



Office: (540) 942-6730  
Fax: (540) 942-6731

300 W. Broad Street  
Waynesboro, VA 22980

---

## Fire Prevention Code Permits

A Fire Prevention Code Permit is required if circumstances are going to lead to a temporary violation of the Virginia Statewide Fire Prevention Code in which the Fire Official is to be notified in order to implement alternative solutions for meeting the intent of the fire prevention code during such temporary circumstances.

The following are the necessary requirements in which to follow when requesting a Fire Prevention Code Permit:

- 1) Fill out in entirety the application for a Fire Prevention Code Permit and submit no later than 30 days prior to event.
- 2) Once the application is received the Deputy Fire Marshal will schedule a site visit.
- 3) If a permit is issued based upon this application and approved site visit, it shall be valid only at the location listed on the application and for the specific dates(s) and time(s) for which it is issued.
- 4) Applications may be submitted via the website, e-mail or printed and delivered to the Waynesboro Fire Department.

Mail To:  
Waynesboro Fire Department  
Attn: Deputy Fire Marshal  
300 W. Broad Street  
Waynesboro VA, 22980

Email To:  
[FitzgeraldGG@ci.Waynesboro.va.us](mailto:FitzgeraldGG@ci.Waynesboro.va.us)

Fax To:  
540-942-6731  
Attn: Deputy Fire Marshal

---

*Where Good Nature comes Naturally*



Office: (540) 942-6730  
Fax: (540) 942-6731

300 W. Broad Street  
Waynesboro, VA 22980

---

### Virginia Statewide Fire Prevention Code:

**General.** The fire official shall order the following dangerous or hazardous conditions or materials to be re-moved or remedied in accordance with the SFPC:

1. Dangerous conditions which are liable to cause or contribute to the spread of fire in or on said premises, building or structure, or to endanger the occupants thereof.
2. Conditions which would interfere with the efficiency and use of any fire protection equipment.
3. Obstructions to or on fire escapes, stairs, passageways, doors or windows, which are liable to interfere with the egress of occupants or the operation of the fire department in case of fire.
4. Accumulations of dust or waste material in air conditioning or ventilating systems or grease in kitchen or other exhaust ducts.
5. Accumulations of grease on kitchen cooking equipment, or oil, grease or dirt upon, under or around any mechanical equipment.
6. Accumulations of rubbish, waste, paper, boxes, shavings, or other combustible materials, or excessive storage of any combustible material.
7. Hazardous conditions arising from defective or improperly used or installed electrical wiring, equipment or appliances.
8. Hazardous conditions arising from defective or improperly used or installed equipment for handling or using combustible, explosive or other-wise hazardous materials.
9. Dangerous or unlawful amounts of combustible, explosive or otherwise hazardous materials.
10. All equipment, materials, processes or operations which are in violation of the provisions and intent of this code.

**Maintenance.** The owner shall be responsible for the safe and proper maintenance of any structure, premises or lot. In all structures, the fire protection equipment, means of egress, alarms, devices and safeguards shall be maintained in a safe and proper operating condition as required by the SFPC and applicable referenced standards.

**Occupant responsibility.** If a building occupant creates conditions in violation of this code, by virtue of storage, handling and use of substances, materials, devices and appliances, such occupant shall be held responsible for the abatement of said hazardous conditions.

---

*Where Good Nature comes Naturally*