



CITY OF WAYNESBORO

POLICE DEPARTMENT

250 SOUTH WAYNE AVENUE
SUITE 102 BOX 3
WAYNESBORO, VIRGINIA 22980-4622

PARKING ORDINANCE VIOLATION APPEAL

If you wish to appeal a ticket for illegal or improper parking, please complete this form and attach to it the ticket that you were issued. You may not appeal a ticket if you have received a Summons to court for the violation.

Please explain clearly and concisely the reasons you feel this ticket should be voided. Please include or attach any corroborating evidence such as statements, receipts, repair bills, or diagrams.

Your appeal will be examined and a decision will be made after consultation with the Officer who issued the ticket. Written notification of the decision will be sent to you at the address you list below.

Name: _____ Phone: _____

Address: _____
Street City/State/Zip

Social Security #: _____ Date of Appeal: _____

Ticket# _____ Vehicle License# _____

DO NOT WRITE BELOW THIS LINE!

ADMINISTRATIVE USE ONLY

(Attach Ticket Here)

Date Received: _____ Date Reviewed: _____

Appeal: Upheld: _____ Denied: _____ Notice Sent: _____

Reviewing Officer: _____

Issuing Officer: _____

Notes: _____

Phone 540-942-6675 / Fax 540-942-6513

“We are in partnership with the community to provide a strong, safe, and secure environment in which the citizens of Waynesboro can live, work, play, and prosper”