



# HOME OCCUPATION PERMIT APPLICATION FOR INCIDENTAL HOME USE CITY OF WAYNESBORO, BUILDING & ZONING DEPARTMENT

Reference City Code Chapter 98  
Section 4.6.11

## GENERAL INFORMATION:

Home occupations for incidental home use may be approved administratively if ALL of the following characteristics are present:

- the business must be clearly incidental to the home use (the primary use of the home or apartment is as a residence)
- work activities must be carried on wholly inside the main building or in a fully enclosed accessory building
- the only employees working in the home are members of the family who reside in the home
- there will be no group instruction
- there will be no sign or exterior advertising
- there will be no visible display or storage of materials
- no additional noise or traffic will be generated than what would be normally expected with a home

## APPLICANT INFORMATION:

Applicant Name: \_\_\_\_\_

Type of business: \_\_\_\_\_

Business Name (if different): \_\_\_\_\_

Physical Address: \_\_\_\_\_  
(Street Address) (City, State, Zip)

Mailing Address (if different): \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

## F.) SIGNATURE:

**AFFIDAVIT:** The undersigned  property owner, or  duly authorized tenant/lessee [check one] certifies that the foregoing information is true and correct to the best of my knowledge and belief; with the understanding that any incorrect information submitted may result in the denial or revocation of this permit. I have read and understand the conditions for approval of this home occupation permit and I agree to abide by these restrictions. I hereby authorize the City of Waynesboro to review this request and visit the site if necessary as a result of the review.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## FOR OFFICE USE ONLY:

Date Rec'd: _____	Application #: _____	Fee Paid : \$ _____
Comments: _____		
_____		
<input type="checkbox"/> Not approved	<input type="checkbox"/> Approved	Date: _____
Building & Zoning Department		