add/delete list. Move to adopt the amended ordinance.

Attachments:

Introduced Appropriation Ordinance

Add/Delete List

Recommended Budget Reflecting Add/Delete items

Advertising Affidavit

Account Number

3314882

P.O. Box 1027
Waynesboro, Virginia 22980
(540) 942-8213

Date

April 18, 2016

CITY OF WAYNESBORO
COUNCIL/JULIA BORTLE
503 W MAIN ST, STE 210
WAYNESBORO, VA 22980

Date	Category	Description	Ad Size	Total Cost
04/18/2016	ANY - Main - WNV	NOTICE OF PUBLIC HEARING CITY OF WAYNESB	2 x 9.00 IN	833.68

**Publisher of the
News Virginian**

Read

This is to certify that the attached NOTICE OF PUBLIC HEARING was published by the News Virginian in the city of Waynesboro, in the State of Virginia, on the following dates:

04/11, 04/18/2016

The First insertion being given ... 04/11/2016

Newspaper reference: 0003572782

Sworn to and subscribed before me this

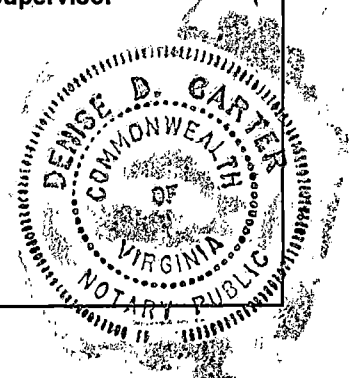
May 5, 2016

Denise D. Carter
Notary Public

Stephen Twitty
Supervisor

*Copy of ad
on back*

State of Virginia
My Commission expires March 31, 2017
358834



**NOTICE OF PUBLIC HEARING
CITY OF WAYNESBORO
PROPOSED BUDGET FOR FISCAL
YEAR ENDING JUNE 30, 2017**

NOTICE is hereby given of a public hearing by the Waynesboro City Council on the FY17 budget as proposed by the City Manager. The hearing will be held on Monday, April 25, 2016 at 7:00 PM EDT in the Council Chambers of the municipal building located at 503 W Main Street, Waynesboro, VA.

Budget Synopsis (net of inter-fund activity)

City General Operating Fund	45,721,297
DSS Virginia Public Assistance Fund	1,666,179
DSS Comprehensive Services Act Fund	1,404,600
Office On Youth Funds	716,808
Water Fund	3,778,218
Sewer Fund	5,936,855
Refuse Fund	1,339,796
Stormwater Fund	1,326,782
Perpetual Care Fund	3,907
School Operating Fund	20,560,249
School Textbook Fund	335,927
School Food Service Fund	1,432,564
Total City	84,223,272

Budget details are available for public review in the City Manager's Office, the Waynesboro Public Library, and on the City's website at www.waynesboro.va.us.

Proposed Property Tax Rates

The City Manager proposes the following property tax rates for the calendar year 2016 on each \$100.00 of assessed valuation for the purposes of meeting the requirements of the city budget for the fiscal year ending June 30, 2017:

Real Estate	\$0.80
Personal Property	\$5.00
Machinery & Tools	\$3.00

The intent of Council is to introduce the FY17 Annual Budget Ordinance on Monday May 9, 2016 and adopt the FY17 Annual Budget Ordinance on Monday, May 23, 2016.

Further information is available for review at the City Manager's Office, Room 210, Charles T. Yancey Municipal Building, 503 West Main Street, Waynesboro, Virginia, or by calling 540-942-6600. If special assistance is needed to attend this meeting, please telephone 540-942-6669

Julia E. Bortle
Clerk of Council



- 30 - #